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AIRPORT COMMISSION
Notice of Cancellation of Meeting

The January 5, 2010 Airport Commission meeting has been cancelled.

A special meeting has been scheduled for Tuesday, January 12, 2010 at 9:00 a.m. in Room 400, City Hall.


Jean Caramatti
Commission Secretary

F
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cancelled

**AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO**

**GAVIN NEWSOM
MAYOR**

**LARRY MAZZOLA
PRESIDENT**

**LINDA S. CRAYTON
VICE PRESIDENT**

CARVL ITO

ELEANOR JOHNS


RICHARD J. GUGGENHIME

**JOHN L. MARTIN
AIRPORT DIRECTOR**

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SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

January 12, 2010
Special Meeting

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

**Tuesday, January 12, 2010
Special Meeting**

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. DIRECTOR'S REPORT**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

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DISABILITY ACCESS

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AIRPORT COMMISSION CALENDAR

Tuesday, January 12, 2010
Special Meeting

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of December 15, 2009.

D. DIRECTOR'S REPORT:

1. Annual Report of Airport Contract Awards to Local and Disadvantaged Business Enterprises for Fiscal Year 2008-2009

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Award of Airport Management Consulting Contract to Jacobs Consultancy for Services Related to Bond Feasibility, Air Traffic Analysis, and Financial and Capital Planning and Analysis Not-to-exceed \$1,655,000 over Three (3) Years

Resolution awarding a contract in an amount not-to-exceed \$1,655,000 over three (3) years to Jacobs Consultancy to provide 1) required third party feasibility reports for bond financings; 2) air traffic analysis and forecasts to support financial planning 3) development of cost allocation plans that meet Federal cost allocation requirements; and 4) general ad hoc airport management consulting services.

3. **Modification No. 4 to Contract No. 8757.9**
Construction Management Services for Terminal 2/Boarding Area D
Renovations
T2 Partners, A Joint Venture of Parsons Transportation Group, EPC
Consultants, Inc., and The Allen Group, LLC
\$5,720,000

Resolution approving Modification No. 4 to Contract No. 8757.9, Construction Management Services for Terminal 2/Boarding Area D renovations with T2 Partners, A Joint Venture of Parsons Transportation Group, EPC Consultants, Inc., and The Allen Group, LLC, in the amount of \$5,720,000 for services through December 31, 2010.

4. **Request for Qualifications (RFQ) for Design-Build Services**
Contract No. 8974A Boarding Area E Refurbishment

Resolution authorizing staff to issue a Request for Qualifications for Design-Build Services for Contract No. 8974A, for refurbishing Boarding Area E.

5. **Authorization to Issue a Request for Qualifications (RFQ) for Design-Build Services**
Contract No. 8970
Closed Circuit Television (CCTV) Advanced Surveillance Program

Resolution authorizing the staff to issue a Request for Qualifications (RFQ) for Design-Build Services for Contract No. 8970, Closed Circuit Televisions (CCTV) Advanced Surveillance Program.

6. **This Item Was Removed From The Calendar.**

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

7. **Award Airport Management Consulting Contract to R.W. Block Consulting, Inc. for Financial and Capital Planning Services Related to Capital Improvement Project Cost Reports**
Not-to-exceed \$80,000 over One (1) year

Resolution awarding a contract in an amount not-to-exceed \$80,000 over one (1) year to R.W. Block Consulting, Inc., to develop capital improvement project cost reports, which will simplify tracking of Capital Plan expenditures and assist in preparing forecasts of the Airport's future capital needs.

8. **Award of Airport Management Consulting Contract to AVK Consulting, Inc., for Financial and Capital Planning and Analysis Services Related to Rates and Charges**
Not-to-exceed \$100,000 Over Three Years

Resolution awarding contract in an amount not-to-exceed \$100,000 over three (3) years to AVK Consulting, Inc., to augment Airport staff in periodic calculation and evaluation of Rates and Charges and to provide assistance in confirming that the Airport's Rates and Charges meet the requirements of the Airport's Lease and Use Agreements.

9. **Award of Airport Management Consulting Contract to Infrastructure Capital Advisors, LLC with Sub-Consultant Robert Kuo Consulting, LLC for Financial and Capital Planning Services Related to Capital Improvement Planning**
Not-to-exceed \$75,000 over Three (3) Years

Resolution awarding contract in an amount not-to-exceed \$75,000 over three (3) years to Infrastructure Capital Advisors, LLC and Sub-Consultant, Robert Kuo Consulting, LLC to assist in developing the Airport's Capital Improvement Plan.

10. **Authorization to Terminate Contract Negotiations with Remote Satellite Systems International and Enter into Contract Negotiations with the Next Highest Ranked Firm, Cyberwatch Communication, Inc., for the Supply, Delivery and Installation of a Phone-Based Communication System**

Resolution authorizing termination of contract negotiations with Remote Satellite Systems International (RSSI) and commencement of contract negotiations with the next highest ranked proposer, Cyberwatch Communication, Inc., for the supply, delivery and installation of a satellite phone-based communication system.

11. **Authorization to Issue a Request for Proposals and Enter into Negotiations with the Highest Ranked Proposer for the Airport Curbside Management Program**

Resolution authorizing the Airport Staff to issue a Request for Proposals (RFP) and enter into negotiations with the highest ranked proposer to manage and staff the Airport's Curbside Management Program.

12. **Award of Contract No. 8283 - ADA Curb Ramp Upgrade**
Evra Construction, Inc.
\$363,000

Resolution awarding Contract No. 8283, ADA Curb Ramp Upgrade to the lowest, responsive, responsible bidder, Evra Construction, Inc., in the amount of \$363,000.

13. **Clear Channel Outdoor, Inc's Airport Advertising Lease No. 00-0408 -**
Approval of Amendment No. 3

Resolution approving Amendment No. 3 of Clear Channel Outdoor, Inc.'s Airport Advertising Program Lease No. 00-0408, which 1) adds premises 2) sets forth an allocation of the base rent for the new advertising mediums, and 3) exercises the three one-year options provided under the lease.

14. **Modification No. 2 to Contract No. 8861**
Airport Security and Vulnerability Assessment
New Age Security Solutions (NASS)
\$155,000

Resolution approving Modification No. 2 to Contract No. 8861 to New Age Security Solutions (NASS) to increase the contract amount by \$155,000 for a new total of \$620,000.

15. **Reject All Bids for Contract No. 8832**
Central Garage Vehicle Entry Canopy

Resolution rejecting all bids for Contract No. 8832, Central Garage Vehicle Entry Canopy and authorizing the Director to rebid when ready.

16. **Approval of a Lease with the U.S. Government**

Resolution approving Lease No. GS-09B-02354 with the U.S. Government for space to be occupied by the U.S. Drug Enforcement Administration in Terminal 3 and directing the Commission Secretary to forward the lease to the Board of Supervisors for approval.

17. Denial of Wine Wisdom, Inc's Request to Transfer Ownership Interest of Boarding Area F Wine Retail and Tasting Venue Lease No. 04-0205 from Rilla Ginsberg to Greg Fong and Jose Placencia

Resolution denying Wine Wisdom, Inc.'s request to transfer ownership interest of Boarding Area F Wine Retail and Tasting Venue Lease No. 04-0205 from Rilla Ginsberg to Greg Fong and Jose Placencia.

H. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b)(1) to confer with legal counsel regarding potential litigation

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:



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AIRPORT COMMISSION

CANCELLATION OF MEETING

9/10 cancelled
The Airport Commission meeting regularly scheduled for Tuesday, January 19, 2010 is hereby cancelled.

A special meeting has been scheduled for Tuesday, January 26, 2010 at 9:00 a.m. in City Hall Room 400.

Original Signed by Jean Caramatti

Jean Caramatti
Commission Secretary

01-JA-10P02-RR REV01

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CALENDAR

January 26, 2010
Special Meeting
9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

**Tuesday, January 26, 2010
Special Meeting**

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. ITEMS INITIATED BY COMMISSIONERS**
- E. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- G. NEW BUSINESS**
- H. CORRESPONDENCE**
- I. CLOSED SESSION**
- J. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR

Tuesday, January 26, 2010

Special Meeting

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of January 12, 2010.

D. ITEMS INITIATED BY COMMISSIONERS:

E. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

- 1. Award the Shoeshine Service Lease to SLB, Inc., dba Goodfellows Shoeshine Minimum Annual Guarantee of \$25,000**

Resolution awarding the Shoeshine Service Lease to SLB, Inc., dba Goodfellows Shoeshine, for a minimum annual guarantee of \$25,000 for the first lease year.

- 2. Free Wi-Fi for Travelers**

Two resolutions approving 1) interim pilot project agreement with T-Mobile USA, Inc.; and 2) issuance of a request for proposals for a longer term provider.

F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

3. **Contract No. 8974.1 - Boarding Area E Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration Authorization to Issue a Request for Proposals (RFP) for Professional Services**

Resolution authorizing an RFP for Professional Services for Contract No. 8974.1, Boarding Area E Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration.

4. **Contract No. 8974.2 - Airport-Wide Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration Authorization to Issue a Request for Proposals (RFP) for Professional Services**

Resolution authorizing an RFP for Professional Services for Contract No. 8974.2, Airport-wide Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration.

5. **Bid Call - Contract No. 8466A
Terminal 1 Boarding Area B Building Foundation Repair**

Resolution approving the scope, budget, and schedule for Contract No. 8466A, Terminal 1 Boarding Area B, Building Foundation Repair and authorizing the Director to call for bids when ready.

6. **Bid Call - Contract No. 8985
Airport Fire Suppression Systems Repairs and Upgrade**

Resolution approving the scope, budget, and schedule for Contract No. 8985, Airport Fire Suppression Systems Repairs and Upgrade Repair and authorizing the Director to call for bids when ready. Engineer's estimate: \$350,000.

7. **Bid Call - Contract No. 8465B
Superbay Hangar Fire Protection Improvements, Phase B**

Resolution approving the scope, budget, and schedule for Contract No. 8465B, Superbay Hangar Fire Protection Improvements, Phase B and authorizing the Director to call for bids when ready.

8. Adopt Requirements of Sections 13510(c) and 13522 of the California State Penal Code Relating to the Recruitment and Training Standards of Public Safety Dispatchers

Resolution adopting the requirements of Sections 13510(c) and 13522 of the California State Penal Code relating to the Recruitment and Training Standards of Public Safety Dispatchers and apply these standards to the Airport Communications Center Personnel.

G. NEW BUSINESS:

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H. CORRESPONDENCE:

I. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

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AIRPORT COMMISSION

CANCELLATION OF MEETING

The Airport Commission meeting regularly scheduled for Tuesday, February 2, 2010 is hereby cancelled.

Original Signed by Jean Caramatti

Jean Caramatti
Commission Secretary

01-28-10P05:15 RCVD

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AIRPORT COMMISSION

CANCELLATION OF MEETING

5
16/10
cancelled
The Airport Commission meeting regularly scheduled for Tuesday, February 16, 2010 is hereby cancelled.

A special meeting has been scheduled for Thursday, February 18, 2010 in Room 416, City Hall.

Original Signed by Jean Caramatti

Jean Caramatti
Commission Secretary

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CALENDAR

February 18, 2010
Special Meeting
9:00 A.M.

Room 416 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

Thursday, February 18, 2010

Special Meeting

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR

Thursday, February 18, 2010
Special Meeting

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of, February 12, 2010.

D. SPECIAL ITEM:

1. Commendation - Ms. Joy C. Riddle

Resolution commending Ms. Joy C. Riddle, Assistant General Manager, New South Parking, for her 33 years of service at San Francisco International Airport.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Award of the Terminal 2 Food and Beverage Concession Leases

Resolutions awarding eight (8) food and beverage leases under the Terminal 2 Concession Program.

<u>Concession</u>	<u>Awardee</u>	<u>MAG</u>
Gourmet Market & Wine Bar Lease	D-Lew Enterprises, LLC	\$239,760.
Coffee & Bakery Facilities	Gotham Enterprise, LLC	\$58,896.
Cocktail Lounge	HBF Soto JV, LLC	\$94,800.

Sit-down Restaurant	D-Lew Enterprises, LLC	\$189,984.
Quick Serve (4 leases)		
Space 3	Sankaku, Inc.	\$48. per sq. ft
Space 6	Andale Management Group, Inc.	\$48. per sq. ft.
Space 7	BJ Annex, LLC	\$48. Per sq. ft.
Space 9	HBF Soto JV, LLC	\$48. per sq. ft.

3. Award of the Terminal 2 Retail Concession Leases

Resolution awarding seven (7) retail leases under the Terminal 2 Concession Program.

<u>Concession</u>	<u>Awardee</u>	<u>MAG</u>
Book Store	Compass Books, Inc.	\$200,000.
Electronics and Technology Products	Edge 1 Cellular, L.P.	\$338,980.
Museum	Avila Retail Development & Management, LLC	\$100,000.
Regional Gifts	Avila Retail Development & Management, LLC	\$115,000.
Spa	XpresSpa SF International, LLC	\$250,000.
Specialty Store	Charles Chocolates, Inc.	\$145,000.
Travel and Accessories	RDG Concessions, LLC	\$132,789.

4. Reject All Proposals for the Terminal 2 Newsstands, Coffee, and Specialty Stores

Resolution 1) rejecting all proposals received for the Terminal 2 Newsstands, Coffee, and Specialty Stores, and 2) approving the proposed minimum qualifications and lease specifications, and authorizing staff to commence a new Request for Proposal process for the same.

5. Approve Fiscal Year 2010/11 and Fiscal Year 2011/12 Operating Budgets

Resolution approving \$742.6 million operating budget for Fiscal Year 2010/11 and \$780.2 million for Fiscal Year 2011/12.

6. Approve Five-Year and Ten-Year Capital and Facilities Maintenance Plans for Fiscal Year 2010/11 to Fiscal Year 2019/20

Resolution approving revisions to the Airport's \$776.2 Million Five-Year Capital Plan and Ten-Year Capital and Facilities Maintenance Plans for FY 2011/12 to FY 2019/20 and Capital Plan annual appropriations of \$68.9 million for FY 2010/11 and \$88.4 million for FY 2011/12.

7. Approve Amendment No. 8 to DFS Group, L.P.'s Post-Security Master Retail/Duty Free Stores Lease No. 99-0035

Resolution approving Amendment No. 8 to DFS Group L.P.'s Post-Security Master Retail Duty Free Stores Lease No. 99-0035, which 1) exercises the two one-year options under the lease, for an option term through December 19, 2017; 2) amends the reference data for the annual adjustment to the first year of the lease; and 3) requires DFS Group, L.P., to invest \$2.4 million in facility renovations during the first year of the option term; and directs the Commission Secretary to seek Board of Supervisors' approval for the same.

8. Approval of Reimbursement to American Airlines for the Interim Relocation Costs from Terminal 3 to Terminal 2 in an Amount Not-to-Exceed \$4,800,000

Resolution approving reimbursement to be taken in the form of a rental credit to American Airlines for the costs related to their interim relocation in an amount not-to-exceed \$4,800,000.

9. Award of Trade Bid Package Set No. 6 to Contract No. 8757A Design Build Services for Terminal 2/Boarding Area D Renovations Turner Construction Company \$30,801,633

Resolution awarding Trade Bid Package Set No. 6, for various scopes of work, to Contract No. 8757A, Design-Build Services for Terminal 2/Boarding Area D Renovations with Turner Construction Company, in the amount of \$30,801,633.

10. **Modification No. 1 to Contract No. 8873A**
575 N. McDonnell Road Office Modernization (SFO Business Center)
BCCI Construction Company
\$1,000,000

Resolution approving Modification No. 1 to Contract No. 8873A with BCCI Construction Company, 575 N. McDonnell Road Office Modernization (SFO Business Center), in an amount not-to-exceed \$1,000,000 for: purchase and installation of LED office lighting, design and construction of Airport Commission employee parking lot lighting and parking lot access controls, and the installation of a new roof, for a new contract total amount not-to-exceed \$8,408,311.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

11. **Award Contract No. 8815**
700 MHz P25 Digital Trunked Radio System
Motorola
\$2,300,000

Resolution awarding Contract No. 8815 700 MHz P25 Digital Trunked Radio System to Motorola on a Sole Source basis in an amount not-to-exceed \$2,300,000.

12. **Award a Professional Services Agreement to Swaim Biological Inc.**
for the West of Bayshore San Francisco Garter Snake Recovery Action
Plan Biological Monitoring Services
Contract amount not-to-exceed \$600,000

Resolution awarding professional services agreement to Swaim Biological, Inc., for three (3) years, with three options to extend to contract for one (1) year each, to provide biological monitoring services in support of the West of Bayshore San Francisco Garter Snake Recovery Action Plan in a total contract amount not-to-exceed \$600,000.

13. **Award a Professional Services Agreement to HNTB Corporation**
Airport Planning and Management Services
\$400,000

Resolution awarding a professional services contract with HNTB Corporation for Airport Planning and Management Services over a four-year contract term in an amount not-to-exceed \$400,000.

14. Authorization to Issue a Request for Proposals (RFP) for a Taxicab Revenue System

Resolution requesting authorization to Issue a Request for Proposals (RFP) for a qualified contractor to assume maintenance of the existing Taxicab Revenue System and design, install, test, and maintain a second-generation Taxicab Revenue System.

**15. Award of Contract No. 8206A
Airport Facilities Fall Protection System
Pilot Construction Management Inc.
\$362,600**

Resolution awarding Contract No. 8206A for the Facilities Fall Protection System to the lowest responsive, responsible bidder, Pilot Construction Management, Inc., in the amount of \$362,600.

**16. Award of the Pay Internet Kiosks Lease
Pelican Communications, Inc.**

Resolution awarding the Pay Internet Kiosks Lease to Pelican Communications, Inc., for a minimum annual guarantee of \$30,000 for the first lease year.

**17. Bid Call - Contract No. 8823
Domestic Terminal Garage Concrete Deck Resurfacing**

Resolution approving the scope, budget, and schedule for Contract No. 8823, Domestic Terminal Garage Concrete Deck Resurfacing, and authorizing the Director to call for bids when ready.

**18. Modification No. 2 to Contract with
SamTrans for Route 397 Owl Bus Service Contract
\$170,000**

Resolution exercising the second of four one-year options to renew a contract with SamTrans to help defray the unrecovered costs of operating the Route 397 Owl Bus Service. The annual cost is not-to-exceed \$170,000 for the fiscal year from July 1, 2010 to June 30, 2011 for a total contract amount of \$565,000.

**19. Approve Reimbursement to D-Lew Enterprises, LLC
\$9,177**

Resolution approving a reimbursement to D-Lew Enterprises, LLC, in the amount of \$9,177.

H. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

March 2, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

Tuesday, March 2, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

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DISABILITY ACCESS

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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AIRPORT COMMISSION CALENDAR

Tuesday, March 2, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of February 18, 2010

D. SPECIAL ITEM:

1. Retirement Resolution - Richard Griek

Resolution thanking Richard Griek of our Landscaping Section, under the Maintenance Branch of Facilities, for twenty-six years of faithful service with the City and County of San Francisco, all at San Francisco International Airport, and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution - David Thompson

Resolution thanking David Thompson for almost thirty years of faithful service, twenty of which were spent at San Francisco International Airport in the Mel Leong Treatment Plant, and to offer best wishes for a long and fruitful retirement.

3. Retirement Resolution - Gilbert Lecompte

Resolution thanking Gilbert Lecompte for ten years of faithful service and to offer best wishes for a long and fruitful retirement.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

4. **Award of Contract No. 8832R**
Central Garage Vehicle Entry Canopy
LC General Engineering and Construction
\$1,068,155

Resolution awarding Contract No. 8832R, Central Garage Vehicle Entry Canopy, to the lowest responsive, responsible bidder, LC General Engineering and Construction, in the amount of \$1,068,155.

5. **Amendment No. 1 to Domestic Terminal Food and Beverage Lease**
No. 03-1080 with Sankaku, Inc.

Resolution approving Amendment No. 1 to Domestic Terminal Food and Beverage Lease No. 03-0180 with Sankaku, Inc., which 1) decreases the lease premises to approximately 705 square feet, 2) reduces the Minimum Annual Guarantee to \$33,459.30 for the current lease year, 3) approves using an initial MAG of \$28,200 when calculating future annual MAG adjustments, and 4) approves a reimbursement to Sankaku, Inc., through a rent credit, an amount not-to-exceed \$237,800 for the unamortized cost of the build-out for its Terminal 1 location.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

6. **Award a Professional Services Agreement to HNTB Corporation**
Airport Planning and Management Services
\$400,000

Resolution awarding a professional services contract with HNTB Corporation for Airport Planning and Management Services over a four-year (4) contract term in an amount not-to-exceed \$400,000.

7. **Authorization to Issue a Request for Proposals for Federal Legislative**
Advocacy Services

Resolution authorizing issuance of a Request for Proposals for Federal Legislative Advocacy Services for Contract No. 8995 and authorization for staff to negotiate with the highest ranked proposer.

8. Bid Call - Contract No. 8567

Power Distribution System Protective Device Coordination Study

Resolution approving the scope, budget, and schedule for Contract No. 8567, Power Distribution System Protective Device Coordination Study, and authorizing the Director to call for bids when ready.

9. Bid Call - Contract No. 8929

On-Call Environmental Remediation Services, Phase VI

Resolution approving a call for bids for Contract No. 8929, On-Call Environmental Remediation Services, Phase VI, which provides the capability to respond to emergency or unanticipated environmental remediation, hazardous building materials characterization and abatement, emergency spill clean-up and miscellaneous unanticipated environmental tasks.

H. NEW BUSINESS:

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I. CORRESPONDENCE:

J. CLOSED SESSION:

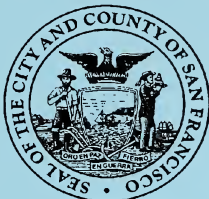
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SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

March 16, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
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AIRPORT COMMISSION CALENDAR

Tuesday, March 16, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
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AIRPORT COMMISSION CALENDAR

Tuesday, March 16, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of March 2, 2009.

D. SPECIAL ITEM:

1. Retirement Resolution - Mr. Dennis Roberts

Resolution thanking Mr. Dennis Roberts for 27 years of faithful service and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution - Ms. Connie Fung

Resolution thanking Ms. Connie Fung for 25 years of faithful service and to offer best wishes for a long and fruitful retirement.

3. Retirement Resolution - Mr. Vicente Zipagan

Resolution thanking Mr. Vicente Zipagan for 21 years of faithful service and to offer best wishes for a long and fruitful retirement.

4. 2009 William R. O'Brien Employee of the Year Award

Resolution commending Charlie Freas for his outstanding level of dedicated and professional service to the Airport.

5. **2009 Team Recognition Service Award**
Resolution commending the "Stimulus Funding/American Recovery Reinvestment Act (ARRA) Project Team" on their outstanding level of dedicated and professional service to the airport.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

6. **Authorization of New Lease and Use Agreements Effective July 1, 2011 with Airlines Operating at San Francisco International Airport**

Resolution authorizing New Lease and Use Agreements effective July 1, 2011, for twenty-four airlines operating at San Francisco International Airport.

7. **Authorization of Airline Lease Modifications Effective July 1, 2010 Concurrent with Airport Approval of the Airline Commitments to the 2011 New Lease and Use Agreement with Airlines Operating at San Francisco International Airport**

Resolution authorizing 1) modification of the Airline/Airport Lease and Use Agreements for nine (9) airlines as listed on Attachment A, Table 1, 2) the modification of the Airline/Airport Lease and Operating Agreements for eleven (11) airlines as listed on Attachment A, Table 2, and 3) the early termination of the lease with Northwest Airlines.

8. **Policy Regarding Timing of the Redevelopment, Demolition and Reconstruction of Terminal 1 and Boarding Area B as Agreed with our Airlines**

Resolution adopting policy regarding the timing of the Terminal 1 and Boarding Area B Capital Project reflecting agreement with the airlines operating at the Airport.

9. **Award of Contract No. 8656**
International Terminal Roadway Expansion Joint Repairs
American Civil Constructors West Coast
\$999,000

Resolution awarding Contract No. 8656, International Terminal Roadway Expansion Joint Repairs, to the lowest responsive, responsible bidder, American Civil Constructors West Coast, in the amount of \$999,000.

10. **Award of Contract No. 8804**
Central Plant Valve and Pipe Replacement
Evra Construction, Inc.
\$755,000

Resolution awarding Contract No. 8804, Central Plant Valve and Pipe Replacement, to the lowest responsive, responsible bidder, Evra Construction, Inc., in the amount of \$755,000.

11. **Amendment No. 2 to Lease Agreement with T-Mobile, USA, Inc., for**
Wireless High Fidelity System ("Wi-Fi") at San Francisco International
Airport

Resolution approving lease amendment No. 2 authorizing a change to the payment terms for the month-to-month hold-over of the existing Wireless High Fidelity System concession to continue to provide Wi-Fi service to the traveling public.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

12. **Selection of Consultant for Contract No. 8974.1, Professional Services**
Contract for Boarding Area E Baggage Handling System & Passenger
Boarding Bridge Improvements, Design and Integration
CAGE, Inc.

Resolution approving the selection of CAGE, Inc., as the highest ranked proposer, and authorizing the Director to enter into negotiations and prepare a professional services agreement for Contract No. 8974.1, Boarding Area E Baggage Handling System and Passenger Boarding Bridge Improvements, Design and Integration.

13. **Award of Professional Services Contract No. 8928 to Provide Biological Services in Support of the Airport's Wildlife Hazard Management Plan Albion Environmental, Inc.**
\$250,000

Resolution awarding Professional Services Contract No. 8928 to Albion Environmental, Inc., for a three (3) year term, with one option to extend the contract for two (2) years, to provide biological services in support of the Airport's Wildlife Hazard Management Plan in a total contract amount not-to-exceed \$250,000.

14. **Request for Qualifications and Proposals of Contract No. 8622 Professional Engineering Services - Geotechnical Consultants**

Resolution authorizing a Request for Qualifications and proposals for Contract No. 8622, Professional Engineering Services, Geotechnical Consultants.

15. **Modification No. 5 to Contract No. 8688 Catholic Healthcare West dba St. Mary's Medical Center**
\$1,160,180

Resolution approving Modification No. 5 to Contract No. 8688 with Catholic Healthcare West dba St. Mary's Medical Center to exercise the second option year in an amount of \$1,160,180.

16. **Authorization to Exercise the First of Two One-Year Options to Contract No. 8136D for High Technology Baggage Handling Systems Brock Solutions**
\$150,000

Resolution approving the first of two, one year options to Contract No. 8136D for high technology Baggage Handling Systems with Brock Solutions. It is proposed that the contract scope be modified to include operational and maintenance oversight of the new baggage handling system in Terminal 2. The not-to exceed amount for the contract will be increased by \$150,000 for a new total contact amount not-to-exceed \$650,000 as a result of the increased scope of work.

17. **Bid Call - Contract No. 8603**
Boarding Area F Taxilane Reconstruction

Resolution approving the scope, budget, and schedule for Contract No. 8603, Boarding Area F Taxilane Reconstruction, and authorizing the Director to call for bids when ready.

18. **Bid Call - Contract No. 8553**
Airport Mechanical System Improvement

Resolution approving the scope, budget, and schedule for Contract No. 8553, Airport Mechanical System Improvement, and authorizing the Director to call for bids when ready.

19. **Approve Terminal 2 Newsstands, Coffee and Specialty Store Lease Specifications**

Resolution approving the revised lease specifications, minimum qualifications, and proposal requirements, and authorizing staff to accept proposals for the Terminal 2 Newsstands, Coffee and Specialty Stores Lease.

20. **Reject Proposals and Terminate the Selection Process for the Terminal 3 Accessories Kiosk Lease**

Resolution rejecting the proposals and authorizing staff to terminate the selection competitive process for the Terminal 3 Accessories Kiosk Lease.

21. **Award Professional Services Contracts for Background Investigation Services**
Contract No. 8895 - J.D. Wesson & Associates, Inc; and
Contract No. 9001 - J. H. Askins Company, Inc.
\$100,000

Resolutions awarding Professional Services Contract No. 8895 to J.D. Wesson & Associates, Inc., and Contract No. 9001 to J.H. Askins Company, Inc., for a combined total not-to-exceed amount of \$100,000 to provide background investigation services for a period of five years.

22. **Modification No. 6 to Contract No. 4079 for Noise Monitoring System Professional Services Contract with Lochar Corporation**
\$243,010

Resolution approving Modification No. 6 to Contract 4079 for Professional Services Contract with Lochar Corporation, to extend the Maintenance Agreement for Phase 1, July 1, 2010 through June 30, 2011, extend the term of the Agreement for Phase II warranty period until June 30, 2011, and increase the dollar amount by \$243,010 for a new total not-to-exceed contract amount of \$4,074,323.

23. **Airport Improvement Program - Project No. 3-06-0221-50 (Grant No. 54) Project Application**

Resolution authorizing the Director to execute and file a project application with the Federal Aviation Administration (FAA) for Federal Assistance in the amount of \$750,000 in support of the Airport's Geographic Information System (AGIS) Pilot Program.

24. **Modification No. 1 to Professional Services Contract International Aviation Development Services Gerchick Murphy Associates**
\$30,000

Resolution approving Modification No.1 to Professional Services contract with Gerchick Murphy Associates to increase the amount by \$30,000 for a new total not-to-exceed \$155,000 in Fiscal Year 2009/10 for continued International Aviation Development Services; all other terms and conditions of the contract remain in full force and effect.

25. **Accept and Expend Transportation Security Administration (TSA) Funding for the K-9 Explosives Detection Team Program of \$553,500**

Resolution authorizing the acceptance and expenditure of Transportation Security Administration Funding for the K-9 Explosives Detection Team Program of \$553,500.

26. **Approval of a \$13,670 Rent Abatement for Pacific Gateway Concessions, LLC**

Resolution approving a rent abatement in the amount of \$13,670 for architectural costs incurred by Pacific Gateway Concessions, LLC, for work requested by the Airport in the design of the Boarding Area F ceiling.

H. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

THE HISTORY OF THE UNITED STATES

OF THE UNITED STATES OF AMERICA

FROM THE FIRST SETTLEMENTS TO THE PRESENT TIME

BY JAMES M. SMITH

NEW YORK: PUBLISHED BY J. B. LIPPINCOTT & CO., 15 N. 4TH ST.

PHILADELPHIA: 1854

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THE HISTORY OF THE UNITED STATES

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

April 6, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

Tuesday, April 6, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

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AIRPORT COMMISSION CALENDAR

Tuesday, April 6, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of March 16, 2010.

D. SPECIAL ITEM:

1. Retirement Resolution for Mr. Isidro Antiniw

Resolution thanking Mr. Isidro Antiniw for over 33 years of faithful service with the City and County of San Francisco.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. General Airport Financial Advisory Services
Award of Financial Advisory Contract to the Joint Venture of Public
Financial Management, Inc. and Backstrom McCarley Berry and Co., LLC
Not-to-exceed \$1,900,000 for the First Year of Service

Resolution awarding a three-year contract to the Joint Venture of Public Financial Management, Inc. and Backstrom McCarley Berry and Co., LLC to provide General Airport Financial Advisory Services in an amount not-to-exceed \$1,900,000 for the first year of service, of which \$1,450,000 would be on a contingent basis.

3. **Arbitrage Rebate Compliance Services**
Award of Financial Advisory Contract for to Bond Logistix, LLC
Not-to-exceed \$175,000 for the First Year of Service

Resolution awarding a three-year contract to Bond Logistix, LLC to provide Arbitrage Rebate Services in a total amount not-to-exceed \$175,000 in the first year of service.

4. **Swap Advisory Services**
Award of Two, Three-Year Financial Advisory Contracts
Swap Financial Group, LLC - Not-to-exceed \$1,500,000; and
PFM Asset Management, LLC - Not-to-exceed \$1,000,000
For the First Year of Service

Resolution awarding contracts with a three-year term to 1) Swap Financial Group, LLC not-to-exceed \$1,500,000; and 2) PFM Asset Management, LLC not-to-exceed \$1,000,000 to provide Swap Advisory Services with fees on the contingent basis for a total amount not-to-exceed \$2,500,000 in the first year of service.

5. **Investment Advisory Services**
Award of Two, Three-Year Financial Advisory Contracts
PFM Asset Management, LLC - Not-to-exceed \$175,000; and
Bond Logistix, LLC - Not-to-exceed \$175,000
For the First Year of Service

Resolution awarding two (2), three-year contracts to 1) PFM Asset Management, LLC not-to-exceed \$175,000; and 2) Bond Logistix, LLC not-to-exceed \$175,000 to provide investment advisory services for a total amount not-to-exceed \$350,000 in the first year of service

6. **Modification No. 1 to Professional Services Contract with the San Francisco Convention & Visitors Bureau to Provide Continued International Strategic Marketing Services**
\$270,000

Resolution approving Modification No. 1 to Professional Services Contract with the San Francisco Convention & Visitors Bureau to increase the amount by \$270,000 for a new total not-to-exceed amount of \$1,259,000 in Fiscal Year 2009/2010 for continued International Strategic Marketing Services; all other terms and conditions of the contract remain in full force and effect.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

7. **Airport Improvement Program**
Project No. 3-06-0221-51 (Grant No. 51)
Project No. 3-06-0221-52 (Grant No. 52)
Project No. 3-06-0221-53 (Grant No. 53)
Project No. 3-06-0221-55 (Grant No. 55)
Project Application

Resolution authorizing the Director to executive and file a project application with the Federal Aviation Administration (FAA) for Federal Assistance in the amount of \$14,850,000.

8. **Commencement of the Competitive Selection Process for the International Terminal Museum/Gallery Store Lease**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to commence the competitive selection process for the International Terminal Museum/Gallery Store Lease through a Request for Proposal process

9. **Early Termination of the Airport Hair Salon Lease No. 00-0144**

Resolution approving the early termination of the option period of Airport Hair Salon Lease No. 00-0144 with William Rosario and Gloria Rosario dba SFO Hairport.

10. **Assignment of the New International Terminal Newsstands Lease No. 04-0006, Terminal 3 Concourse Newsstands Lease No. 04-0007, and Boarding Area "F" Specialty Store Lease No. 04-0166, with The Paradies Shops, Inc.**

Resolution consenting to the assignment of New International Terminal Newsstands Lease No. 04-0006, Terminal 3 Concourse Newsstands Lease No. 04-0007, and Boarding Area "F" Specialty Store Lease No. 04-0166 from The Paradies Shops, Inc. to Freeman Spogli & Company

11. **Clear Channel Outdoor, Inc.'s Airport Advertising Lease No. 00-0408**

Resolution approving the inclusion of a capital improvement requirement, in a minimum amount of \$214,000 to Amendment No. 3 of Clear Channel Outdoor, Inc.'s Airport Advertising Program Lease No. 00-0408.

H. NEW BUSINESS:

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I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

April 20, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

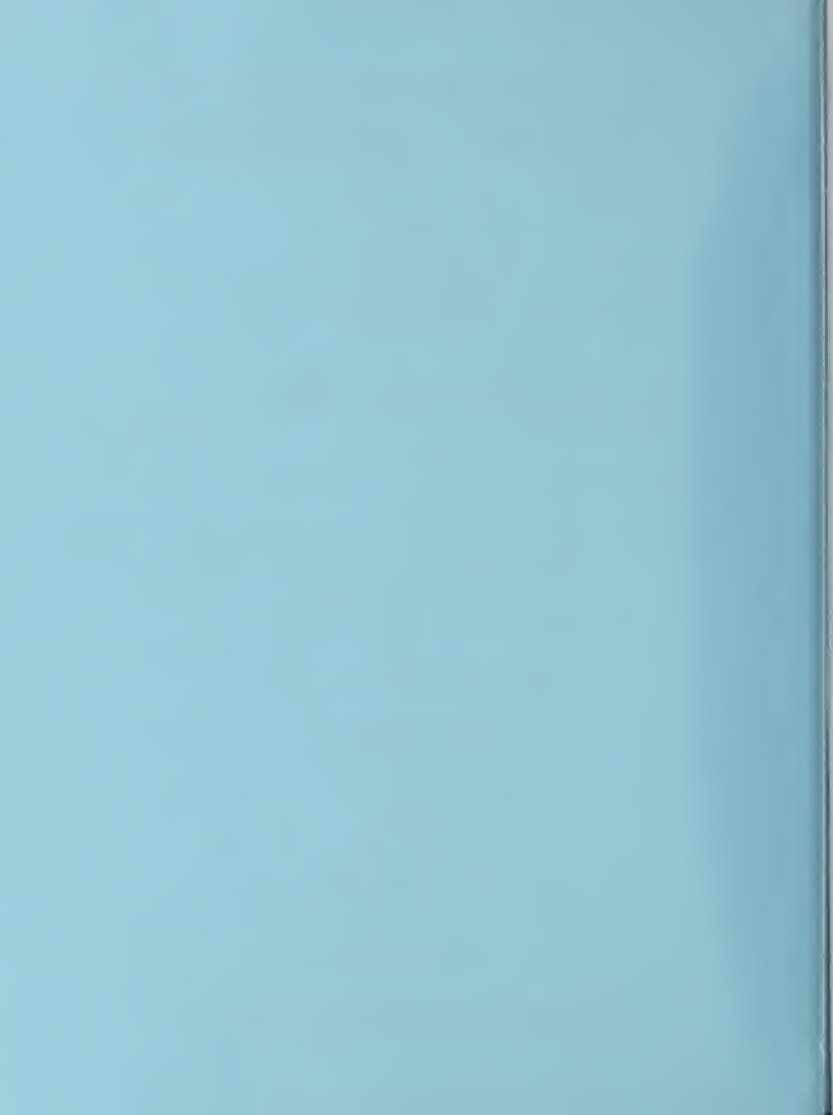
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AIRPORT COMMISSION CALENDAR

Tuesday, April 20, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. ITEMS INITIATED BY COMMISSIONERS**
- E. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- G. NEW BUSINESS**
- H. CORRESPONDENCE**
- I. CLOSED SESSION**
- J. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR

Tuesday, April 20, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of April 6, 2010.

D. ITEMS INITIATED BY COMMISSIONERS:

E. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

1. Approval of the Airport's Five Year Financial Plan

Resolution approving the Airport's Five-Year Financial Plan.

2. Award of Airport Contract No. 8577R - Terminal 1 Carpet Replacement
Golden State Carpet Service, Inc.
\$1,444,789

Resolution awarding Contract No. 8577R, Terminal 1 Carpet Replacement, to the lowest responsive, responsible bidder, Golden State Carpet Service, Inc., in the amount of \$1,444,789.

3. Establish a Shortlist of Prequalified Design-Build Firms for Contract
8974.A, Boarding Area E Refurbishment, and Authorize a Request for
Proposals

Resolution approving Selection Panel's recommendation establishing a shortlist of prequalified design-build firms for Contract No. 8974.A - Boarding Area E Refurbishment, and authorizing the Director to issue a Request for Proposals.

4. **Establish a Consultant Pool List of Prequalified Firms for Project Management Support Services**

Resolution approving the Selection Panel's recommendation establishing a consultant pool list of prequalified firms for Project Management and Construction Management Support Services for projects in the Airport's 5-Year Capital Improvement Program.

F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

5. **Award of Professional Services Agreement for Contract 8974.1 Boarding Area E Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration**
CAGE, Inc.
\$1,615,883

Resolution awarding Professional Services Agreement for Contract 8974.1, Boarding Area E Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration to CAGE, Inc., in an amount not to exceed \$1,615,883.

6. **Selection of Consultant for Contract No. 8974.2 Airport-Wide As-Needed Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration**
BNP Associates, Inc.

Resolution approving the selection of BNP Associates, Inc. as the highest ranked proposer, and authorizing the Director to enter into negotiations and prepare a professional services agreement for Contract 8974.2, Airport-Wide As-Needed Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration.

7. **Modification No. 2 to Professional Services Contract with Gerchick Murphy Associates to Provide Continued International Aviation Development Services**
\$125,000

Resolution approving Modification No. 2 to Professional Services Contract with Gerchick Murphy Associates to extend the term of the agreement for two years and to increase the amount by \$125,000 per year for a new total not to exceed amount of \$655,000 for continued International Aviation Development Services; all other terms and conditions of the contract remain in full force and effect.

8. Authorization to Commence the Competitive Selection Process for the Terminal 3 Bookstore Lease

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to commence the competitive selection process for the Terminal 3 Bookstore Lease through a Request for Proposal process.

**9. Modification No. 5 to the Holland & Knight Contract for On-Going Congressional Advocacy in Washington, DC
\$75,000**

Resolution approving Modification No. 5 to the Holland & Knight contract for On-Going Congressional Advocacy Services in Washington, D.C. and extending the term of the contract for one year (July 1, 2010 to June 30, 2011) and increasing the total contract amount by \$75,000.

G. NEW BUSINESS:

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H. CORRESPONDENCE:

I. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

J. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

May 4, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

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AIRPORT COMMISSION CALENDAR

Tuesday, May 4, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. POLICY**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. CLOSED SESSION**
- L. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR
Tuesday, May 4, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of April 20, 2010.

D. SPECIAL ITEM:

1. Retirement Resolution for Mr. Eulogio San Jose

Resolution thanking Mr. Eulogio San Jose for 28 years of faithful service and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution for Mr. Dennis Koehler

Resolution thanking Mr. Dennis Koehler for twenty-one (21) years of faithful service and to offer best wishes for a long and fruitful retirement.

3. Retirement Resolution for Thornton C. Bunch, Jr.

Resolution commending Carl Bunch for a job well done as an employee of the City for 19 years and recognizing his significant and valuable contribution for the success of the Airport in the 15 years that he has served SFO.

4. Approve the Acceptance of a Commemorative Plaque Honoring the Late Congressman Tom Lantos from the Lantos Foundation

Resolution accepting the gift of a commemorative plaque honoring the late Congressman Tom Lantos from the Lantos Foundation to be placed in the "Congressman Tom Lantos Hub" in Terminal 3.

E. ITEMS INITIATED BY COMMISSIONERS:

F. POLICY:

5. Policy Limiting the Number of Concession Leases Acquired by an Individual or Entity

Resolution limiting the number of concession agreements, food/beverage and retail combined, acquired by any one individual or entity to ten (10).

G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

6. Award of Trade Bid Package Set No. 7 and Establishing Guaranteed Maximum Price for Contract No. 8757A - Design-Build Services for Terminal 2/Boarding Area D Renovations - Turner Construction Co. \$20,755,781

Resolution awarding Trade Bid Package Set No. 7 for various scopes of work, to Contract 8757A, Design-Build Services for Terminal 2/Boarding Area D Renovations with Turner Construction Company, in the amount of \$20,755,781. This award establishes the final Guaranteed Maximum Price for the contract, in the amount of \$388,027,827.

7. Amendment No. 1 to BART Lease, Use and Operating Agreement

Resolution approving Amendment No. 1 to Lease, Use and Operating Agreement for BART Station and related facilities and grant of easement at San Francisco International Airport, Lease No. L97-0081 to (1) Limit BART premium fare (surcharge) for non-airline employees to \$1.50 each way for the remainder of the lease; (2) Remove BART faithful performance deposit requirement; (3) Permit monthly payment by BART of the annual rent in lieu of advance annual payment; (4) Allow advertising by BART in the Airport-BART station; and (5) Include administrative updates to the lease.

8. Modification No. 5 to Information Booth Program Contract Polaris Research and Development, Inc. \$590,000

Resolution approving Modification No. 5 to the Information Booth Program Contract with Polaris Research and Development, Inc. to increase the amount by \$590,000 for a new total not-to-exceed contract amount of \$1,775,000. The additional amount of \$590,000 will provide funding to staff and equip a new Information Booth near the BART station in the International Terminal, and facilitate a SFO non-airline employee BART fare discount program.

9. **Modification No. 3 to the Marketing Services Contract**
The M-Line
\$1,239,000

Resolution approving scope of services for the Marketing Services Contract with the M-Line, an LBE firm, and approve Modification No. 3 to exercise the second of two one-year options to extend the contract through July 15, 2011 and to increase the contract amount by \$1.239 million for a new total contract amount of \$4.457 million

10. **Modification No. 2 to Professional Services Contract with the San Francisco Convention & Visitors Bureau to Provide Continued International Aviation Marketing Services in Overseas Locations**

Resolution approving Modification No. 2 to Professional Services Contract with the San Francisco Convention & Visitors Bureau to extend the term of the agreement for one year and to increase the amount by \$1,400,000 for a new total not-to-exceed amount of \$2,659,000 for continued International Aviation Marketing Services; all other terms and conditions of the contract remain in full force and effect.

H. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

11. **Modification No. 6 to the Information Booth Program Contract**
Polaris Research and Development, Inc.
\$1,533,000

Resolution approving Modification No. 6 to exercise the fourth of four one-year options to renew and modify the Information Booth Contract with Polaris for an additional one-year term in an amount not-to-exceed \$1,533,000 for the contract year commencing July 1, 2010 through June 30, 2011, for a new total contract amount not-to-exceed \$6,288,960 (includes \$590,000 from Information Booth Program Contract Modification No. 5 which is also calendared for Airport Commission consideration on May 4, 2010.)

12. **Award of Contract No. 8465B**
Superbay Hangar Fire Protection Improvements, Phase B
Schembri Construction, Inc.
\$1,799,848

Resolution awarding Contract No. 8465B, Superbay Hangar Fire Protection Improvements, Phase B, to the lowest responsive, responsible bidder, Schembri Construction, Inc., in the amount of \$1,799,848

13. **Award of Professional Services Agreement for Contract No. 8974.2 Airport-Wide As-Needed Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration**

Resolution awarding Professional Services Agreement for Contract No. 8974.2, Airport-Wide-As-Needed Baggage Handling System and Passenger Boarding Bridge Improvements Design and Integration to BNP Associates, Inc., in an amount not to exceed \$1,000,000.

14. **Award of Professional Services Contract No. 9016 Airport Management Consulting Services Contract Jacobs Consultancy for Retail Concessions and Tenant Design Review Services \$585,000**

Resolution awarding Airport Management Consulting Service Contract 9016 to Jacobs Consultancy, for Retail Concessions and Tenant Design Review Services, for a three year period, in an amount not-to-exceed \$585,000 and a term of three years with two, one-year options.

15. **Assignment of the International Terminal Newsstands Lease No. 04-0006, Terminal 3, Concourse Newsstands, Lease No. 04-0007, and Boarding Area "F" Specialty Store Lease No. 04-0166, with The Paradies Shops, Inc.**

Resolution consenting to the assignment of International Terminal Newsstands Lease No. 04-0006, Terminal 3 Concourse Newsstands Lease No. 04-0007, and Boarding Area "F" Specialty Store Lease No. 04-0166 from The Paradies Shops, Inc. to Fulton Holding Company, a newly formed Delaware corporation controlled by Freeman Spogli & Company.

16. **Bid Call - Contract No. 8788 Airfield Pavement Reconstruction (2010 - 2012)**

Resolution approving the scope, budget, and schedule for Contract No. 8788, Airfield Pavement Reconstruction (2010 - 2012), and authorizing the Director to call for bids when ready.

17. **Bid Call - Contract No. 8879 Central Garage Carbon Monoxide Monitoring System**

Resolution approving the scope, budget, and schedule for Contract No. 8879, Central Garage Carbon Monoxide Monitoring System, and authorizing the Director to call for bids when ready.

**18. Award of Contract No. 8977
Customer Survey Services
Corey Canapary & Galanis
\$50,000**

Resolution awarding Contract No. 8977, Annual Customer Survey, to Corey Canapary & Galanis for a maximum annual contract amount of \$50,000.00.

I. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

J. CORRESPONDENCE:

K. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

L. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

May 18, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

GOVERNMENT
DOCUMENTS DEPT

MAY 13 2010

SAN FRANCISCO
PUBLIC LIBRARY

AIRPORT COMMISSION CALENDAR

Tuesday, May 18, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

If any materials related to an item on this agenda have been distributed to the Airport Commission after distribution of the agenda packet, those materials are available for public inspection at the Airport Commission Secretary's Office, San Francisco International Airport, International Terminal during normal office hours (650-821-5042).

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone, and return it to the Commission Secretary. Speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. Members of the public who wish to address the Commission on an item that is not on the calendar but is within the Airport Commission's jurisdiction, will be called to speak under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary for the Airport Commission at (650) 821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at (650) 821-5042 at least two business days in advance of need. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724, FAX (415) 554-5163, or E-Mail Donna_Hall@ci.sf.ca.us.

The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us/bdsupvrs/sunshine.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance (SF Administrative Code 16.520-16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, #3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

AIRPORT COMMISSION CALENDAR

Tuesday, May 18, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of May 4, 2010.

D. SPECIAL ITEM:

1. Retirement Resolution for Mr. Michael Towle

Resolution thanking Mr. Michael Towle for more than 40 years of dedicated service to the City and County of San Francisco and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution for Mr. Eric McCartney

Resolution thanking Mr. Eric McCartney for almost 31 years of faithful service with the City and County of San Francisco, with 25 years at San Francisco International Airport, Facilities Division, and to offer best wishes for a long and adventure-filled retirement.

3. Retirement Resolution for Mr. Leonard Chan

Resolution thanking Mr. Leonard Chan for 20 years of faithful service, seven of which were spent at San Francisco International Airport in the Mel Leong Treatment Plant, and to offer best wishes for a long and fruitful retirement.

E. ITEMS INITIATED BY COMMISSIONERS:

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

- 4. Designate \$87,200,000 of Passenger Facilities Charge Funds as Revenues for Payment of Debt Service in Fiscal Year 2010/11 and Apply Such Amount to Airline Rates and Charges as Needed**

Resolution authorizing the designation of \$87,200,000 of Passenger Facility Charge funds as revenues for payment of debt service in Fiscal Year 2010/11 and apply such amount to Airline rates and charges as needed.

- 5. Fiscal Year 2010/11 Airport Rates & Charges**

Resolution establishing Airport Rates and Charges for Fiscal Year 2010/11.

- 6. Award of Contract No. 8823 Domestic Terminal Garage Concrete Deck Resurfacing Schembri Construction \$2,765,870**

Resolution awarding Contract No. 8823, Domestic Terminal Garage Concrete Deck Resurfacing, to the lowest responsive, responsible bidder, Schembri Construction, in the amount of \$2,765,870.

- 7. Authorization to Issue a Request for Proposals - Contract No. 9023 for NEPA and CEQA Environmental Consultant Services for the Airport Traffic Control Tower Relocation**

Resolution authorizing staff to issue a Request for Proposals for Contract No.9023 for NEPA and CEQA Environmental Consultant Services for the Airport Traffic Control Tower (ATCT) relocation.

- 8. Award of Terminal 2 Newsstand, Coffee, and Specialty Stores Lease Host International, Inc. Minimum Annual Guarantee: \$1,126,000**

Resolution 1) awarding the Terminal 2 Newsstands, Coffee, and Specialty Stores Lease to Host International, Inc., with a term of 10 years and a minimum annual guarantee of \$1,126,000 for the first lease year, and 2) directing the Commission Secretary to request approval of the Lease from the Board of Supervisors.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

9. **Award of a Professional Services Contract No. 8975
Airport Planning and Management Services
Landrum & Brown
Not-to-exceed \$300,000 over a Four (4) Year Contract Term**

Resolution awarding Professional Services Contract No. 8975 with Landrum & Brown to provide Airport Planning and Management Services in a total contract amount not-to-exceed \$300,000 over a four (4) year contract term

10. **Bid Call - Contract No. 8489
Emergency Response Boathouse**

Resolution approving the scope, budget, and schedule for Contract No. 8489, Emergency Response Boathouse, and authorizing the Director to call for bids when ready.

11. **Authorization to Issue a Request for Proposals for the Terminal 3
Boarding Area "F" Gourmet Food and Gift Store Lease**

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to commence the competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease through a Request for Proposal process.

H. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
 www.flysfo.com

TO: MEMBERS, AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Carol Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution – Airport Duty Manager Michael Towle

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

GAVIN NEWSOM
 MAYOR

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIMER

JOHN L. MARTIN
 AIRPORT DIRECTOR

DIRECTORS RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS RESOLUTION
 THANKING MR. MICHAEL TOWLE FOR MORE THAN 40 YEARS OF DEDICATED SERVICE TO
 THE CITY AND COUNTY OF SAN FRANCISCO.

Mr. Michael Towle, Airport Duty Manager at San Francisco International Airport (SFO), is retiring after more than 40 years of service with the City and County of San Francisco.

Mr. Towle is a dedicated, valued and well-respected manager who has served faithfully and consistently throughout his many years of service. He has always been committed to ensuring the highest level of safety, security, efficiency and customer service to passengers, tenants and others at San Francisco International Airport without reservation and often going above and beyond the call of duty.

As an Airport Duty Manager, Mr. Towle watched over the Airport's operation and represented the Airport Director and the City in a courteous and professional manner at all times. Mr. Towle was paramount in assisting with the growth of the Airport to the first-class facility it is today.

Mr. Towle has served the City and the Airport with dedication and distinction that should be noted. The attached retirement resolution expresses the Airport's sincere appreciation and deep gratitude for Mr. Towle's commitment to service and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.


 John L. Martin
 Airport Director

Prepared by: Tryg McCoy
 Deputy Airport Director
 Operations and Security

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION FOR AIRPORT DUTY AIRPORT DUTY MANAGER – MICHAEL TOWLE

- WHEREAS, Mr. Michael Towle has been employed with the City and County of San Francisco at San Francisco International Airport (SFO) for 40 years, 3 months and 12 days; and
- WHEREAS, Mr. Towle has provided distinguished service and a watchful eye over the Airport serving as (1) Parking Control Officer, (2) Traffic Control Officer, (3) Airport Policeman, (4) Airfield Safety Officer, (5) Operations Supervisor, (6) Operations Coordinator, (7) and Airport Duty Manager; and
- WHEREAS, Mr. Towle through his extensive knowledge and experience at SFO came to be known as a “jack of all trades” serving the public and Airport tenants well and representing the Airport in a consistently positive manner at all times; and
- WHEREAS, Mr. Towle has played a key role in the construction, activation and operation of many of the Airport’s facilities; and
- WHEREAS, Mr. Towle has been of great service to the Airport, this Commission and the City and County of San Francisco providing a significant positive impact on the day-to-day operation of the Airport and the various operations within the Airport; and
- WHEREAS, Mr. Towle is to be commended for his masterful handling of incidents and emergency situations, as well as professionalism as an Airport spokesperson providing relevant and accurate information to the media; and
- WHEREAS, Mr. Towle’s professional and personable approach to interacting with others in everyday situations has resulted in excellent relations between the Airport and airlines, tenants, Federal Agencies, and other outside government and private institutions; now, therefore be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Michael Towle for distinguished service, and offers best wishes for the fullest measures of health and happiness for a long and fruitful retirement; and be it further,
- RESOLVED, that the Airport Commission directs the Secretary to prepare a suitable copy of this resolution for presentation to Mr. Michael Towle.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Eric McCartney

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. ERIC MCCARTNEY FOR ALMOST 31 YEARS OF FAITHFUL SERVICE WITH THE CITY AND COUNTY OF SAN FRANCISCO, 25 YEARS AT SAN FRANCISCO INTERNATIONAL AIRPORT, FACILITIES DIVISION, AND TO OFFER BEST WISHES FOR A LONG AND ADVENTURE-FILLED RETIREMENT.

Attached is a retirement resolution for Mr. Eric McCartney.

Mr. Eric McCartney, a 7263 Maintenance Manager, is retiring from the City and County of San Francisco after almost 31 years of service; the last 25 years within the Facilities Division of San Francisco International Airport.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and adventure-filled retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.

John L. Martin
John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 2

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION FOR AIRPORT DUTY AIRPORT DUTY MANAGER – MICHAEL TOWLE

- WHEREAS, Mr. Michael Towle has been employed with the City and County of San Francisco at San Francisco International Airport (SFO) for 40 years, 3 months and 12 days; and
- WHEREAS, Mr. Towle has provided distinguished service and a watchful eye over the Airport serving as (1) Parking Control Officer, (2) Traffic Control Officer, (3) Airport Policeman, (4) Airfield Safety Officer, (5) Operations Supervisor, (6) Operations Coordinator, (7) and Airport Duty Manager; and
- WHEREAS, Mr. Towle through his extensive knowledge and experience at SFO came to be known as a “jack of all trades” serving the public and Airport tenants well and representing the Airport in a consistently positive manner at all times; and
- WHEREAS, Mr. Towle has played a key role in the construction, activation and operation of many of the Airport’s facilities; and
- WHEREAS, Mr. Towle has been of great service to the Airport, this Commission and the City and County of San Francisco providing a significant positive impact on the day-to-day operation of the Airport and the various operations within the Airport; and
- WHEREAS, Mr. Towle is to be commended for his masterful handling of incidents and emergency situations, as well as professionalism as an Airport spokesperson providing relevant and accurate information to the media; and
- WHEREAS, Mr. Towle’s professional and personable approach to interacting with others in everyday situations has resulted in excellent relations between the Airport and airlines, tenants, Federal Agencies, and other outside government and private institutions; now, therefore be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Michael Towle for distinguished service, and offers best wishes for the fullest measures of health and happiness for a long and fruitful retirement; and be it further,
- RESOLVED, that the Airport Commission directs the Secretary to prepare a suitable copy of this resolution for presentation to Mr. Michael Towle.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Eric McCartney

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. ERIC MCCARTNEY FOR ALMOST 31 YEARS OF FAITHFUL SERVICE WITH THE CITY AND COUNTY OF SAN FRANCISCO, 25 YEARS AT SAN FRANCISCO INTERNATIONAL AIRPORT, FACILITIES DIVISION, AND TO OFFER BEST WISHES FOR A LONG AND ADVENTURE-FILLED RETIREMENT.

Attached is a retirement resolution for Mr. Eric McCartney.

Mr. Eric McCartney, a 7263 Maintenance Manager, is retiring from the City and County of San Francisco after almost 31 years of service; the last 25 years within the Facilities Division of San Francisco International Airport.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and adventure-filled retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 2

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION FOR AIRPORT DUTY AIRPORT DUTY MANAGER – MICHAEL TOWLE

- WHEREAS, Mr. Michael Towle has been employed with the City and County of San Francisco at San Francisco International Airport (SFO) for 40 years, 3 months and 12 days; and
- WHEREAS, Mr. Towle has provided distinguished service and a watchful eye over the Airport serving as (1) Parking Control Officer, (2) Traffic Control Officer, (3) Airport Policeman, (4) Airfield Safety Officer, (5) Operations Supervisor, (6) Operations Coordinator, (7) and Airport Duty Manager; and
- WHEREAS, Mr. Towle through his extensive knowledge and experience at SFO came to be known as a “jack of all trades” serving the public and Airport tenants well and representing the Airport in a consistently positive manner at all times; and
- WHEREAS, Mr. Towle has played a key role in the construction, activation and operation of many of the Airport’s facilities; and
- WHEREAS, Mr. Towle has been of great service to the Airport, this Commission and the City and County of San Francisco providing a significant positive impact on the day-to-day operation of the Airport and the various operations within the Airport; and
- WHEREAS, Mr. Towle is to be commended for his masterful handling of incidents and emergency situations, as well as professionalism as an Airport spokesperson providing relevant and accurate information to the media; and
- WHEREAS, Mr. Towle’s professional and personable approach to interacting with others in everyday situations has resulted in excellent relations between the Airport and airlines, tenants, Federal Agencies, and other outside government and private institutions; now, therefore be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Michael Towle for distinguished service, and offers best wishes for the fullest measures of health and happiness for a long and fruitful retirement; and be it further,
- RESOLVED, that the Airport Commission directs the Secretary to prepare a suitable copy of this resolution for presentation to Mr. Michael Towle.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Eric McCartney

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

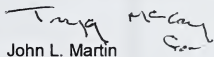
DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. ERIC MCCARTNEY FOR ALMOST 31 YEARS OF FAITHFUL SERVICE WITH THE CITY AND COUNTY OF SAN FRANCISCO, 25 YEARS AT SAN FRANCISCO INTERNATIONAL AIRPORT, FACILITIES DIVISION, AND TO OFFER BEST WISHES FOR A LONG AND ADVENTURE-FILLED RETIREMENT.

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The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and adventure-filled retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 2

San Francisco International Airport

Airport Commission

City & County of San Francisco

Resolution No. _____

RETIREMENT RESOLUTIONMR. ERIC MCCARTNEY

- WHEREAS, Mr. Eric McCartney has worked with the City and County of San Francisco for almost 31 years, the last 25 years within the Facilities Division of San Francisco International Airport; and
- WHEREAS, Mr. Eric McCartney began his career on June 20, 1979, with the Muni Railway-Cable Car Division, as a Class 7344 Temporary Carpenter and is concluding his tenure with the San Francisco International Airport as a Class 7263 Maintenance Manager; and
- WHEREAS, Mr. Eric McCartney was the recipient of an Employee Award as a Fleet Expeditor during the Cable Car Line Reconstruction at Muni Railway; and
- WHEREAS, Mr. Eric McCartney has been a dedicated and responsible employee managing the Airport's former warehouse at Spruce Street; and
- WHEREAS, Mr. Eric McCartney took pride in recognizing the value of recycling and reusing a considerable amount of modular workstations and furniture, using his knowledge and experience to facilitate several department moves during the many relocations, renovations and construction at the Airport; and
- WHEREAS, Mr. Eric McCartney, has retired from City service effective May 1, 2010, now, therefore be it
- RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Eric McCartney for a job well done, offers its best wishes for a long and adventure-filled retirement with the fullest measure of health and happiness; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Eric McCartney.

President

Airport Director

I hereby certify that the foregoing resolution was adopted by the Airport Commission at its meeting of _____

Secretary

San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution for Mr. Leonard Chan

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHEIMER

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MR. LEONARD CHAN FOR TWENTY YEARS OF FAITHFUL SERVICE, SEVEN OF WHICH WERE SPENT AT SAN FRANCISCO INTERNATIONAL AIRPORT IN THE MEL LEONG TREATMENT PLANT, AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution thanking Mr. Leonard Chan who has worked for the City and County of San Francisco for twenty years, seven of which were spent at San Francisco International Airport in the Mel Leong Treatment Plant.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.



John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 3



San Francisco International Airport

Airport Commission

City & County of San Francisco

Resolution No. _____

RETIREMENT RESOLUTION FOR MR. LEONARD CHAN

WHEREAS, Mr. Leonard Chan has worked for the City and County of San Francisco for twenty years, seven of which were spent at San Francisco International Airport in the laboratory at the Mel Leong Treatment Plant; and

WHEREAS, Mr. Chan has served the Airport with dedication, as a Chemist II, at the Mel Leong Treatment Plant; and

WHEREAS, Mr. Chan, has demonstrated good knowledge of analytical chemistry of water as well as producing high-quality work; and

WHEREAS, Mr. Chan has helped maintain the laboratory's good record as a safe and accident-free work place; and

WHEREAS, Mr. Chan has worked harmoniously with his coworkers at the Mel Leong Treatment Plant; now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Leonard Chan for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Leonard Chan.

President

Airport Director

I hereby certify that the foregoing resolution was adopted by the Airport Commission at its meeting of _____

Secretary



San Francisco International Airport

P.O. Box 8097
San Francisco, CA 94128
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Fax 650.821.5005
www.flysfo.com

MEMORANDUM

May 18, 2010

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Authorization to Designate \$87,200,000 of Passenger Facility Charge ("PFC") Funds as Revenues for Payment of Debt Service in Fiscal Year 2010/11 and Apply Such Amount to Airline Rates and Charges As Needed

DIRECTOR'S RECOMMENDATION: DESIGNATE \$87,200,000 OF PASSENGER FACILITY CHARGE FUNDS AS REVENUES FOR PAYMENT OF DEBT SERVICE IN FISCAL YEAR 2010/11 AND APPLY SUCH AMOUNT TO AIRLINE RATES AND CHARGES AS NEEDED.

Executive Summary

We are requesting Commission approval to designate a portion of PFC funds as "Revenues" pursuant to the Commission's Master Bond Resolution. This designation will make \$87,200,000 in PFC funds available to pay Fiscal Year ("FY") 2010/11 debt service expenses. The Commission's designation is required each year in which we recommend the use of PFC funds to pay debt service.

Background

The Commission's 1991 Master Bond Resolution (Resolution No. 91-0210, as amended), adopted on December 3, 1991, constitutes a contract between the Commission and the registered owners of the Bonds under which the Commission has irrevocably pledged the "Net Revenues" of the Airport to the payment of Bonds. "Net Revenues" are defined as the "Revenues" derived by the Commission from the operation of the Airport, less all Operation and Maintenance Expenses.

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHEIMER

JOHN L. MARTIN
AIRPORT DIRECTOR

The 1991 Resolution further states that Passenger Facility Charge revenues shall not count as "Revenues" from which debt service on Airport bonds may be paid, unless the Commission has designated a portion or all as "Revenues" for this purpose.

Since 2002, the Commission has approved ten resolutions designating PFC funds as "Revenues" for the purpose of paying debt service from FY 2001/02 to FY 2009/10.

Recommendation

I recommend that the Commission approve the attached resolution designating \$87,200,000 of the Commission's Passenger Facility Charge funds as "Revenues" for the purpose of paying debt service in FY 2010/11, pursuant to the 1991 Master Bond Resolution, and authorize the application of such amount to airline rates and charges as needed.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AUTHORIZATION TO DESIGNATE \$87,200,000 OF PASSENGER FACILITY
CHARGE FUNDS AS REVENUES FOR PAYMENT OF DEBT SERVICE IN
FISCAL YEAR 2010/11 AND TO APPLY SUCH AMOUNT TO AIRLINE RATES
AND CHARGES AS NEEDED

WHEREAS, the Airport Commission of the City and County of San Francisco (the "Commission") adopted its Resolution No. 91-0210 on December 3, 1991, as amended and supplemented (the "1991 Resolution") providing for the issuance of San Francisco International Airport Second Series Revenue Bonds; and

WHEREAS, "Revenues" for purposes of the 1991 Resolution do not include any passenger facility charge or similar charge levied by or on behalf of the Commission against passengers, unless all or a portion thereof are designated as Revenues by the Commission; and

WHEREAS, the Commission has authorized ten resolutions designating PFC funds as "Revenues" for the purpose of paying debt service from Fiscal Years 2001/02 to 2009/10 in amounts ranging from \$13.0 million to \$68.4 million; now, therefore, be it

RESOLVED, that the Commission pursuant to the 1991 Resolution hereby designates \$87,200,000 of PFC funds as "Revenues" for payment of a portion of the principal and interest on Bonds issued for certain PFC eligible costs in Fiscal Year 2010/11; and, be it further

RESOLVED, that Director may also apply such amount to airline rates and charges as needed.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
 www.flysfo.com

MEMORANDUM

May 18, 2010

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Adoption of Fiscal Year 2010/11 Airport Rates and Charges

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

GAVIN NEWSOM
 MAYOR

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHEIMER

JOHN L. MARTIN
 AIRPORT DIRECTOR

**DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION ESTABLISHING
 AIRPORT RATES AND CHARGES FOR FISCAL YEAR 2010/11.**

Executive Summary

For Fiscal Year 2010/11, airline landing fees and terminal rental rates will increase by 14.1% and 12.8%, respectively.

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Airline Landing Fee Rate ¹	\$3.15	\$3.59	14.1%
Effective Average Terminal Rate	\$100.61	\$113.54	12.8%
Cost Per Enplaned Passenger	\$14.79	\$14.42	-2.5%
<i>In FY 2007/08 constant dollars</i>	<i>\$14.08</i>	<i>\$13.97</i>	<i>-0.8%</i>

Various rates and charges in other areas are being adjusted to move gradually toward full cost recovery to the extent possible under current economic conditions.

¹ Landing fee rate per 1,000 pounds of gross landed weight.

Background

The Airport-Airline Lease and Use Agreement specifies the formula to calculate Airline landing fees and terminal rental rates each year. Under the Lease and Use Agreement, the airlines pay landing fees and terminal rentals in accordance with a residual cost rate-setting methodology designed to provide revenues sufficient to pay the Airport's annual operating expenses, debt service, small capital outlays, and the Annual Service Payment to the City. The Lease and Use Agreement defines cost centers for purposes of accounting for revenues, expenses, and debt service. Within these cost centers, rates and charges are calculated following a methodology designed to recover costs from the various Airport user groups, resulting in the airline rates and charges for the new fiscal year.

Each year the proposed airline rates and charges must first be reviewed by the San Francisco Airport-Airline Affairs Committee (SFAAAC) and then approved by the Airport Commission. The calculations of FY 2010/11 airline rates were reviewed by the SFAAAC on March 10, 2010 and April 6, 2010.

Airline and Non-Airline Revenues

The FY 2010/11 airline required revenue is \$279.3 million, which is 8.1% or \$20.9 million higher than in FY 2009/10. This increase in airline required revenues reflects an Airport total expense increase of 9.3% or \$63 million over the prior fiscal year and a non-airline revenue increase of 10% or \$42 million. The \$279.3 million in airline revenues represents a 37.5% contribution from the airlines, a slight decrease from 37.9% in FY 2009/10.

	Budget FY 2009/10 (\$000s)	Budget FY 2010/11 (\$000s)	Increase/(Decrease) Amount (\$000s)	%
Operating Expenses	\$681,784	\$745,000	\$63,216	9.3%
Less Non-airline Revenues	<u>423,361</u>	<u>465,666</u>	<u>42,305</u>	<u>10.0%</u>
Airline Required Revenues	\$258,423	\$279,334	\$20,911	8.1%
<i>% Contribution</i>	<i>37.9%</i>	<i>37.5%</i>		

Non-airline revenue in FY 2010/11 includes \$87.2 million in Passenger Facility Charges (PFCs) applied against debt service and \$32.0 million in cumulative aviation surplus from prior years. PFCs account for most of the budget-to-budget increase in revenue, with an increase of 43.0% or \$26.2 million. Revenue from sources such as concessions and ground transportation, property rentals and other operating income increased 5.1% from the prior year, reflecting an increase in air traffic activity and increases in various non-airline fees. The Airport continues to pursue full cost recovery efforts, with adjusted rates resulting in an average cost recovery improvement of 5%.

Summary of Proposed FY 2010/11 Airline Rates

Based on the allocation of expenses and revenues in the rate calculation, landing fees and terminal rental rates will increase by 14.1% and 12.8%, respectively in FY 2010/11. The rate changes reflect (1) increases in enplaned passengers and related airline landed weight as compared to the FY 2009/10 budget; (2) increases in expenses, due in part to the reopening of Terminal 2, that exceed increases in non-airline revenues; (3) debt service increases due to conservative assumptions for variable rate debt and new debt service associated with new capital projects including the reopening of Terminal 2 in Spring 2011 and (4) use of \$87.2 million in PFC revenues and \$32.0 million in cumulative aviation surplus from prior years. The combined effect will reduce the airline cost per enplaned passenger by 2.5% percent from \$14.79 budgeted for FY 2009/10 to \$14.42 for the proposed FY 2010/11 budget.

The proposed FY 2010/11 airline rates are as follows:

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Airline Landing Fee Rate	\$3.15	\$3.59	14.1%
Effective Average Terminal Rate	\$100.61	\$113.54	12.8%
Cost Per Enplaned Passenger	\$14.79	\$14.42	-2.5%
<i>In FY 2007/08 constant dollars</i>	<i>\$14.08</i>	<i>\$13.97</i>	<i>-0.8%</i>

Explanation of Changes in Airline Rates, Fees, and Cost per Enplaned Passenger

Terminal Rentals

From budget FY 2009/10 to FY 2010/11, required terminal rental revenue increases slightly by 0.7%. As part of the new 2011 Airport-Airline Lease and Use Agreement, airlines were provided the opportunity to "right-size" their terminal leased space in FY 2010/11 as an incentive for early lease execution. The resulting leased space reduction, in combination with other space changes, results in a 10.8% decrease in airline leased square footage as compared to FY 2009/10. The required revenue increase and reduction in airline leased space results in an effective average rental rate increase of 12.8%, from \$100.61 to \$113.54 per square foot.

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Required Revenue (\$000s)	\$172,452	\$173,629	0.7%
Airline Leased Sq. Footage (000s)	1,714	1,529	-10.8%
Effective Average Rental Rate	\$100.61	\$113.54	12.8%

Landing Fees

Landed weight for FY 2010/11 is forecast to increase by 7.6% over the FY 2009/10 budget, which had anticipated a decline in travel demand due to the recession. The increase reflects above-budget performance in FY 2009/10 and continued traffic growth in FY 2010/11. However, the required landing fee revenue increases by 23.0% in FY 2010/11 over the FY 2009/10 budget primarily due to the airline rate calculation methodology. With the reduction in airline leased space, the terminal space that is no longer part of airline leased space becomes "public space", the net expense of which is distributed equally to terminal rentals and landing fees.

As the increase in landing fee revenue requirement exceeds the increase in landed weight, the landing fee rate increases 7.6% from \$3.15 to \$3.59 per 1,000 pounds.

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Required Revenue (\$000s)	\$85,973	\$105,705	23.0%
Landed Weight (lbs. in millions)	27,338	29,411	7.6%
Landing Fee Rate	\$3.15	\$3.59	14.1%

Cost Per Enplaned Passenger

Overall, Airline required revenue is projected to increase by 8.1% from budget FY 2009/10 to FY 2010/11. Based on the current passenger forecast, enplaned passengers are projected to increase by 10.9% from 17.5 million passengers from budget FY 09/10 to 19.4 million passengers for budget FY 2010/11. Because passenger traffic growth is anticipated to outpace the increase in Airline required revenue, the net result is a 2.5% decrease in the Cost Per Enplaned Passenger (CPE), from \$14.79 to \$14.42.

	Budget FY 2008/09	Budget FY 2009/10	Percent Change
Airline Required Revenue (\$000s)	\$258,423	\$279,334	8.1%
Enplaned Passengers (000s)	17,475	19,370	10.9%
Cost per Enplaned Passengers (CPE)	\$14.79	\$14.42	-2.5%
<i>In FY 2007/08 constant dollars</i>	<i>\$14.08</i>	<i>\$13.97</i>	<i>-0.8%</i>

Adjusted and Unadjusted Airline Rates and Charges

The following is a summary of adjusted and unadjusted airline and other airport rates and charges for FY 2010/11 that will take effect July 1, 2010 unless otherwise indicated. A resolution adopting these rates and charges is attached.

Adjusted Airline Rates and Charges

1. The landing fee rate will increase from \$3.15 to \$3.59 per 1,000 pounds.
2. General aviation aircraft that are heavier than the weight limit subject to the minimum landing fee and nonscheduled commercial carriers that do not have an operating permit at the Airport will pay the landing fee rate of \$3.59 per 1,000 pounds, an increase from the current \$3.15, plus a supplemental rate of \$0.36 per 1,000 pounds, for a total of \$3.95 per 1,000 pounds.
3. The minimum landing fee for commercial fixed-wing aircraft and general aviation aircraft will increase from \$140 per landing to \$158. The minimum landing fee for commercial and general aviation rotary-wing aircraft will increase from \$70 to \$79 per landing.
4. The effective average terminal rental rate will increase from the current annual rate of \$100.61 to \$113.54 per square foot.
5. The fee for airlines operating domestic flights out of the International Terminal will be adjusted as follows:

Wide-body aircraft - \$811

Narrow-body aircraft - *See rate tiers below.*

Once eight (8) weekly new scheduled domestic flights are reached, the fee structure will be as follows:

	Billed by and <u>Paid To Airport</u>	Billed by and <u>Paid to SFOTEC</u>	Total <u>Turn Fee</u>
Wide-body aircraft	\$ 599	\$ 212	\$ 811

Narrow-body aircraft – monthly flights (each carrier):

1 – 100 flights	\$ 438	\$ 212	\$ 650
101 – 250	363	212	575
251 – 400	301	212	513
401 – 550	301	161	462
551 – 1,200	238	161	399
1,201 & above	301	212	513

6. Ground transportation fees per trip will be changed as follows:

Limousines	\$ 3.65
Scheduled Buses	2.80
Shared Ride Vans (all zones)	2.90

Shared Ride Vans (all zones) not implementing Clean Vehicle Policy	8.70
Pre-Arranged Vans not implementing Clean Vehicle Policy	9.15
Off-Airport Parking Lot Shuttles	2.80
Off-Airport Parking Lot Shuttles not implementing Clean Vehicle Policy	8.40
Off-Airport Parking Lot Shuttles operating Hydrogen Blend Vehicles	1.00
Charter Buses	3.05
Hotel Courtesy Shuttles	2.75
Hotel Courtesy Shuttles not implementing Clean Vehicle Policy	8.25
Hotel Courtesy Shuttles operating Hydrogen Blend Vehicles	0.95
Miscellaneous ground transportation vehicles	3.00

7. Offsite vehicle inspection service fee for each additional vehicle above 20 vehicles in the same day at locations less than 20 miles from the Airport will be established at \$11.50 per vehicle. Fee for the inspection of the first 20 vehicles in the same day remains unchanged.
8. Offsite vehicle inspection service fee for each additional vehicle above 20 vehicles in the same day at locations more than 20 miles from the Airport will be established at \$23.00 per vehicle. Fee for the inspection of the first 20 vehicles in the same day remains unchanged.
9. Ground transportation vehicle registration fees will increase from \$45 to \$50 per vehicle and will apply to all ground transportation vehicles, including taxis.
10. Long distance charter annual registration fee will increase as follows:

10 vehicles or less	\$ 500
11-20 vehicles	1000
21-30 vehicles	1500
31-40 vehicles	2000
41 plus vehicles	4000
11. The semi-annual taxicab inspection fee will increase from \$45 to \$50 per inspection.
12. Temporary identification permit fee for ground transportation operators will be increased from \$45 to \$50 per vehicle.
13. Fee for limousine registration renewal occurring on or prior to or on October 15th will be \$50; \$75 between October 16th and November 30th (inclusive); and \$100 per vehicle on December 1st and thereafter.

14. Fees for the use of Airport trash compactors will increase from \$420 to \$445 per month for airline tenants. Aviation support service providers handling trash for multiple airlines will be assessed (1) the monthly fee for its own use of the facilities and (2) the monthly fee multiplied by the number of airlines handled by that service provider.
15. The SFO Transportation and Facilities Fee will increase from \$18.50 per rental car contract to \$20.00. The rental car companies will continue to collect the fee and remit the proceeds to the Airport as recovery of the portion of costs of AirTrain related to people travelling to and from the Rental Car Center.
16. The annual SFOTEC custodial reimbursement will be reduced from \$1,403,000 to \$1,280,000.
17. Water usage rate will increase from \$4.05 to \$4.25 per unit (100 cubic feet), a 4.9% increase.
18. Sewage/wastewater treatment rate will increase from \$12.15 to \$12.75 per unit (100 cubic feet), a 4.9% increase.
19. Film permit fee will change from a fixed \$1,500 fee to a per day usage fee ranging from a minimum of \$2,000 per day to \$6,000 per day based on facilities and Airport resources required.

Unadjusted Rates and Charges

The following rates and fees will remain at current levels for FY 2010/11 unless or until they are adjusted by the Commission. The unadjusted rates reflect cost recovery or are at an industry or market rate.

1. The passenger security fee will remain at \$0.15 per enplaned passenger.
2. The jet bridge fee at Airport-owned equipment will remain at \$25 per operation (aircraft arrival and departure).
3. The 50% discount on landing fees for qualifying international flights under the Aviation Market Stimulus Program will continue in Fiscal Year 2010/11.

4. Monthly general aviation outdoor aircraft parking rates shall be based on maximum permissible landing weight of the aircraft, and will remain unchanged as follows:

Maximum Approved <u>Landing Weight (lbs.)</u>	First 8 Hours <u>or Fraction Thereof</u>	Each Additional 8 Hours or <u>Fraction Thereof</u>
Up to 10,000	\$ 38	\$ 10
10,001 to 24,000	45	15
24,001 to 55,000	61	20
55,001 to 100,000	76	30
100,001 to 150,000	102	50
150,001 or more	Commercial Rates Apply	

5. Commercial outdoor aircraft parking rates will continue as follows:

Maximum Approved <u>Landing Weight (lbs.)</u>	First 8 Hours <u>or Fraction Thereof</u>	Each Additional 8 Hours or <u>Fraction Thereof</u>	Monthly <u>Rate</u>
Less than 250,000 lbs.	\$325	\$175	\$16,200
250,001 lbs. or more	660	300	30,240

6. Cargo handling space rental rates will remain unchanged as follows (annual rate per sq.ft.):

- a. Building Only: \$13.80
- b. Building + Truck Dock Access + Aircraft Parking Access: \$18.50

7. Triturator usage fee will remain at \$80.00 per use.

8. Daily public auto parking rates will remain at \$33 for the Domestic Garage; \$20 for International Garages A & G; \$14 for Long Term Parking; \$33 for ParkFAST; \$38 for Valet Parking for the first 24 hours and \$45 for each additional 24 hours. The hourly rate will remain at \$6 per hour.

9. Employee auto parking rates will remain unchanged as follows:

- a. Terminal permit parking: \$112/month
- b. Non-terminal permit parking with bus service: \$75/month
- c. Non-terminal permit parking without bus service: \$68/month

10. Taxi trip fees will remain unchanged at \$4.00 per trip, no charge for the first short trip and \$2.00 per each subsequent short trip. Non-San Francisco based (pre-arranged only) taxicab fees will also remain unchanged at \$4.00 per trip, no charge for the first short trip and \$2.00 per each subsequent short trip.

11. Pre-arranged Van trip fees will remain unchanged at \$3.05 per trip.
12. Offsite vehicle inspection service fee at locations less than 20 miles from the Airport will remain unchanged at \$230 per day for the first 20 vehicles inspected in the same day. Offsite vehicle inspection service fee at locations greater than 20 miles from the Airport will remain unchanged at \$460 per day for the first 20 vehicles inspected in the same day.
13. Taxicab smart-card replacement fee will remain unchanged at no charge for the initial card and first replacement card. For the second and any subsequent replacement cards, the fee will remain unchanged at \$25 per card.
14. Fees for security identification badges, fingerprinting services, and vehicle ramp permits will remain unchanged as follows:

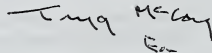
New badge (valid for two years)	\$ 75
Badge renewal (valid for two years)	55
Replace damaged badge	25
Lost or stolen badge replacement	125
Ramp pass for authorized vehicles (valid for 1 year)	35
Seals for non-registered equipment/vehicles	35
Visitor badge (valid for 1 year)	70
Visitor badge renewal (valid for 1 year)	50
Fingerprint roll	60
Fingerprint	70
Fingerprint – Administrative (1)	40
Fingerprint – Administrative (2)	25
Fingerprint – Administrative (3)	110
Airport security key replacement (per key)	100

15. Fees for the use of Airport trash compactors for food & beverage and retail tenants will remain unchanged and the green incentive discount will continue as detailed in the attached resolution.
16. The Customs Facility Fee will continue to be billed monthly based on each airline's pro-rata share of customs transaction data to be reported to the Airport by U.S. Customs. The amount of the fee is determined annually to cover facility rent and recover the Airport's tenant-improvement costs and operating and maintenance costs associated with housing this function in West Field Cargo Building 1.
17. The passenger fee for international seasonal service and charter use of the International Terminal will be equivalent to the total International Joint Use charges divided by the total passengers (enplanements and deplanements) for the scheduled international carriers. The fee will be determined by the

International Joint Use charges and total passengers in the IT Joint Use calculation in effect at the time of the activity and will be charged for both enplanements and deplanements.

18. Information technology and telecommunication fees will remain unchanged as detailed in the attached resolution.

I recommend approval of the attached resolution adopting the Airport Rates and Charges for FY 2010/11.

A handwritten signature in dark ink, appearing to read "John L. Martin".

John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

ADOPTION OF FISCAL YEAR 2010/11 AIRPORT RATES & CHARGES

- WHEREAS, the San Francisco International Airport ("Airport") and airlines have entered into a Lease and Use Agreement that provides a formula for the calculation of landing fee rates and terminal space rental rates; and
- WHEREAS, the Lease and Use Agreement requires that landing fee and terminal rental rates be established for Fiscal Year 2010/11; and
- WHEREAS, Airport staff has used the formula set forth in the Lease and Use Agreement to calculate the landing fee and terminal rental rates for Fiscal Year 2010/11; and
- WHEREAS, the proposed rates are consistent with the terms and conditions of the Airport's bond covenants; and
- WHEREAS, Airport staff followed the procedures outlined in the Lease and Use Agreement for airline review of the calculations; now, therefore, be it
- RESOLVED, that the following Schedule of Airline Rates and Charges at the Airport, submitted by the Airport Director to this Commission, is hereby approved and adopted; and be it further
- RESOLVED, that the rate for each revenue landing by carriers with an operating agreement for landing at the Airport in Fiscal Year 2010/11 will be as follows:

<u>Aircraft Type</u>	<u>Maximum Approved Landing Weight (lbs)</u>	<u>Fee</u>
Fixed Wing	44,000 or greater	\$3.59 per 1,000 lbs.
Fixed Wing	Less than 44,000	\$158.00 per landing
Rotary Wing	22,000 or greater	\$3.59 per 1,000 lbs.
Rotary Wing	Less than 22,000	\$79.00 per landing

The rate of \$3.59 per 1,000 pounds of approved maximum landing weight is comprised of: (1) a base rate of \$1.71 per 1,000 pounds and (2) a surcharge of \$1.88 per 1,000 pounds, representing one-half (50%) of the combined net cost from the Terminal and Groundside Areas, sufficient to meet all other anticipated operating costs and debt service coverage requirements of the Master Bond Resolution; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLVED, that the 50% discount on landing fees for qualifying international flights under the Aviation Market Stimulus Program is continued through June 30, 2011; and be it further

RESOLVED, that the rates for each landing by general aviation and itinerant aircraft and for each revenue landing by carriers without an operating agreement for landing at the Airport in Fiscal Year 2010/11 will be as follows:

<u>Aircraft Type</u>	<u>Maximum Approved Landing Weight (lbs.)</u>	<u>Fee</u>
Fixed Wing	40,000 or greater	\$3.95 per 1,000 lbs.
Fixed Wing	Less than 40,000	\$158.00 per landing
Rotary Wing	20,000 or greater	\$3.95 per 1,000 lbs.
Rotary Wing	Less than 20,000	\$79.00 per landing

The fee for aircraft weighing 40,000 lbs. or greater is comprised of: (1) a base rate of \$3.59 per 1,000 pounds; and (2) a supplemental rate of \$0.36 per 1,000 pounds; and be it further

RESOLVED, that this Commission hereby establishes rates for terminal space rentals composed of a base rental rate for terminal space leased from the Airport and a surcharge for one-half (50%) of the combined net cost from the Terminal and Groundside Areas as described in the Lease and Use Agreement. The resulting annual rates per square foot for each category of space will be as follows:

<u>Rate Structure</u>	<u>Relative Value</u>	<u>Annual Rate Per Square Foot</u>
Category I	1.00	\$ 198.61
Category II	0.75	148.96
Category III	0.50	99.30
Category IV	0.25	49.65
Category V	0.10	19.86

The base rate for Fiscal Year 2010/11 will average \$77.42 per square foot, and the surcharge will average \$36.12 per square foot; and be it further

RESOLVED, that the rental rate per square foot for Cargo Buildings 5, 6, and 7 will remain as follows:

<u>Area</u>	<u>Rental Rate</u>
Building Only	\$ 13.80
Building + Truck Dock Access + Aircraft Parking Access	18.50

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

; and be it further

RESOLVED, that a usage fee of \$25.00 per aircraft operation will remain unchanged for airlines using City-owned jet bridges at Airport-controlled gates; and be it further

RESOLVED, that the rates for each commercial aircraft stored at the Airport's outdoor aircraft storage facilities will remain as follows:

Maximum Approved <u>Landing Weight (lbs.)</u>	First 8 Hours <u>or Fraction Thereof</u>	Each Additional 8 Hours or <u>Fraction Thereof</u>	Monthly <u>Rate</u>
Less than 250,000 lbs.	\$325	\$175	\$16,200
250,001 lbs. or more	660	300	30,240

The monthly rate will apply when the commercial aircraft operator so requests and pays the monthly rate in advance. The month starts when payment is made and ends one day less than the same date of the succeeding month; and be it further

RESOLVED, that the rates for each general aviation aircraft stored at the Airport's outdoor aircraft storage facilities will remain as follows:

Maximum Approved <u>Landing Weight (lbs.)</u>	First 8 Hours <u>or Fraction Thereof</u>	Each Additional 8 Hours or <u>or Fraction Thereof</u>
Up to 10,000	\$ 38	\$ 10
10,001 to 24,000	45	15
24,001 to 55,000	61	20
55,001 to 100,000	76	30
100,001 to 150,000	102	50
150,001 or more	Commercial Rates Apply	

; and be it further

RESOLVED, that the passenger security fee will remain at \$0.15 per enplaning passenger; and be it further

RESOLVED, that a domestic airline operating in the International Terminal will pay a turn fee as follows:

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

	Billed by and Paid to Airport (the "Domestic Airline ITB Fee")	Billed by and Paid to SFOTEC (the "SFOTEC Use Fee")	Total Turn Fee
Wide-body aircraft	\$ 0	\$ 811	\$ 811
Narrow-body aircraft	<i>See rate tiers</i>		

Once the fee share threshold (8 scheduled domestic flights) is reached, the fee structure will be as follows:

	Billed by and Paid to Airport (the "Domestic Airline ITB Fee")	Billed by and Paid to SFOTEC (the "SFOTEC Use Fee")	Total Turn Fee
Wide-body aircraft	\$ 599	\$ 212	\$ 811
Narrow-body aircraft			
1 - 100	\$ 438	\$ 212	\$ 650
101 - 250	363	212	575
251 - 400	301	212	513
401 - 550	301	161	462
551 - 1,200	238	161	399
1,201 or more	301	212	513

; and be it further

RESOLVED, that the employee and tenant auto parking rates will remain unchanged at \$68.00 per month for non-terminal permit parking without bus service; \$75.00 per month for non-terminal permit parking with bus service; and \$112.00 per month for terminal permit parking; and be it further

RESOLVED, that public auto parking rates will be established as follows:

Facility	Each 20 Minutes	Each Day
Domestic Garage	\$ 2	\$ 33
International Garages	2	20
Long Term	2	14
Valet Parking	N/A	38 *
ParkFAST	2	33

* First day rate \$38; additional days at \$45.

; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

- RESOLVED, that the SFO Transportation and Facilities Fee be established at \$20 per rental car contract; and be it further
- RESOLVED, that the vehicle registration fee will be established at \$50 per vehicle including taxis; and be it further
- RESOLVED, that the taxi inspection fee will be established at \$50 per vehicle for each bi-annual vehicle inspection; and be it further
- RESOLVED, that the temporary identification permit fee will be established at \$50 per vehicle; and be it further
- RESOLVED, that the limousine registration fee will be \$50 per vehicle for registration completed prior to or on October 15th, \$75 per vehicle for registration completed between October 16th and November 30th, and \$100 per vehicle for registration completed December 1st and thereafter; and be it further
- RESOLVED, that the taxi smart-card replacement fee will remain unchanged with no fee for the initial and first replacement card and \$25.00 for each additional replacement card thereafter; and be it further
- RESOLVED, that the annual registration fee for long distance charter operators shall be established as follows:

10 vehicles or less	\$ 500
11-20 vehicles	1,000
21-30 vehicles	1,500
31-40 vehicles	2,000
41 plus vehicles	4,000

Each long distance charter permittee will pay the registration fee during the annual decal renewal period; and be it further

- RESOLVED, that the off-site vehicle inspection service fees be established as follows:

Per day, < 20 miles, up to 20 vehicles	\$ 230.00
Each additional inspection over 20 vehicles in the same day	11.50
Per day, > 20 miles, up to 20 vehicles	460.00
Each additional inspection over 20 vehicles in the same day	23.00

; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLVED, that the trip fees for the ground transportation operators be established as follows:

<u>Operator Type</u>	<u>Per Trip Fee</u>
Taxis	\$ 4.00
Taxis (non-San Francisco based short trips)	2.00
Limousines	3.65
Scheduled Buses	2.80
Shared Ride Vans (all zones)	2.90
Shared Ride Vans (all zones) not implementing Clean Vehicle Policy	8.70
Pre-arranged Vans	3.05
Pre-arranged Vans not implementing Clean Vehicle Policy	9.15
Off-Airport Parking Lot Shuttles	2.80
Off-Airport Parking Lot Shuttles not implementing Clean Vehicle Policy	8.40
Off-Airport Parking Lot Shuttles operating Hydrogen Blend Vehicles	1.00
Charter buses	3.05
Hotel and Hotel Parking Courtesy Shuttles	2.75
Hotel Courtesy Shuttles not implementing Clean Vehicle Policy	8.25
Hotel Courtesy Shuttles operating Hydrogen Blend Vehicles	0.95
Miscellaneous Ground Transportation Vehicles	3.00

;and be it further

RESOLVED, that the SFOTEC will be billed an annual amount of \$1,208,000 for custodial reimbursement; and be it further

RESOLVED, that the passenger fee for international seasonal service and charter use of the International Terminal will be equivalent to the total International Joint Use charges divided by the total passengers (enplanements and deplanements) for the scheduled international carriers. The fee will be determined by the International Joint Use charges and total passengers in the IT Joint Use calculation in effect at the time of the activity and will be charged for both enplanements and deplanements; and be it further

RESOLVED, that the use of Airport triturators will remain at \$80 per use; and be it further

RESOLVED, that the monthly fee for use of Airport trash compactors for airline tenants will be established at \$445. Aviation support service providers handling trash for multiple airlines will be assessed (1) the monthly fee for its own use of the facilities and (2) the monthly fee multiplied by the number of airlines handled by that service provider; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLVED, that the monthly fee per location for use of Airport trash compactors for concession tenants will remain as follows:

Food & beverage, green certified	\$ 358
Food & beverage, non-certified	479
Retail and tenant services, green certified	180
Retail and tenant service, non-certified	239

; and be it further

RESOLVED, that the Information Technology and Telecommunication fees shall remain as follows:

<u>Service</u>	<u>Fee</u>
Airport Communications Infrastructure Charges (ACIC):	
ACIC - Baseline Bandwidth (1 DSO bandwidth)	\$ 10
ACIC - DS1/T1 (24 DSO bandwidth)	139
ACIC - 10MB Bandwidth	221
ACIC - 50 MB Bandwidth	515
ACIC - 100 MB Bandwidth	824
ACIC - DS3/T3 (672 DSO bandwidth)	3,000
ACIC - OC3 (2016 DSO bandwidth)	6,000
ACIC - OC12 (8064 DSO bandwidth)	21,375
ACIC - ISDN - BRI Signal Transport Fee	23
ACIC - Cable television (CATV) Signal Transport Fee	83
Point-to-Point T1 (intra-campus connectivity circuitry)	278
One Access Point to Wi-Fi Network	55
Data and voice Switched Optical Network (SONET)	190
Closed Circuit Television (CCTV) per Viewpoint Access	17
CCTV Equipment	665
Shared Tenant Service - Voice/Data Circuit without Set	28
Shared Tenant Service Voice/Data Circuit & Set	
STS line w/2500 set	39
STS6408 - STS line w/6408D instruments	67
STS8410 - STS line w/8410D instruments	67
STS6408D - STS line w/6408D+ instruments	82
STS8410D - STS line w/8410D+ instruments	82
STS6416D - STS line w/6416D instruments	95
STS8434 - STS line w/8434D instruments	134
Long Distance calling rate for Continental US (per minute)	0.07
LTA Telephone	67
Number Block	6
Voice Mail Box	17

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

<u>Service</u>	<u>Fee</u>
Large Voicemail Box	\$ 22
Telephone Alert-Notification System (1 st 10 ports/sub ports)	45/33
Auto-Attendant Call Tree	166
Audio-Conferencing Bridge (5 ports)	221
Additional 5 ports	165
MUSE/MUFIDS per Terminal Set	140
Network Printers (various)	95
Gigabit Ethernet Hybrid Terminal Set	165
Gigabit Network Access & Block of 64 IP Addresses (VLAN)	1,350
Public Internet Access (PIA)	110
PIA-Pro (5 Total Static IP Addresses)	220
Long Reach Ethernet Internet	110
SFO E-mail account	17
Dark Fiber, Multimode	140
Dark Fiber, Singlemode	180
VPN Account	11
GIG-E Subnet	537
Copper Cable Pt-to-Pt Connectivity - Intra/Inter Campus	10
Technician time:	
Per hour (1 hour minimum)	\$80
Installation charge (includes 1st hour of technician time)	105
Overtime (for work before/after normal work hours)	120
Overtime ITT non-emergencies/weekends (4 hrs minimum)	480
Airport Materials/Supplies (one time charge)	At Cost
Systems Equipment (special order, one time charge)	At Cost

Note: Unless otherwise indicated, charges are per month.

; and be it further

RESOLVED, that permit and security identification badging fees shall remain as follows:

<u>Service</u>	<u>Fee</u>
New Badge (valid for 2 years)	\$75
Renewal (valid for 2 years)	55
Damaged Badge	25
Lost or Stolen Badge	125
Ramp Permits (valid for 1 year)	35
Seal for non-registered vehicle (valid for 1 year)	35
Visitor ID badge (valid for 1 year)	70
Visitor ID badge renewal (valid for 1 year)	50

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

<u>Service</u>	<u>Fee</u>
Fingerprint Roll	\$ 60
Fingerprint	70
Fingerprint - Administrative Fee (1)	40
Fingerprint - Administrative Fee (2)	25
Fingerprint - Administrative Fee (3)	110
Airport Security Key Replacement	100

; and be it further

RESOLVED, that a per day fee ranging from \$2,000-\$6,000 shall be established for a film permit; and be it further

RESOLVED, that a fee of \$4.25 per 100 cubic feet of water delivered per month be established for water usage; and be it further

RESOLVED, that a fee of \$12.75 per 100 cubic feet of water delivered per month be established for sewage/wastewater treatment; and be it further

RESOLVED, that a rental fee per month for tenants using City-owned water meters will be assessed pursuant to the San Francisco Public Utility Commission's Schedule W-21 of the Rate Schedules for Water Service distributed by the San Francisco Water Department; and be it further

RESOLVED, that the Customs Facility fee will be billed monthly based on each airline's pro-rata share of customs transaction data to be reported to the Airport by U.S. Customs; and be it further

RESOLVED, that this Commission hereby finds that approval of said Schedule of Airport Rates and Charges will not have an adverse effect on Airport revenues nor will any tax subsidy be required in this or the ensuing fiscal year; and be it further

RESOLVED, that said Schedule of Airport Rates and Charges at the Airport, hereby designated by this Commission, shall be effective July 1, 2010; and be it further

RESOLVED, that said Schedule of Airport Rates and Charges shall remain in effect until the effective date of any change made in accordance with the Lease and Use Agreement and applicable law.

Page 9 of 9

I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____

Secretary



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MEMORANDUM

May 18, 2010

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Award of Airport Contract No. 8823
Domestic Terminal Garage Concrete Deck Resurfacing

DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION AWARDING AIRPORT CONTRACT NO. 8823, DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, SCHEMBRI CONSTRUCTION, IN THE AMOUNT OF \$2,765,870.00.

The Domestic Terminal Garage 5th Level roof concrete deck, built in the mid 1970s, is in need of resurfacing. Through this project, the contractor will replace expansion joints, make repairs, and resurface the 5th Level concrete deck to stop water leakage onto the lower levels and prevent further damages to the deck structure. This contract will engage a contractor to perform this reconstruction work.

The Commission approved this project for bid call pursuant to Resolution No. 10-0056 on February 18, 2010.

The Engineer's construction estimate is \$2,789,400.00. The contract duration is two hundred (200) consecutive calendar days.

Eleven bids were received on March 31, 2010, as follows:

THIS PRINT COVERS CALENDAR ITEM NO. 6

Airport Commission
Award of Airport Contract No. 8823
May 18, 2010
Page 2 of 3

<u>Contractor</u>	<u>Bid Amount</u>	<u>Discount Discount Claimed by Contractor</u>	<u>Amount After Discount Claimed</u>
1. Rainbow Waterproofing	\$2,236,101.00	0%	\$2,236,101.00
2. Schembri Construction	\$2,765,870.00	10%	\$2,489,283.00
3. Alpha Restoration	\$2,729,820.00	0%	\$2,729,820.00
4. Ashron Construction	\$2,769,415.00	0%	\$2,769,415.00
5. Design-Build Solutions	\$2,821,232.94	0%	\$2,821,232.94
6. Angelus Waterproofing	\$3,000,700.00	0%	\$3,000,700.00
7. Huey Construction	\$3,448,468.65	10%	\$3,103,621.79
8. John Rohrer Contracting	\$3,333,741.00	0%	\$3,333,741.00
9. Pioneer Construction	\$3,740,150.00	10%	\$3,366,135.00
10. IMR Construction	\$3,493,770.00	0%	\$3,493,770.00
11. Western Roofing	\$3,968,436.00	0%	\$3,968,436.00

Rainbow Waterproofing, the lowest bidder, requested that its bid be withdrawn because it made a tabulation error of \$558,588.31 in completing its bid form. Because the error resulted from a mistake in completing the form and was not due to an error in judgment or carelessness in inspecting the work or in reading the specifications, Airport staff, with the recommendation of the City Attorney's Office, allowed Rainbow Waterproofing to withdraw its bid pursuant to California Public Contract Code section 5101. Schembri Construction, therefore, because it is allowed a 10% bid preference as an LBE contractor, is the apparent low, responsive, responsible bidder on the project.

The LBE subcontractor participation goal for this contract is 6%. Schembri Construction, has committed to 6.5% LBE participation of the base bid amount, and is in compliance with the LBE participation requirements.

The following is the list of subcontractors submitted by Schembri Construction:

<u>Subcontractor</u>	<u>Type of Work</u>	<u>Subcontracting Amount</u>	<u>LBE (%)</u>
1. FD Thomas	Elastomeric Coating	\$ 2,000,000.00	0%
	Concrete prep & Demo		
2. Western Gravel & Roofing Supply Company	Roofing Coating Material Supplier	\$ 300,000.00 (\$ 180,000.00) Applies	6.5%
Total		\$ 2,300,000.00	6.5%

Alpha Restoration (AR), the next lowest bidder, filed a bid protest, claiming, primarily, that Schembri Construction (SC) did not meet the 6% LBE goal because SC incorrectly relied upon receiving 60% credit for using Western Gravel and Roofing (WGR) as a supplier. AR argued that SC should only receive 5% LBE credit for WGR because WGR is acting as a broker only in this contract. Under the HRC regulations, brokers are entitled to only 5% credit, not the 60% credit granted to suppliers. Airport staff, San Francisco Human Rights Commission staff and the City's Attorney's Office

reviewed the protest and determined that AR was interpreting the HRC regulations too narrowly. Those regulations allow, in general, that if a company purchases, stocks, and distributes or sells the materials, supplies, articles or equipment of the general character described by the specifications it can be deemed a supplier. In this case, WGR is in the business of roofing supplies and will be purchasing, taking possession of, storing, and delivering to the job site the specific materials called for in the specifications. As such, it is operating as a supplier and entitled to the 60% credit that Schembri claimed. It is of no matter that the contractor did not have to go through WGR to obtain the materials or that WGR has not historically stored the specific materials called for in this contract, which are issues that AR also raised in its protest.

Airport staff, the Human Rights Commission, and the City Attorney's Office, therefore, have determined that Schembri Construction is the apparent low bidder, meets the requirements for this contract, and is eligible for award of this contract.

In order to expedite administration of this contract, it is requested that the Commission approve an additional \$200,000.00 for Type I Modifications, and authorize the Director to approve Type I Modifications, to accept the work upon completion, to make final payment, and to approve non-contested subcontractor substitutions, all in accordance with Commission's established procedures.

In view of the foregoing, it is recommended that the enclosed resolution be approved.

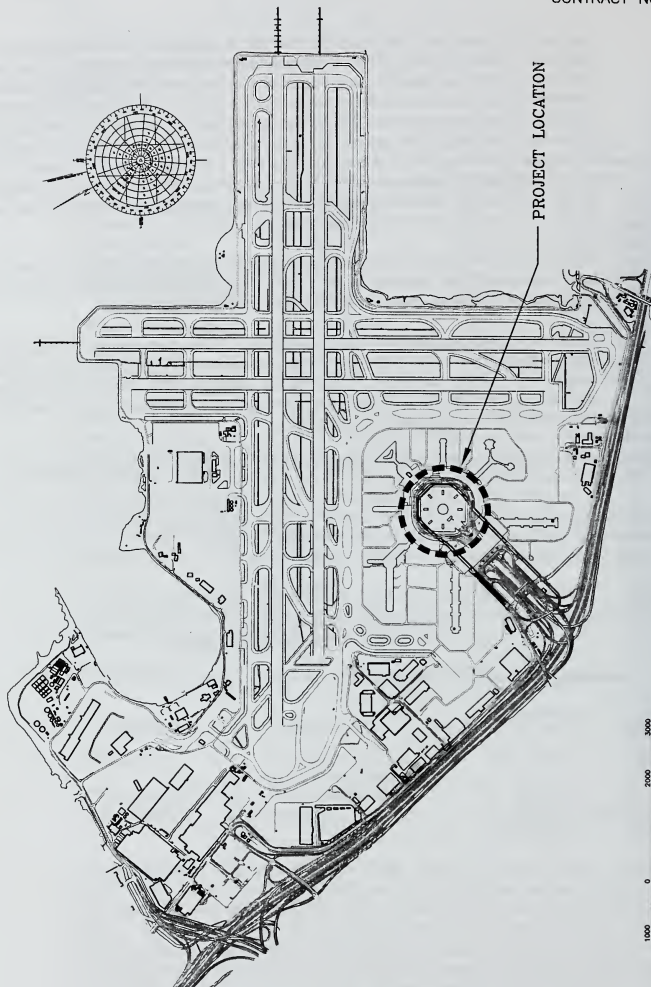


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Enclosures

SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director



1000 0 2000 3000
GRAPHICAL SCALE (FEET)

Prepared by Facilities Division

Jackson Wong - Chief Operating Officer

Feb. 16, 2010

AIRPORT CONTRACT No. 8823
DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING

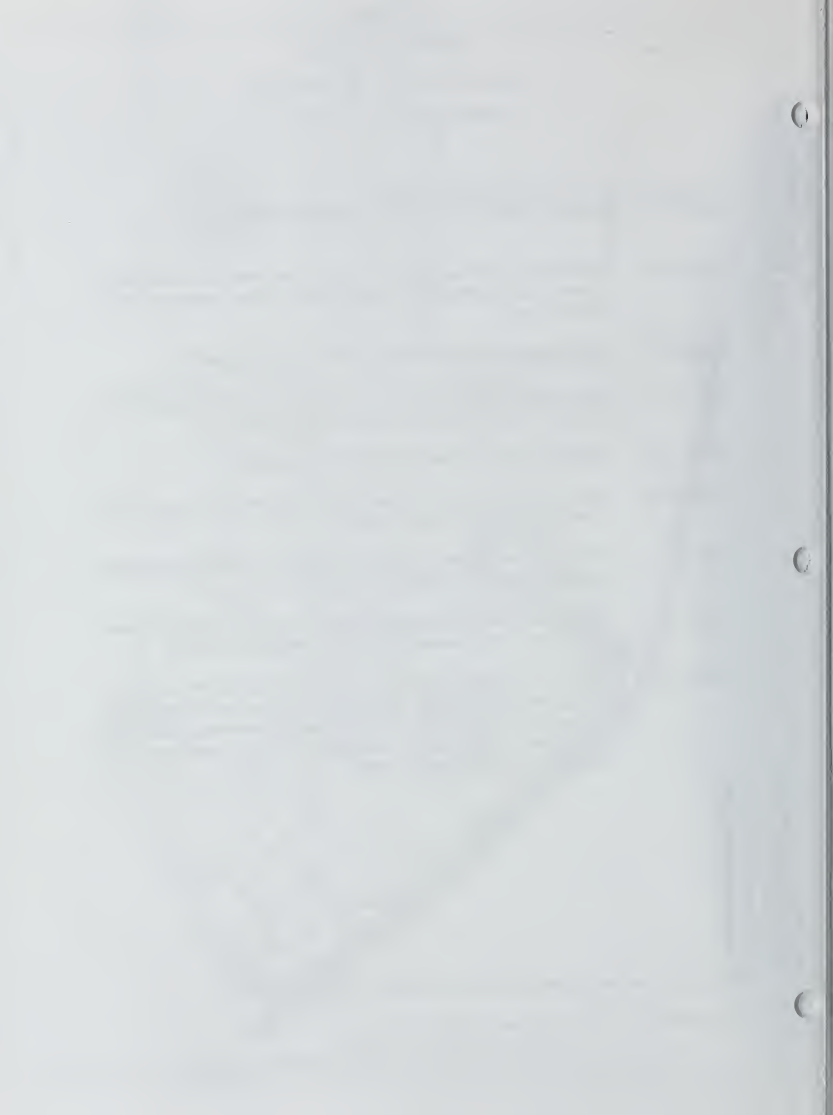
AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

AWARD OF AIRPORT CONTRACT NO. 8823
DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING

- WHEREAS, the Domestic Terminal Garage 5th Level concrete deck needs resurfacing to stop water leaks to the lower levels and prevent further damages to the deck structure; and
- WHEREAS, this contract will resurface the 5th Level concrete deck; and
- WHEREAS, this contract was approved by the Commission for bid pursuant to Resolution No. 10-0056 on February 18, 2010; and
- WHEREAS, eleven bids were received on March 31, 2010; and
- WHEREAS, this contract has a 6% LBE participation goal, and the contractor has committed 6.5% LBE participation; and
- WHEREAS, Schembri Construction, is eligible for award of this contract as the lowest responsive, responsible bidder; now, therefore, be it
- RESOLVED, that the Commission hereby awards Airport Contract No. 8823 to Schembri Construction, in the amount of \$2,765,870.00; and, be it further
- RESOLVED, that the Commission approves an additional \$200,000.00 for Type I Modifications, and authorizes the Director to approve Type I Modifications, to accept the work upon completion, to make final payment, and to approve non-contested subcontractor substitutions, all in accordance with Commission's established procedures.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



MEMORANDUM

May 18, 2010

P.O. Box 8097
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TO: MEMBERS, AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Request for Proposals # 9023 for NEPA and CEQA Environmental
 Consultant Services for Relocation of the Airport Traffic Control Tower
 (ATCT)

DIRECTOR'S RECOMMENDATION: AUTHORIZE STAFF TO ISSUE A REQUEST
 FOR PROPOSALS (RFP) # 9023 FOR NEPA AND CEQA ENVIRONMENTAL
 CONSULTANT SERVICES FOR RELOCATION OF THE AIRPORT TRAFFIC
 CONTROL TOWER (ATCT)

Executive Summary

In 2006, seismic analysis of the Airport Traffic Control Tower (ATCT) and Terminal 2 was completed, which are structurally integrated with one another. Seismic analysis of the 25-year-old FAA ATCT indicates that significant structural upgrading of the facilities is required to meet current seismic, building, and fire code requirements. The study also notes that the damage from a major earthquake could be so extensive that these facilities may be damaged beyond repair, which would render the ATCT inoperable for an extended period of time. In addition to Federal Aviation Administration (FAA) occupants in the ATCT, Terminal 2 currently houses several Airport Administration functions. Terminal 2 is currently under renovation and will reopen in April 2011. The Airport administrative employees now in Terminal 2 will be relocated to newly remodeled office space in June and July of this year.

On April 16, 2007, the Airport Commission adopted Resolution No. 07-0081 authorizing Airport staff to enter into negotiations with the FAA for a Reimbursable Agreement to complete an ATCT Siting Study. The FAA completed an ATCT Siting Study in January 2009.

To proceed with construction of a new ATCT, the Airport must complete environmental review and documentation in compliance with the National Environmental Policy Act (NEPA) including the implementing regulations issued by the Council on Environmental Quality (40 CFR Parts 1500-1508), and FAA Order 1050.1E, *Environmental*

Impacts: Policies and Procedures; as well as procedural requirements of the California Environmental Quality Act (CEQA) (California Public Resources Code Section 21000 *et seq.*), State CEQA Guidelines (California Administrative Code Title 14 Section 15000 *et seq.*) and Chapter 31 of the San Francisco Administrative Code.

Airport staff will require assistance from a qualified firm that is experienced in federal and state environmental rules and regulations, including NEPA and CEQA, FAA Orders and Advisory Circulars, special purpose laws, and technical analyses such as air quality modeling. The qualified firm will assist in preparation of two environmental documents according to NEPA and CEQA regulations. Both environmental documents will provide impact analysis of the ATCT relocation and conduct associated agency consultation according to the regulatory requirements.

Proposal

The RFP will identify the scope of work to complete NEPA and CEQA environmental review and documentation. The qualified firm will assess potential adverse affects for relevant environmental resource categories such as construction impacts, air quality, water quality, natural resource and energy supply, utilities, and potential mitigation measures. The qualified firm will also provide consultation with regulatory agencies, as necessary. The environmental analysis will provide basis for documentation for both NEPA and CEQA requirements.

Airport staff will convene a qualified selection panel to evaluate and rank the proposals and work with the Airport Small Business Affairs staff to determine the appropriate DBE Program requirements for this RFP.

The anticipated duration is one (1) year with one 1-year option to renew.

Recommendation

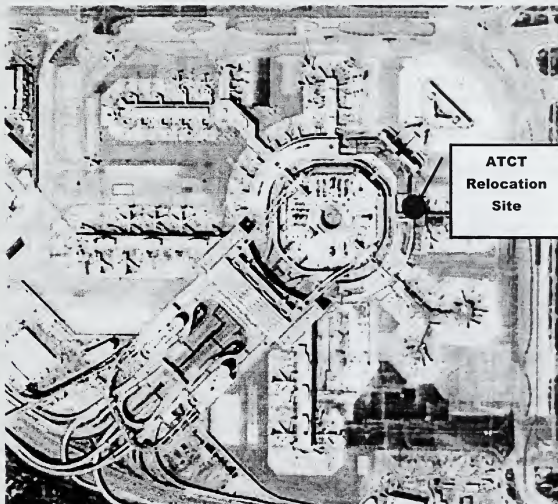
Airport staff recommends that the Commission adopt a resolution authorizing staff to issue RFP for NEPA and CEQA environmental consultant services for relocation of the ATCT, and to negotiate a contract with the highest ranked responsive proposer.


John L. Martin
Airport Director

Prepared by: Nixon Lam
Manager of Environmental Affairs
Bureau of Planning and Environmental Affairs

Attachments

**AIRPORT TRAFFIC CONTROL TOWER (ATCT) RELOCATION
NEPA AND CEQA ENVIRONMENTAL REVIEW**



San Francisco International Airport
City & County of San Francisco
Airport Commission
John L. Martin – Airport Director
May 2010

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AUTHORIZATION FOR STAFF TO ISSUE REQUEST FOR PROPOSALS - CONTRACT NO. 9023
- CONSULTANT SERVICES TO PREPARE NEPA AND CEQA ENVIRONMENTAL ANALYSIS
AND DOCUMENTATION FOR RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER

- WHEREAS, Airport staff completed seismic analysis of the Airport Traffic Control Tower (ATCT) and Terminal 2 in 2006, which indicated significant structural upgrading of the facilities is required to meet current seismic, building, and fire code requirements; and
- WHEREAS, On April 16, 2007, the Airport Commission adopted Resolution No. 07-0081 authorizing Airport staff to enter into negotiations with the FAA for a Reimbursable Agreement to complete an ATCT Siting Study; and
- WHEREAS, FAA completed an ATCT Siting Study in January 2009; and
- WHEREAS, The purpose of the RFP is to obtain the assistance of a qualified firm to prepare environmental review and documentation in compliance with the National Environmental Policy Act (NEPA) including the implementing regulations issued by the Council on Environmental Quality (40 CFR Parts 1500-1508), and FAA Order 1050.1E, *Environmental Impacts: Policies and Procedures*; as well as procedural requirements of the California Environmental Quality Act (CEQA) (California Public Resources Code Section 21000 *et seq.*), State CEQA Guidelines (California Administrative Code Title 14 Section 15000 *et seq.*) and Chapter 31 of the San Francisco Administrative Code; and
- WHEREAS, The services to be provided include, but are not limited to, preparation of environmental documents per NEPA and CEQA, assess potential adverse affects for relevant environmental resource categories, and conduct associated agency consultation according to federal, state, and local environmental rules and regulations; and
- WHEREAS, Based on the results of the RFP selection process, Airport staff will recommend that the Commission award the contract to the highest ranked proposer, determined to provide the best overall value to the Airport; and
- WHEREAS, The anticipated contract duration is one (1) year with one 1-year option to renew; and
- WHEREAS, Airport staff will convene a qualified selection panel to evaluate and rank the proposals and work with the Airport Small Business Affairs staff to determine the appropriate DBE Program requirements for this RFP; and now, therefore, be it
- RESOLVED, That this Commission approves this resolution to authorize staff to issue a Request for Proposals for NEPA and CEQA environmental consultant services for relocation of the Airport Traffic Control Tower (ATCT), and to negotiate a contract with the highest ranked responsive proposer.

I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____

Secretary

P.O. Box 8097
 San Francisco, CA 94128
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MEMORANDUM

May 18, 2010

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Terminal 2 Newsstands, Coffee & Specialty Stores Lease

DIRECTOR'S RECOMMENDATION: 1) AWARD THE TERMINAL 2 NEWSSTANDS, COFFEE AND SPECIALTY STORES LEASE TO HOST INTERNATIONAL, INC., FOR A MINIMUM ANNUAL GUARANTEE OF \$1,126,000.00 FOR THE FIRST LEASE YEAR; AND 2) DIRECT THE COMMISSION SECRETARY TO REQUEST APPROVAL OF THE LEASE FROM THE BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

The competitive selection process for the Terminal 2 Newsstands, Coffee and Specialty Stores Lease ("Lease") has concluded and award is recommended to Host International, Inc. ("HMSHost") for a Minimum Annual Guarantee ("MAG") of \$1,126,000.00 for the first lease year.

BACKGROUND

On September 15, 2009, the Airport Commission ("Commission") adopted Resolution No. 09-0218, authorizing staff to commence the competitive selection process and issue a Request for Proposal ("RFP") for eight Terminal 2 retail leases, including the Newsstands, Coffee and Specialty Stores Lease. On November 24, 2009, the Commission adopted Resolution No. 09-0258, approving the revised lease specifications, minimum qualifications, and proposal requirements, and authorized staff to accept proposals for all eight Terminal 2 retail leases. On January 6, 2010, the

Airport received proposals for the Terminal 2 Newsstands, Coffee and Specialty Stores Lease. After reviewing the submittals for the Lease, and based on input from the evaluation panel, the staff proposed rejecting all submittals and commencing a new selection process for the same.

On February 18, 2010, the Commission adopted Resolution No.10-0044, authorizing staff to (1) reject all proposals for the Terminal 2 Newsstands, Coffee, and Specialty Stores Lease, and (2) commence the Request for Proposal process and conduct an Informational Conference for the same.

By Resolution No. 10-0131, adopted March 16, 2010, the Commission approved the minimum requirements and lease specifications, and authorized staff to accept proposals.

In response to the RFP, the Airport received four (4) proposals on March 31, 2010 from the following companies:

PROPOSER	CONCEPTS
Host International, Inc.	<ul style="list-style-type: none">• SFO News Express, Sunset News, Kiehl's, Juicy Couture, Starbucks• Alternate Concepts: Beauty Lounge, Mango, Sunglass Icon, Radio Road
Hudson – CCP SFO T2 JV	<ul style="list-style-type: none">• Hudson News, Bliss, Seven, Citizen Cake• Alternate Concepts: Swarovski, Oakley, Indulgences, Gallerie
Pacific Gateway Concessions, LLC	<ul style="list-style-type: none">• SF Chronicle & SF Gate, Pink Slip, Destination Green, Argo Tea• Alternate Concepts: Elizabeth W, Tyler Florence, Taxco Sterling
The Paradies Shops, Inc.	<ul style="list-style-type: none">• CNBC News, Mollie Stones, Aldolfo Dominguez, LACOSTE, Café Roma• Alternate Concepts: Tous, Brooks Brothers, Body Shop, Forever Silver

Staff determined that the above proposers met the minimum qualifications of the RFPs. Staff reconvened the Terminal 2 Retail Blue Ribbon Panel to evaluate the qualifying proposals, and HMSHost was determined to be the highest ranking, responsive and responsible proposer. HMSHost proposed a MAG of \$1,126,000.00 for the first year of the Lease. Base rent is the greater of the MAG or the percentage rents listed below:

- 12% of Gross Revenues achieved up to and including \$1,000,000; plus
- 14% of Gross Revenues achieved from \$1,000,000.01 up to and including \$2,000,000; plus
- 16% of Gross Revenues achieved over \$2,000,000.

The term is ten (10) years with no options to extend the term.

HMSHost is a wholly-owned subsidiary of HMSHost Corporation and an indirect, wholly-owned subsidiary of Autogrill Group, Inc. Host operates or manages concessions in 74 domestic airports, 19 international airports, and two (2) non-airport locations. HMSHost is an existing Airport tenant under the Terminal 3 Newsstands and Specialty Store Lease, which comprises four (4) locations.

HMSHost is also a 49% partner in the Bay Area Restaurant Group, JV ("BARG"), which holds three Domestic Food and Beverage Leases. They currently operate Buena Vista, Gordon Biersch, and two Max's at SFO. HMSHost – representing itself as well as its partners pursuant to the BARG Joint Venture – has committed to joining and participating in the Airport Restaurant Employer's Council. The City will hold HMSHost to this condition and the award of the Lease is subject to HMSHost/BARG joining this multi-employer bargaining association.

RECOMMENDATION

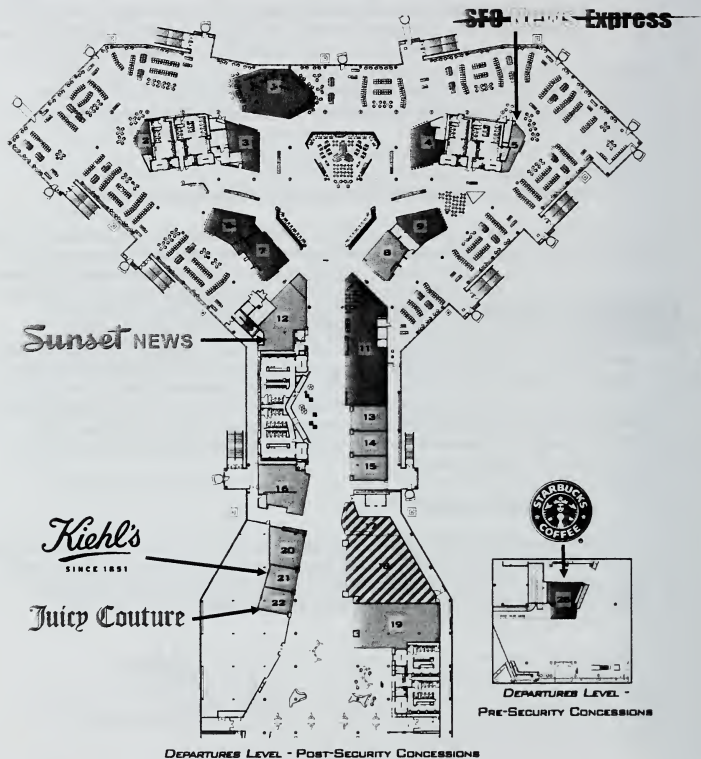
I recommend that the Commission 1) approve the award of the Terminal 2 Newsstands, Coffee and Specialty Stores Lease to Host International, Inc. for a Minimum Annual Guarantee of \$1,126,000.00 for the first lease year; and 2) direct the Commission Secretary to request approval by the Board of Supervisors.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachment 1
TERMINAL 2 NEWSSTANDS, COFFEE, AND SPECIALTY STORES LEASE
Premises



AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**AWARD OF THE TERMINAL 2 NEWSSTANDS, COFFEE AND SPECIALTY STORES
LEASE TO HOST INTERNATIONAL, INC. FOR A MINIMUM ANNUAL GUARANTEE OF
\$1,126,000.00 FOR THE FIRST YEAR OF THE LEASE**

WHEREAS, by Resolution No. 10-0044, adopted February 18, 2010, the Airport Commission authorized staff to commence the competitive selection process for the Terminal 2 Newsstands, Coffee, and Specialty Stores Lease ("Lease") through a Request for Proposal ("RFP"); and

WHEREAS, by Resolution No. 10-0131, adopted March 16, 2010, the Commission authorized staff to accept proposals; and

WHEREAS, on March 31, 2010, staff received four (4) proposals from the following companies:

- Host International, Inc;
- Hudson-CCP SFO T2 JV;
- Pacific Gateway Concessions, LLC;
- The Paradies Shops, Inc.;

and

WHEREAS, the Terminal 2 Retail Blue Ribbon Panel reviewed the qualifying proposals and determined Host International, Inc. to be the highest ranking, responsive, and responsible proposer; and

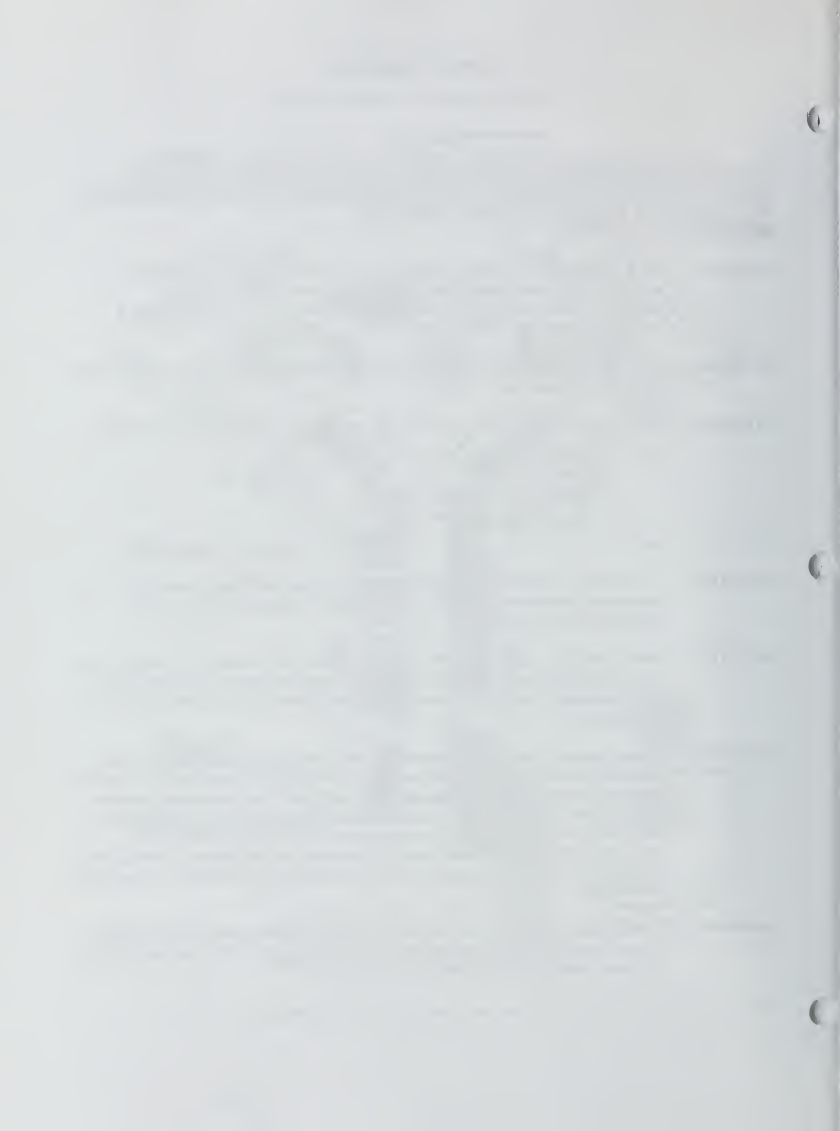
WHEREAS, Host International, Inc. holds 49% interest in the Bay Area Restaurant Group, JV, and the award of the Lease is subject to HMSHost – representing itself as well as the Bay Area Restaurant Group, JV – joining the multi-employer bargaining association; now, therefore, be it

RESOLVED, that the Airport Commission hereby awards the Terminal 2 Newsstands, Coffee and Specialty Stores Lease to Host International, Inc. for a term of ten (10) years, under the conditions set forth in the staff memorandum on file with the Commission Secretary, including, but not limited to, a Minimum Annual Guarantee of \$1,126,000.00 for the first year of the Lease, subject to its compliance with the Nondiscrimination in Employment Program and Equal Benefits Ordinance and HMSHost and the Bay Area Restaurant Group, JV's membership in the Airport Restaurant Employer's Council; and be it further

RESOLVED, that this Commission Secretary is hereby directed to request approval of the Lease by Resolution of the Board of Supervisors pursuant to Section 9.118 of the Charter of the City and County of San Francisco.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

MEMORANDUM

May 18, 2010

TO: MEMBERS, AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Professional Services Contract No. 8975 with Landrum & Brown to provide Airport Planning and Management Services in a total contract amount not-to-exceed \$300,000 over a four (4) year contract term

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: AWARD A PROFESSIONAL SERVICES CONTRACT NO. 8975 TO LANDRUM & BROWN FOR AIRPORT PLANNING AND MANAGEMENT SERVICES IN A TOTAL CONTRACT AMOUNT NOT-TO-EXCEED \$300,000 OVER A FOUR (4) YEAR CONTRACT TERM.

BACKGROUND

On June 16, 2009, the Airport Commission adopted Resolution No. 09-0155 establishing a pool of qualified consultants to provide As-Needed Airport Planning and Management Services. The as-needed consultant pool is available to provide a range of airport planning and management services in eight subject areas. Landrum & Brown (L&B) is listed on the approved consultant pool list in four subject areas: (1) Airport Planning and Facilities Planning Services; (2) Airport Capacity and Demand Management Analysis; (3) Terminal Simulation; and (4) Airfield and Airspace Simulation.

For this contract, L&B will provide airport planning and management services in support of NextGen planning which includes tasks in three of the four subject areas identified above related to airport planning and facilities planning services, airport capacity and demand management analysis, and airfield and airspace simulation. Authorization for services will be subject to the Airport Director's approval. The term of the proposed contract is four (4) years, and the total not-to-exceed contract amount is \$300,000.

DESCRIPTION OF SERVICES AND COMPENSATION

NextGen Planning Support Services

Next Generation air traffic control or "NextGen" is expected to help provide the San Francisco International Airport (SFO) with the capacity necessary to continue to satisfy future operational demands without constructing additional runways. Because of its importance, SFO has formed an internal NextGen working group consisting of staff members from Planning, Operations, Government Affairs, and Administration divisions. Periodically, this working group requires the assistance of outside experts to support the NextGen working group through expert analysis including airfield and airspace simulation.

In this proposed contract, L&B will provide NextGen support services to the SFO NextGen working group. This work will include the following tasks:

- **Define NextGen Recommendations** – L&B will assist the SFO NextGen working group to define NextGen initiative recommendations and assist with determining their expected benefits and building the appropriate coalitions to get them implemented while also identifying and developing an approach to eliminating roadblocks to implementation.
- **Prioritize NextGen Initiatives** – L&B will assist the SFO NextGen working group with prioritizing the SFO NextGen initiatives with the goal of getting incremental benefits on-line as quickly as feasible. L&B will engage industry groups including the Closely Spaced Parallel Operations (CSPO) Committee and RTCA, Inc. on behalf of SFO, to establish needs and priorities for implementation of NextGen improvements that will result in 1) reduced approach minimums, 2) reduced aircraft separations and 3) reduced airspace restrictions. These groups are actively engaged in making such determinations for the industry at large. L&B will assist the SFO working group in distilling the key initiatives and key enablers (ie. equipage, procedures, etc.) that have direct benefit for SFO.
- **Identify Delay Reduction Measures** – L&B will work with the SFO NextGen working group, the FAA, and airlines to identify and advance new delay reduction measures. Having determined the key initiatives in and enablers for NextGen, L&B will assist in tailoring an implementation plan for SFO. The plan would identify equipment that needs to be acquired and installed at SFO, procedures that need to be developed for SFO, and aircraft avionics requirements. L&B can engage with the FAA directly at the local and national levels to ensure SFO is on the appropriate priority lists for the new technologies.
- **Monitor NextGen Implementation** – L&B will monitor the implementation of SFO NextGen initiatives and identify and assist with removing roadblocks to implementation. L&B will engage with industry groups such as Airports Council International - North America (ACI-NA) to bring industry support to overcome roadblocks to implementation for programs that will help SFO and the industry at large. These actions would be fully coordinated with the SFO NextGen working group and performed in conjunction with SFO staff.
- **Airfield and Airspace Planning and Simulation** - The SFO NextGen working group may require the assistance of L&B to conduct performance evaluations of aircraft airfield and airspace movements using simulation modeling to test the effects of various NextGen

initiatives. Upon identification of NextGen initiatives for testing, the SFO NextGen working group would request work be performed under this task.

Authorization for specific services will be subject to the Airport Director's approval.

Landrum & Brown is compliant with all City contracting requirements and the San Francisco Human Rights Commission Director has waived the Chapter 14B LBE subcontracting requirements due to the specialized nature of the work and the lack of certified LBE firms to perform the work.

RECOMMENDATION

Airport staff recommends the Commission's award of a professional services contract to Landrum & Brown for as-needed airport planning and management services in a total contract amount not to exceed \$300,000 over a four (4) year contract term.



John L. Martin
Airport Director

Prepared by: John Bergener
Airport Planning Manager
Planning and Environmental Affairs

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AWARD A PROFESSIONAL SERVICES CONTRACT NO. 8975 TO LANDRUM & BROWN
FOR AIRPORT PLANNING AND MANAGEMENT SERVICES IN A TOTAL CONTRACT
AMOUNT NOT-TO-EXCEED \$300,000 OVER A FOUR (4) YEAR CONTRACT TERM.

- WHEREAS, On June 16, 2009, the Airport Commission adopted Resolution 09-0155, establishing a pool of qualified consultants for as-needed airport planning and management services; and
- WHEREAS, Landrum & Brown is a member of the consultant pool and is qualified to perform airport planning and management services under this authorization for the Airport Planning and Facilities Planning Services, Airport Capacity and Demand Management Analysis, Terminal Simulation, and Airfield and Airspace Simulation subject areas; and
- WHEREAS, Landrum & Brown will provide services in support of on-going and future airport planning work including technical and advisory support for NextGen technology and air traffic control initiatives, and subject to the Airport Director's approval and authorization; and
- WHEREAS, the San Francisco Human Rights Commission Director has waived the Chapter 14B LBE subcontracting requirements due to the specialized nature of the work and the lack of certified LBE firms to perform the work; now, therefore, be it
- RESOLVED, that this Commission awards a professional services contract to Landrum & Brown to provide as-needed airport planning and management services in a total contract amount not-to-exceed \$300,000 over a four (4) year contract term.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Bid Call for Airport Contract No. 8489
 Emergency Response Boathouse

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

GAVIN NEWSOM
 MAYOR

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
 AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: APPROVE THE SCOPE, BUDGET, AND SCHEDULE FOR AIRPORT CONTRACT NO. 8489, EMERGENCY RESPONSE BOATHOUSE, AND AUTHORIZE THE DIRECTOR TO CALL FOR BIDS WHEN READY.

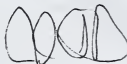
Transmitted herewith for your approval is a proposed resolution approving the scope, budget and schedule for Airport Contract No. 8489, Emergency Response Boathouse, and authorizing the Director to call for bids when ready.

The purpose of this contract is to provide an over-the-water facility to store and provide immediate launching of marine rescue vessels and patrol craft in response to emergency situations developing in the marine environment near the Airport, in compliance with FAA emergency response mandates.

Environmental impact and BCDC project approvals and permits are in-place and current through June 1, 2014.

The total construction budget is \$3,980,000.00, and the estimated contract duration is three hundred (300) consecutive calendar days.

In view of the foregoing, it is recommended that the enclosed resolution for bid call be approved.



John L. Martin
 Airport Director

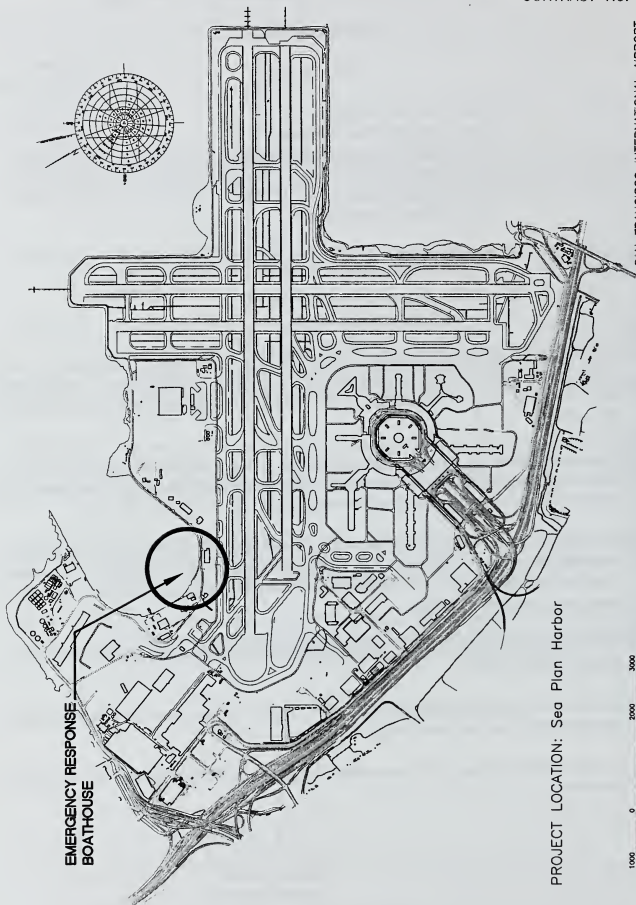
Prepared by: Jackson Wong
 Chief Operating Officer

Enclosures

THIS PRINT COVERS CALENDAR ITEM NO. 10

CONTRACT No. 8489

SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director
March 2010



AIRPORT CONTRACT No. 8489
FACILITY RENOVATIONS

00232

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

BID CALL FOR AIRPORT CONTRACT NO. 8489
EMERGENCY RESPONSE BOATHOUSE

- WHEREAS, the Airport's current emergency marine vehicle response time from its existing land-based launch facility has been determined to be inadequate by the FAA; and
- WHEREAS, the Airport needs to provide an over-the-water facility to store and provide immediate launching of marine rescue vessels and patrol craft in response to emergency situations developing in the marine environment near the Airport, in compliance with FAA emergency response mandates; and
- WHEREAS, environmental impact and BCDC project approvals and permits are in-place and current through June 1, 2014; and
- WHEREAS, the total construction budget is \$3,980,000.00; and
- WHEREAS, this contract will have a contract duration of three hundred (300) consecutive calendar days; now, therefore, be it
- RESOLVED, that the Commission hereby approves the scope, budget, and schedule for Airport Contract No. 8489, Emergency Response Boathouse, and hereby authorizes the Director to call for bids when ready.

I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____

Secretary



MEMORANDUM

May 18, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

FROM: Airport Director

GAVIN NEWSOM
 MAYOR

SUBJECT: Authorization to Commence the Competitive Selection Process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
 AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: APPROVE THE PROPOSED MINIMUM QUALIFICATION REQUIREMENTS AND LEASE SPECIFICATIONS, AND AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSAL AND CONDUCT AN INFORMATIONAL CONFERENCE, FOR THE TERMINAL 3 BOARDING AREA "F" GOURMET FOOD AND GIFT STORE LEASE

Executive Summary

Discretionary Concession Opportunity Lease No. 02-0219 ("Lease") with The Swatch Group (U.S.) Inc. ("Swatch") located in Terminal 3, Boarding Area F, near the Hub, and Boarding Area E, near the security checkpoint, expires May 25, 2010. As provided for in the Lease, the Tenant will go into a temporary holdover in anticipation of the imminent closure of Boarding Area E for renovation. Staff intends to lease these two spaces separately and believes that a gourmet pre-packaged food and gift store would be a viable concept for the hub location and recommends commencing a competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease through a Request for Proposal.

Background

By Resolution No. 02-0219, adopted October 15, 2002, the Airport Commission awarded the Lease to The Swatch Group (U.S.) Inc.

The Lease comprises two locations in Terminal 3: approximately 455 square feet of retail space in Boarding Area "F"; and approximately 160 square feet in Boarding

Area "E." The Lease has a term of five years, with one two-year option. By Resolution No. 07-0262, adopted November 20, 2007, the Commission approved the exercise of one two-year option. The option term expires on May 25, 2010. Swatch has agreed to a month to month holdover until a new tenant is selected and is ready to begin construction. Upon termination of the month to month holdover, the Boarding Area "E" location will be closed as the Airport begins an extensive renovation of the concourse, scheduled to begin April 2011.

In an effort to broaden passenger options and retail variety, staff proposes the development of a regional gourmet pre-packaged food and gift store in the Swatch Boarding Area "F" existing location.

Proposal

Staff proposes commencing the competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Pre-Packaged Food and Gift Store Lease. The following highlights staff's recommendations:

- Undergo a Request for Proposal process.
- Approximately 455 square feet in Boarding Area "F" of Terminal 3 for the sale of retail merchandise and products related to a regionally-themed pre-packaged gourmet food and gift concept.
- Proposer must have a minimum of three years within the past five years ("qualifying years") in the ownership or management of a retail business specializing in regional gifts including pre-packaged gourmet food and beverage items.
- Said retail business of Proposer must have achieved combined gross retail merchandise sales of at least \$500,000 per qualifying year.
- A proposed minimum acceptable financial offer of \$100,000, which will be the successful proposer's minimum annual guarantee ("MAG") for the first year of the Lease.
- Per Lease Year, the base rent shall be the higher of the MAG or the sum of the percentage rent structured as follows:
 - 12% of gross revenue achieved up to \$500,000; plus
 - 14% of gross revenue achieved between \$500,000.01 and \$1,000,000; plus
 - 16% of gross revenue achieved over \$1,000,000.

Please see Attachment 1 of this staff report for a complete set of the proposed minimum qualification requirements and lease specifications.

Recommendation

I recommend adoption of the attached resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to issue a Request for Proposal and conduct an informational conference for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease.

Staff will seek Commission approval for each stage of the selection process including award of the Lease to the successful proposer.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachments

**ATTACHMENT 1
TERMINAL 3 BOARDING AREA "F"
GOURMET FOOD AND GIFT STORE LEASE**

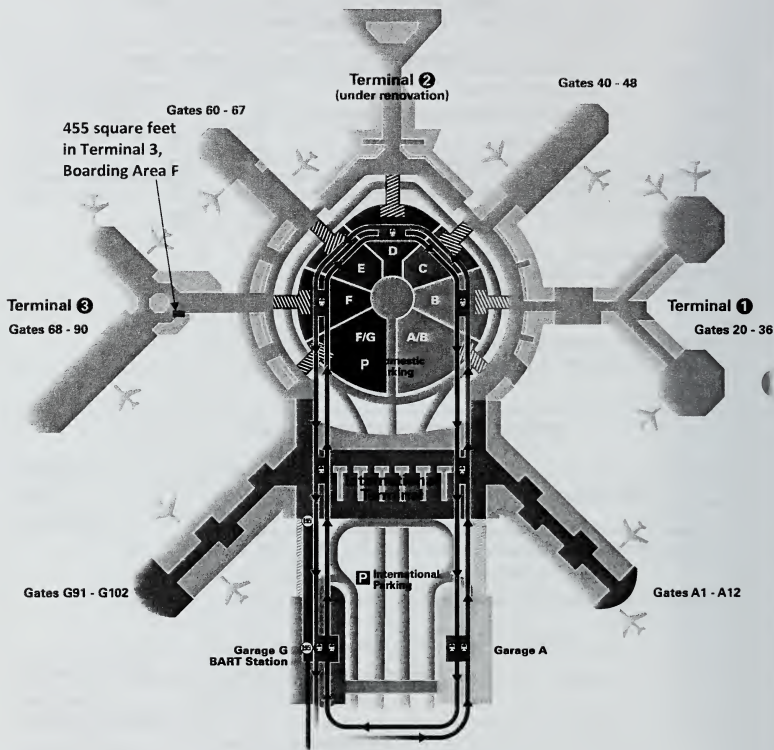
PROPOSED MINIMUM QUALIFICATION REQUIREMENTS	
Concept:	Regionally-themed prepackaged gourmet foods and gifts
Minimum Acceptable Financial Offer:	\$100,000
Proposal Bond Amount:	\$50,000
Minimum Qualification Requirements:	<ul style="list-style-type: none"> ▪ Proposer must have a minimum of three (3) years within the past five (5) years ("qualifying years") in the ownership or management of a retail business specializing in regional gifts and prepackaged gourmet foods and gifts. <p>Proposers may be newly formed entities (e.g., limited liability companies, joint ventures, corporations) provided that the corporation or other legal entity that is the proposer or its managing members satisfies the minimum qualification requirements.</p> <ul style="list-style-type: none"> ▪ Said retail business of Proposer must have achieved combined gross retail merchandise sales of at least \$500,000 per qualifying year.

PROPOSED LEASE SPECIFICATIONS	
Premises:	Approximately 455 sq. ft.
Term:	Seven (7) years, commencing on the Rent Commencement Date
Annual Rent:	<p>Per Lease Year, the base rent shall be the higher of the minimum annual guarantee ("MAG") or the sum of the percentage rent structured as follows:</p> <ul style="list-style-type: none"> ▪ 12% of gross revenue achieved up to \$500,000; plus ▪ 14% of gross revenue achieved between \$500,000.01 and \$1,000,000; plus ▪ 16% of gross revenue achieved over \$1,000,000.
Construction Period:	90 days from turnover of premises
Rent During Construction Period:	20% of gross revenues
Security Deposit Amount:	One-half of current MAG
Minimum Improvement Amount:	\$350 per square foot

ATTACHMENT 1
TERMINAL 3 BOARDING AREA "F"
GOURMET FOOD AND GIFT STORE LEASE

RECOMMENDED EVALUATION AND SELECTION CRITERIA	
Criteria	Scoring Weight
Proposed Concept	30
Design Intention and Capital Investment	20
Business Plan	20
Customer Service and Quality Control	20
Minimum Annual Guarantee	10
Total Possible Points	100

Premises
Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease



AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

**APPROVAL OF THE PROPOSED MINIMUM QUALIFICATION REQUIREMENTS
AND LEASE SPECIFICATIONS, AND AUTHORIZATION FOR STAFF TO ISSUE A
REQUEST FOR PROPOSAL AND CONDUCT AN INFORMATIONAL CONFERENCE
FOR THE TERMINAL 3 BOARDING AREA "F" GOURMET FOOD AND GIFT
STORE LEASE**

WHEREAS, by Airport Commission ("Commission") Resolution No. 02-0219, adopted October 15, 2002, the Commission awarded the Terminal 3 Discretionary Concession Opportunity Lease ("Lease") to the Swatch Group (U.S.), Inc. ("Swatch"); and

WHEREAS, by Resolution No. 07-0262, adopted November 20, 2007, the Commission approved the exercise of the option term, which expires on May 25, 2010; and

WHEREAS, it is desirable to offer the sale of regionally-themed pre-packaged gourmet foods and gifts to Airport patrons and the public using the Terminal Building Complex; now, therefore, be it

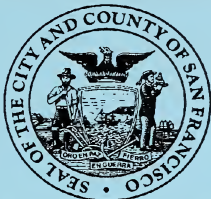
RESOLVED, that this Commission approves the proposed minimum qualification requirements and lease specifications, as set forth in Attachment 1, and authorizes staff to commence a competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease through a Request for Proposal.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

May 18, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

**GOVERNMENT
DOCUMENTS DEPT**

MAY 14 2010

**SAN FRANCISCO
PUBLIC LIBRARY**

AIRPORT COMMISSION CALENDAR

Tuesday, May 18, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

If any materials related to an item on this agenda have been distributed to the Airport Commission after distribution of the agenda packet, those materials are available for public inspection at the Airport Commission Secretary's Office, San Francisco International Airport, International Terminal during normal office hours (650-821-5042).

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone, and return it to the Commission Secretary. Speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. Members of the public who wish to address the Commission on an item that is not on the calendar but is within the Airport Commission's jurisdiction, will be called to speak under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary for the Airport Commission at (650) 821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at (650) 821-5042 at least two business days in advance of need. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724, FAX (415) 554-5163, or E-Mail Donna_Hall@ci.sf.ca.us. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us/bdsupvrs/sunshine.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Administrative Code 16.520-16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, #3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

AIRPORT COMMISSION CALENDAR

Tuesday, May 18, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of May 4, 2010.

D. SPECIAL ITEM:

1. Retirement Resolution for Mr. Michael Towle

Resolution thanking Mr. Michael Towle for more than 40 years of dedicated service to the City and County of San Francisco and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution for Mr. Eric McCartney

Resolution thanking Mr. Eric McCartney for almost 31 years of faithful service with the City and County of San Francisco, with 25 years at San Francisco International Airport, Facilities Division, and to offer best wishes for a long and adventure-filled retirement.

3. Retirement Resolution for Mr. Leonard Chan

Resolution thanking Mr. Leonard Chan for 20 years of faithful service, seven of which were spent at San Francisco International Airport in the Mel Leong Treatment Plant, and to offer best wishes for a long and fruitful retirement.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

- 4. Designate \$87,200,000 of Passenger Facilities Charge Funds as Revenues for Payment of Debt Service in Fiscal Year 2010/11 and Apply Such Amount to Airline Rates and Charges as Needed**

Resolution authorizing the designation of \$87,200,000 of Passenger Facility Charge funds as revenues for payment of debt service in Fiscal Year 2010/11 and apply such amount to Airline rates and charges as needed.

- 5. Fiscal Year 2010/11 Airport Rates & Charges**

Resolution establishing Airport Rates and Charges for Fiscal Year 2010/11.

- 6. Award of Contract No. 8823
Domestic Terminal Garage Concrete Deck Resurfacing
Schembri Construction
\$2,765,870**

Resolution awarding Contract No. 8823, Domestic Terminal Garage Concrete Deck Resurfacing, to the lowest responsive, responsible bidder, Schembri Construction, in the amount of \$2,765,870.

- 7. Authorization to Issue a Request for Proposals - Contract No. 9023 for NEPA and CEQA Environmental Consultant Services for the Airport Traffic Control Tower Relocation**

Resolution authorizing staff to issue a Request for Proposals for Contract No.9023 for NEPA and CEQA Environmental Consultant Services for the Airport Traffic Control Tower (ATCT) relocation.

- 8. Award of Terminal 2 Newsstand, Coffee, and Specialty Stores Lease
Host International, Inc.
Minimum Annual Guarantee: \$1,126,000**

Resolution 1) awarding the Terminal 2 Newsstands, Coffee, and Specialty Stores Lease to Host International, Inc., with a term of 10 years and a minimum annual guarantee of \$1,126,000 for the first lease year, and 2) directing the Commission Secretary to request approval of the Lease from the Board of Supervisors.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

9. **Award of a Professional Services Contract No. 8975**
Airport Planning and Management Services
Landrum & Brown
Not-to-exceed \$300,000 over a Four (4) Year Contract Term

Resolution awarding Professional Services Contract No. 8975 with Landrum & Brown to provide Airport Planning and Management Services in a total contract amount not-to-exceed \$300,000 over a four (4) year contract term

10. **Bid Call - Contract No. 8489**
Emergency Response Boathouse

Resolution approving the scope, budget, and schedule for Contract No. 8489, Emergency Response Boathouse, and authorizing the Director to call for bids when ready.

11. **Authorization to Issue a Request for Proposals for the Terminal 3**
Boarding Area "F" Gourmet Food and Gift Store Lease

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to commence the competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease through a Request for Proposal process.

H. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. **ADJOURNMENT:**

San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
 www.flysfo.com

TO: MEMBERS, AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Carol Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution – Airport Duty Manager Michael Towle

DIRECTORS RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS RESOLUTION
 THANKING MR. MICHAEL TOWLE FOR MORE THAN 40 YEARS OF DEDICATED SERVICE TO
 THE CITY AND COUNTY OF SAN FRANCISCO.

Mr. Michael Towle, Airport Duty Manager at San Francisco International Airport (SFO), is retiring after
 more than 40 years of service with the City and County of San Francisco.

Mr. Towle is a dedicated, valued and well-respected manager who has served faithfully and consistently
 throughout his many years of service. He has always been committed to ensuring the highest level of safety,
 security, efficiency and customer service to passengers, tenants and others at San Francisco International
 Airport without reservation and often going above and beyond the call of duty.

As an Airport Duty Manager, Mr. Towle watched over the Airport's operation and represented the Airport
 Director and the City in a courteous and professional manner at all times. Mr. Towle was paramount in
 assisting with the growth of the Airport to the first-class facility it is today.

Mr. Towle has served the City and the Airport with dedication and distinction that should be noted.
 The attached retirement resolution expresses the Airport's sincere appreciation and deep gratitude for
 Mr. Towle's commitment to service and offers its best wishes for a long and fruitful retirement with
 the fullest measure of health and happiness.



John L. Martin
 Airport Director

Prepared by: Tryg McCoy
 Deputy Airport Director
 Operations and Security

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION FOR AIRPORT DUTY AIRPORT DUTY MANAGER – MICHAEL TOWLE

- WHEREAS, Mr. Michael Towle has been employed with the City and County of San Francisco at San Francisco International Airport (SFO) for 40 years, 3 months and 12 days; and
- WHEREAS, Mr. Towle has provided distinguished service and a watchful eye over the Airport serving as (1) Parking Control Officer, (2) Traffic Control Officer, (3) Airport Policeman, (4) Airfield Safety Officer, (5) Operations Supervisor, (6) Operations Coordinator, (7) and Airport Duty Manager; and
- WHEREAS, Mr. Towle through his extensive knowledge and experience at SFO came to be known as a "jack of all trades" serving the public and Airport tenants well and representing the Airport in a consistently positive manner at all times; and
- WHEREAS, Mr. Towle has played a key role in the construction, activation and operation of many of the Airport's facilities; and
- WHEREAS, Mr. Towle has been of great service to the Airport, this Commission and the City and County of San Francisco providing a significant positive impact on the day-to-day operation of the Airport and the various operations within the Airport; and
- WHEREAS, Mr. Towle is to be commended for his masterful handling of incidents and emergency situations, as well as professionalism as an Airport spokesperson providing relevant and accurate information to the media; and
- WHEREAS, Mr. Towle's professional and personable approach to interacting with others in everyday situations has resulted in excellent relations between the Airport and airlines, tenants, Federal Agencies, and other outside government and private institutions; now, therefore be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Michael Towle for distinguished service, and offers best wishes for the fullest measures of health and happiness for a long and fruitful retirement; and be it further,
- RESOLVED, that the Airport Commission directs the Secretary to prepare a suitable copy of this resolution for presentation to Mr. Michael Towle.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Eric McCartney

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO
ELEANOR JOHNS

RICHARD J. GUGGENHIMER

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. ERIC MCCARTNEY FOR ALMOST 31 YEARS OF FAITHFUL SERVICE WITH THE CITY AND COUNTY OF SAN FRANCISCO, 25 YEARS AT SAN FRANCISCO INTERNATIONAL AIRPORT, FACILITIES DIVISION, AND TO OFFER BEST WISHES FOR A LONG AND ADVENTURE-FILLED RETIREMENT.

Attached is a retirement resolution for Mr. Eric McCartney.

Mr. Eric McCartney, a 7263 Maintenance Manager, is retiring from the City and County of San Francisco after almost 31 years of service; the last 25 years within the Facilities Division of San Francisco International Airport.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and adventure-filled retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 2

Airport Commission

City & County of San Francisco

Resolution No. _____

RETIREMENT RESOLUTIONMR. ERIC MCCARTNEY

WHEREAS, Mr. Eric McCartney has worked with the City and County of San Francisco for almost 31 years, the last 25 years within the Facilities Division of San Francisco International Airport; and

WHEREAS, Mr. Eric McCartney began his career on June 20, 1979, with the Muni Railway-Cable Car Division, as a Class 7344 Temporary Carpenter and is concluding his tenure with the San Francisco International Airport as a Class 7263 Maintenance Manager; and

WHEREAS, Mr. Eric McCartney was the recipient of an Employee Award as a Fleet Expeditor during the Cable Car Line Reconstruction at Muni Railway; and

WHEREAS, Mr. Eric McCartney has been a dedicated and responsible employee managing the Airport's former warehouse at Spruce Street; and

WHEREAS, Mr. Eric McCartney took pride in recognizing the value of recycling and reusing a considerable amount of modular workstations and furniture, using his knowledge and experience to facilitate several department moves during the many relocations, renovations and construction at the Airport; and

WHEREAS, Mr. Eric McCartney, has retired from City service effective May 1, 2010, now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Eric McCartney for a job well done, offers its best wishes for a long and adventure-filled retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Eric McCartney.

President

Airport Director

I hereby certify that the foregoing resolution was adopted by the Airport Commission at its meeting of _____

Secretary

San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
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www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director
SUBJECT: Retirement Resolution for Mr. Leonard Chan

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MR. LEONARD CHAN FOR TWENTY YEARS OF FAITHFUL SERVICE, SEVEN OF WHICH WERE SPENT AT SAN FRANCISCO INTERNATIONAL AIRPORT IN THE MEL LEONG TREATMENT PLANT, AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution thanking Mr. Leonard Chan who has worked for the City and County of San Francisco for twenty years, seven of which were spent at San Francisco International Airport in the Mel Leong Treatment Plant.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.



John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 3



Airport Commission

City & County of San Francisco

Resolution No. _____

RETIREMENT RESOLUTION FOR MR. LEONARD CHAN

WHEREAS, Mr. Leonard Chan has worked for the City and County of San Francisco for twenty years, seven of which were spent at San Francisco International Airport in the laboratory at the Mel Leong Treatment Plant; and

WHEREAS, Mr. Chan has served the Airport with dedication, as a Chemist II, at the Mel Leong Treatment Plant; and

WHEREAS, Mr. Chan, has demonstrated good knowledge of analytical chemistry of water as well as producing high-quality work; and

WHEREAS, Mr. Chan has helped maintain the laboratory's good record as a safe and accident-free work place; and

WHEREAS, Mr. Chan has worked harmoniously with his coworkers at the Mel Leong Treatment Plant; now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Leonard Chan for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Leonard Chan.

President

Airport Director

I hereby certify that the foregoing resolution was adopted by the Airport Commission at its meeting of _____

Secretary

San Francisco International Airport

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MEMORANDUM

May 18, 2010

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Authorization to Designate \$87,200,000 of Passenger Facility Charge ("PFC") Funds as Revenues for Payment of Debt Service in Fiscal Year 2010/11 and Apply Such Amount to Airline Rates and Charges As Needed

DIRECTOR'S RECOMMENDATION: DESIGNATE \$87,200,000 OF PASSENGER FACILITY CHARGE FUNDS AS REVENUES FOR PAYMENT OF DEBT SERVICE IN FISCAL YEAR 2010/11 AND APPLY SUCH AMOUNT TO AIRLINE RATES AND CHARGES AS NEEDED.

Executive Summary

We are requesting Commission approval to designate a portion of PFC funds as "Revenues" pursuant to the Commission's Master Bond Resolution. This designation will make \$87,200,000 in PFC funds available to pay Fiscal Year ("FY") 2010/11 debt service expenses. The Commission's designation is required each year in which we recommend the use of PFC funds to pay debt service.

Background

The Commission's 1991 Master Bond Resolution (Resolution No. 91-0210, as amended), adopted on December 3, 1991, constitutes a contract between the Commission and the registered owners of the Bonds under which the Commission has irrevocably pledged the "Net Revenues" of the Airport to the payment of Bonds. "Net Revenues" are defined as the "Revenues" derived by the Commission from the operation of the Airport, less all Operation and Maintenance Expenses.

THIS PRINT COVERS CALENDAR ITEM NO. 4

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

The 1991 Resolution further states that Passenger Facility Charge revenues shall not count as "Revenues" from which debt service on Airport bonds may be paid, unless the Commission has designated a portion or all as "Revenues" for this purpose.

Since 2002, the Commission has approved ten resolutions designating PFC funds as "Revenues" for the purpose of paying debt service from FY 2001/02 to FY 2009/10.

Recommendation

I recommend that the Commission approve the attached resolution designating \$87,200,000 of the Commission's Passenger Facility Charge funds as "Revenues" for the purpose of paying debt service in FY 2010/11, pursuant to the 1991 Master Bond Resolution, and authorize the application of such amount to airline rates and charges as needed.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AUTHORIZATION TO DESIGNATE \$87,200,000 OF PASSENGER FACILITY
CHARGE FUNDS AS REVENUES FOR PAYMENT OF DEBT SERVICE IN
FISCAL YEAR 2010/11 AND TO APPLY SUCH AMOUNT TO AIRLINE RATES
AND CHARGES AS NEEDED

WHEREAS, the Airport Commission of the City and County of San Francisco (the "Commission") adopted its Resolution No. 91-0210 on December 3, 1991, as amended and supplemented (the "1991 Resolution") providing for the issuance of San Francisco International Airport Second Series Revenue Bonds; and

WHEREAS, "Revenues" for purposes of the 1991 Resolution do not include any passenger facility charge or similar charge levied by or on behalf of the Commission against passengers, unless all or a portion thereof are designated as Revenues by the Commission; and

WHEREAS, the Commission has authorized ten resolutions designating PFC funds as "Revenues" for the purpose of paying debt service from Fiscal Years 2001/02 to 2009/10 in amounts ranging from \$13.0 million to \$68.4 million; now, therefore, be it

RESOLVED, that the Commission pursuant to the 1991 Resolution hereby designates \$87,200,000 of PFC funds as "Revenues" for payment of a portion of the principal and interest on Bonds issued for certain PFC eligible costs in Fiscal Year 2010/11; and, be it further

RESOLVED, that Director may also apply such amount to airline rates and charges as needed.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

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MEMORANDUM

May 18, 2010

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

GAVIN NEWSOM
 MAYOR

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
 AIRPORT DIRECTOR

FROM: Airport Director

SUBJECT: Adoption of Fiscal Year 2010/11 Airport Rates and Charges

DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION ESTABLISHING
 AIRPORT RATES AND CHARGES FOR FISCAL YEAR 2010/11.

Executive Summary

For Fiscal Year 2010/11, airline landing fees and terminal rental rates will increase by 14.1% and 12.8%, respectively.

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Airline Landing Fee Rate ¹	\$3.15	\$3.59	14.1%
Effective Average Terminal Rate	\$100.61	\$113.54	12.8%
Cost Per Enplaned Passenger	\$14.79	\$14.42	-2.5%
<i>In FY 2007/08 constant dollars</i>	<i>\$14.08</i>	<i>\$13.97</i>	<i>-0.8%</i>

Various rates and charges in other areas are being adjusted to move gradually toward full cost recovery to the extent possible under current economic conditions.

¹ Landing fee rate per 1,000 pounds of gross landed weight.

Background

The Airport-Airline Lease and Use Agreement specifies the formula to calculate Airline landing fees and terminal rental rates each year. Under the Lease and Use Agreement, the airlines pay landing fees and terminal rentals in accordance with a residual cost rate-setting methodology designed to provide revenues sufficient to pay the Airport's annual operating expenses, debt service, small capital outlays, and the Annual Service Payment to the City. The Lease and Use Agreement defines cost centers for purposes of accounting for revenues, expenses, and debt service. Within these cost centers, rates and charges are calculated following a methodology designed to recover costs from the various Airport user groups, resulting in the airline rates and charges for the new fiscal year.

Each year the proposed airline rates and charges must first be reviewed by the San Francisco Airport-Airline Affairs Committee (SFAAAC) and then approved by the Airport Commission. The calculations of FY 2010/11 airline rates were reviewed by the SFAAAC on March 10, 2010 and April 6, 2010.

Airline and Non-Airline Revenues

The FY 2010/11 airline required revenue is \$279.3 million, which is 8.1% or \$20.9 million higher than in FY 2009/10. This increase in airline required revenues reflects an Airport total expense increase of 9.3% or \$63 million over the prior fiscal year and a non-airline revenue increase of 10% or \$42 million. The \$279.3 million in airline revenues represents a 37.5% contribution from the airlines, a slight decrease from 37.9% in FY 2009/10.

	Budget FY 2009/10 (\$000s)	Budget FY 2010/11 (\$000s)	Increase/(Decrease) Amount (\$000s)	%
Operating Expenses	\$681,784	\$745,000	\$63,216	9.3%
Less Non-airline Revenues	<u>423,361</u>	<u>465,666</u>	<u>42,305</u>	<u>10.0%</u>
Airline Required Revenues	\$258,423	\$279,334	\$20,911	8.1%
<i>% Contribution</i>	<i>37.9%</i>	<i>37.5%</i>		

Non-airline revenue in FY 2010/11 includes \$87.2 million in Passenger Facility Charges (PFCs) applied against debt service and \$32.0 million in cumulative aviation surplus from prior years. PFCs account for most of the budget-to-budget increase in revenue, with an increase of 43.0% or \$26.2 million. Revenue from sources such as concessions and ground transportation, property rentals and other operating income increased 5.1% from the prior year, reflecting an increase in air traffic activity and increases in various non-airline fees. The Airport continues to pursue full cost recovery efforts, with adjusted rates resulting in an average cost recovery improvement of 5%.

Summary of Proposed FY 2010/11 Airline Rates

Based on the allocation of expenses and revenues in the rate calculation, landing fees and terminal rental rates will increase by 14.1% and 12.8%, respectively in FY 2010/11. The rate changes reflect (1) increases in enplaned passengers and related airline landed weight as compared to the FY 2009/10 budget; (2) increases in expenses, due in part to the reopening of Terminal 2, that exceed increases in non-airline revenues; (3) debt service increases due to conservative assumptions for variable rate debt and new debt service associated with new capital projects including the reopening of Terminal 2 in Spring 2011 and (4) use of \$87.2 million in PFC revenues and \$32.0 million in cumulative aviation surplus from prior years. The combined effect will reduce the airline cost per enplaned passenger by 2.5% percent from \$14.79 budgeted for FY 2009/10 to \$14.42 for the proposed FY 2010/11 budget.

The proposed FY 2010/11 airline rates are as follows:

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Airline Landing Fee Rate	\$3.15	\$3.59	14.1%
Effective Average Terminal Rate	\$100.61	\$113.54	12.8%
Cost Per Enplaned Passenger	\$14.79	\$14.42	-2.5%
<i>In FY 2007/08 constant dollars</i>	<i>\$14.08</i>	<i>\$13.97</i>	<i>-0.8%</i>

Explanation of Changes in Airline Rates, Fees, and Cost per Enplaned Passenger

Terminal Rentals

From budget FY 2009/10 to FY 2010/11, required terminal rental revenue increases slightly by 0.7%. As part of the new 2011 Airport-Airline Lease and Use Agreement, airlines were provided the opportunity to "right-size" their terminal leased space in FY 2010/11 as an incentive for early lease execution. The resulting leased space reduction, in combination with other space changes, results in a 10.8% decrease in airline leased square footage as compared to FY 2009/10. The required revenue increase and reduction in airline leased space results in an effective average rental rate increase of 12.8%, from \$100.61 to \$113.54 per square foot.

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Required Revenue (\$000s)	\$172,452	\$173,629	0.7%
Airline Leased Sq. Footage (000s)	1,714	1,529	-10.8%
Effective Average Rental Rate	\$100.61	\$113.54	12.8%

Landing Fees

Landed weight for FY 2010/11 is forecast to increase by 7.6% over the FY 2009/10 budget, which had anticipated a decline in travel demand due to the recession. The increase reflects above-budget performance in FY 2009/10 and continued traffic growth in FY 2010/11. However, the required landing fee revenue increases by 23.0% in FY 2010/11 over the FY 2009/10 budget primarily due to the airline rate calculation methodology. With the reduction in airline leased space, the terminal space that is no longer part of airline leased space becomes "public space", the net expense of which is distributed equally to terminal rentals and landing fees.

As the increase in landing fee revenue requirement exceeds the increase in landed weight, the landing fee rate increases 7.6% from \$3.15 to \$3.59 per 1,000 pounds.

	Budget FY 2009/10	Budget FY 2010/11	Percent Change
Required Revenue (\$000s)	\$85,973	\$105,705	23.0%
Landed Weight (lbs. in millions)	27,338	29,411	7.6%
Landing Fee Rate	\$3.15	\$3.59	14.1%

Cost Per Enplaned Passenger

Overall, Airline required revenue is projected to increase by 8.1% from budget FY 2009/10 to FY 2010/11. Based on the current passenger forecast, enplaned passengers are projected to increase by 10.9% from 17.5 million passengers from budget FY 09/10 to 19.4 million passengers for budget FY 2010/11. Because passenger traffic growth is anticipated to outpace the increase in Airline required revenue, the net result is a 2.5% decrease in the Cost Per Enplaned Passenger (CPE), from \$14.79 to \$14.42.

	Budget FY 2008/09	Budget FY 2009/10	Percent Change
Airline Required Revenue (\$000s)	\$258,423	\$279,334	8.1%
Enplaned Passengers (000s)	17,475	19,370	10.9%
Cost per Enplaned Passengers (CPE)	\$14.79	\$14.42	-2.5%
<i>In FY 2007/08 constant dollars</i>	<i>\$14.08</i>	<i>\$13.97</i>	<i>-0.8%</i>

Adjusted and Unadjusted Airline Rates and Charges

The following is a summary of adjusted and unadjusted airline and other airport rates and charges for FY 2010/11 that will take effect July 1, 2010 unless otherwise indicated. A resolution adopting these rates and charges is attached.

Adjusted Airline Rates and Charges

1. The landing fee rate will increase from \$3.15 to \$3.59 per 1,000 pounds.
2. General aviation aircraft that are heavier than the weight limit subject to the minimum landing fee and nonscheduled commercial carriers that do not have an operating permit at the Airport will pay the landing fee rate of \$3.59 per 1,000 pounds, an increase from the current \$3.15, plus a supplemental rate of \$0.36 per 1,000 pounds, for a total of \$3.95 per 1,000 pounds.
3. The minimum landing fee for commercial fixed-wing aircraft and general aviation aircraft will increase from \$140 per landing to \$158. The minimum landing fee for commercial and general aviation rotary-wing aircraft will increase from \$70 to \$79 per landing.
4. The effective average terminal rental rate will increase from the current annual rate of \$100.61 to \$113.54 per square foot.
5. The fee for airlines operating domestic flights out of the International Terminal will be adjusted as follows:

Wide-body aircraft - \$811

Narrow-body aircraft - *See rate tiers below.*

Once eight (8) weekly new scheduled domestic flights are reached, the fee structure will be as follows:

	Billed by and <u>Paid To Airport</u>	Billed by and <u>Paid to SFOTEC</u>	Total <u>Turn Fee</u>
Wide-body aircraft	\$ 599	\$ 212	\$ 811

Narrow-body aircraft – monthly flights (each carrier):

1 – 100 flights	\$ 438	\$ 212	\$ 650
101 – 250	363	212	575
251 – 400	301	212	513
401 – 550	301	161	462
551 – 1,200	238	161	399
1,201 & above	301	212	513

6. Ground transportation fees per trip will be changed as follows:

Limousines	\$ 3.65
Scheduled Buses	2.80
Shared Ride Vans (all zones)	2.90

Shared Ride Vans (all zones) not implementing Clean Vehicle Policy	8.70
Pre-Arranged Vans not implementing Clean Vehicle Policy	9.15
Off-Airport Parking Lot Shuttles	2.80
Off-Airport Parking Lot Shuttles not implementing Clean Vehicle Policy	8.40
Off-Airport Parking Lot Shuttles operating Hydrogen Blend Vehicles	1.00
Charter Buses	3.05
Hotel Courtesy Shuttles	2.75
Hotel Courtesy Shuttles not implementing Clean Vehicle Policy	8.25
Hotel Courtesy Shuttles operating Hydrogen Blend Vehicles	0.95
Miscellaneous ground transportation vehicles	3.00

7. Offsite vehicle inspection service fee for each additional vehicle above 20 vehicles in the same day at locations less than 20 miles from the Airport will be established at \$11.50 per vehicle. Fee for the inspection of the first 20 vehicles in the same day remains unchanged.
8. Offsite vehicle inspection service fee for each additional vehicle above 20 vehicles in the same day at locations more than 20 miles from the Airport will be established at \$23.00 per vehicle. Fee for the inspection of the first 20 vehicles in the same day remains unchanged.
9. Ground transportation vehicle registration fees will increase from \$45 to \$50 per vehicle and will apply to all ground transportation vehicles, including taxis.
10. Long distance charter annual registration fee will increase as follows:

10 vehicles or less	\$ 500
11-20 vehicles	1000
21-30 vehicles	1500
31-40 vehicles	2000
41 plus vehicles	4000
11. The semi-annual taxicab inspection fee will increase from \$45 to \$50 per inspection.
12. Temporary identification permit fee for ground transportation operators will be increased from \$45 to \$50 per vehicle.
13. Fee for limousine registration renewal occurring on or prior to or on October 15th will be \$50; \$75 between October 16th and November 30th (inclusive); and \$100 per vehicle on December 1st and thereafter.

14. Fees for the use of Airport trash compactors will increase from \$420 to \$445 per month for airline tenants. Aviation support service providers handling trash for multiple airlines will be assessed (1) the monthly fee for its own use of the facilities and (2) the monthly fee multiplied by the number of airlines handled by that service provider.
15. The SFO Transportation and Facilities Fee will increase from \$18.50 per rental car contract to \$20.00. The rental car companies will continue to collect the fee and remit the proceeds to the Airport as recovery of the portion of costs of AirTrain related to people travelling to and from the Rental Car Center.
16. The annual SFOTEC custodial reimbursement will be reduced from \$1,403,000 to \$1,280,000.
17. Water usage rate will increase from \$4.05 to \$4.25 per unit (100 cubic feet), a 4.9% increase.
18. Sewage/wastewater treatment rate will increase from \$12.15 to \$12.75 per unit (100 cubic feet), a 4.9% increase.
19. Film permit fee will change from a fixed \$1,500 fee to a per day usage fee ranging from a minimum of \$2,000 per day to \$6,000 per day based on facilities and Airport resources required.

Unadjusted Rates and Charges

The following rates and fees will remain at current levels for FY 2010/11 unless or until they are adjusted by the Commission. The unadjusted rates reflect cost recovery or are at an industry or market rate.

1. The passenger security fee will remain at \$0.15 per enplaned passenger.
2. The jet bridge fee at Airport-owned equipment will remain at \$25 per operation (aircraft arrival and departure).
3. The 50% discount on landing fees for qualifying international flights under the Aviation Market Stimulus Program will continue in Fiscal Year 2010/11.

4. Monthly general aviation outdoor aircraft parking rates shall be based on maximum permissible landing weight of the aircraft, and will remain unchanged as follows:

<u>Maximum Approved Landing Weight (lbs.)</u>	<u>First 8 Hours or Fraction Thereof</u>	<u>Each Additional 8 Hours or Fraction Thereof</u>
Up to 10,000	\$ 38	\$ 10
10,001 to 24,000	45	15
24,001 to 55,000	61	20
55,001 to 100,000	76	30
100,001 to 150,000	102	50
150,001 or more	Commercial Rates Apply	

5. Commercial outdoor aircraft parking rates will continue as follows:

<u>Maximum Approved Landing Weight (lbs.)</u>	<u>First 8 Hours or Fraction Thereof</u>	<u>Each Additional 8 Hours or Fraction Thereof</u>	<u>Monthly Rate</u>
Less than 250,000 lbs.	\$325	\$175	\$16,200
250,001 lbs. or more	660	300	30,240

6. Cargo handling space rental rates will remain unchanged as follows (annual rate per sq.ft.):
- Building Only: \$13.80
 - Building + Truck Dock Access + Aircraft Parking Access: \$18.50
7. Triturator usage fee will remain at \$80.00 per use.
8. Daily public auto parking rates will remain at \$33 for the Domestic Garage; \$20 for International Garages A & G; \$14 for Long Term Parking; \$33 for ParkFAST; \$38 for Valet Parking for the first 24 hours and \$45 for each additional 24 hours. The hourly rate will remain at \$6 per hour.
9. Employee auto parking rates will remain unchanged as follows:
- Terminal permit parking: \$112/month
 - Non-terminal permit parking with bus service: \$75/month
 - Non-terminal permit parking without bus service: \$68/month
10. Taxi trip fees will remain unchanged at \$4.00 per trip, no charge for the first short trip and \$2.00 per each subsequent short trip. Non-San Francisco based (pre-arranged only) taxicab fees will also remain unchanged at \$4.00 per trip, no charge for the first short trip and \$2.00 per each subsequent short trip.

11. Pre-arranged Van trip fees will remain unchanged at \$3.05 per trip.
12. Offsite vehicle inspection service fee at locations less than 20 miles from the Airport will remain unchanged at \$230 per day for the first 20 vehicles inspected in the same day. Offsite vehicle inspection service fee at locations greater than 20 miles from the Airport will remain unchanged at \$460 per day for the first 20 vehicles inspected in the same day.
13. Taxicab smart-card replacement fee will remain unchanged at no charge for the initial card and first replacement card. For the second and any subsequent replacement cards, the fee will remain unchanged at \$25 per card.
14. Fees for security identification badges, fingerprinting services, and vehicle ramp permits will remain unchanged as follows:

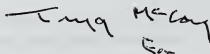
New badge (valid for two years)	\$ 75
Badge renewal (valid for two years)	55
Replace damaged badge	25
Lost or stolen badge replacement	125
Ramp pass for authorized vehicles (valid for 1 year)	35
Seals for non-registered equipment/vehicles	35
Visitor badge (valid for 1 year)	70
Visitor badge renewal (valid for 1 year)	50
Fingerprint roll	60
Fingerprint	70
Fingerprint – Administrative (1)	40
Fingerprint – Administrative (2)	25
Fingerprint – Administrative (3)	110
Airport security key replacement (per key)	100

15. Fees for the use of Airport trash compactors for food & beverage and retail tenants will remain unchanged and the green incentive discount will continue as detailed in the attached resolution.
16. The Customs Facility Fee will continue to be billed monthly based on each airline's pro-rata share of customs transaction data to be reported to the Airport by U.S. Customs. The amount of the fee is determined annually to cover facility rent and recover the Airport's tenant-improvement costs and operating and maintenance costs associated with housing this function in West Field Cargo Building 1.
17. The passenger fee for international seasonal service and charter use of the International Terminal will be equivalent to the total International Joint Use charges divided by the total passengers (enplanements and deplanements) for the scheduled international carriers. The fee will be determined by the

International Joint Use charges and total passengers in the IT Joint Use calculation in effect at the time of the activity and will be charged for both enplanements and deplanements.

18. Information technology and telecommunication fees will remain unchanged as detailed in the attached resolution.

I recommend approval of the attached resolution adopting the Airport Rates and Charges for FY 2010/11.

A handwritten signature in dark ink, appearing to read "John L. Martin".

John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

ADOPTION OF FISCAL YEAR 2010/11 AIRPORT RATES & CHARGES

- WHEREAS, the San Francisco International Airport ("Airport") and airlines have entered into a Lease and Use Agreement that provides a formula for the calculation of landing fee rates and terminal space rental rates; and
- WHEREAS, the Lease and Use Agreement requires that landing fee and terminal rental rates be established for Fiscal Year 2010/11; and
- WHEREAS, Airport staff has used the formula set forth in the Lease and Use Agreement to calculate the landing fee and terminal rental rates for Fiscal Year 2010/11; and
- WHEREAS, the proposed rates are consistent with the terms and conditions of the Airport's bond covenants; and
- WHEREAS, Airport staff followed the procedures outlined in the Lease and Use Agreement for airline review of the calculations; now, therefore, be it
- RESOLVED, that the following Schedule of Airline Rates and Charges at the Airport, submitted by the Airport Director to this Commission, is hereby approved and adopted; and be it further
- RESOLVED, that the rate for each revenue landing by carriers with an operating agreement for landing at the Airport in Fiscal Year 2010/11 will be as follows:

<u>Aircraft Type</u>	<u>Maximum Approved Landing Weight (lbs)</u>	<u>Fee</u>
Fixed Wing	44,000 or greater	\$3.59 per 1,000 lbs.
Fixed Wing	Less than 44,000	\$158.00 per landing
Rotary Wing	22,000 or greater	\$3.59 per 1,000 lbs.
Rotary Wing	Less than 22,000	\$79.00 per landing

The rate of \$3.59 per 1,000 pounds of approved maximum landing weight is comprised of: (1) a base rate of \$1.71 per 1,000 pounds and (2) a surcharge of \$1.88 per 1,000 pounds, representing one-half (50%) of the combined net cost from the Terminal and Groundside Areas, sufficient to meet all other anticipated operating costs and debt service coverage requirements of the Master Bond Resolution; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLVED, that the 50% discount on landing fees for qualifying international flights under the Aviation Market Stimulus Program is continued through June 30, 2011; and be it further

RESOLVED, that the rates for each landing by general aviation and itinerant aircraft and for each revenue landing by carriers without an operating agreement for landing at the Airport in Fiscal Year 2010/11 will be as follows:

<u>Aircraft Type</u>	<u>Maximum Approved Landing Weight (lbs.)</u>	<u>Fee</u>
Fixed Wing	40,000 or greater	\$3.95 per 1,000 lbs.
Fixed Wing	Less than 40,000	\$158.00 per landing
Rotary Wing	20,000 or greater	\$3.95 per 1,000 lbs.
Rotary Wing	Less than 20,000	\$79.00 per landing

The fee for aircraft weighing 40,000 lbs. or greater is comprised of: (1) a base rate of \$3.59 per 1,000 pounds; and (2) a supplemental rate of \$0.36 per 1,000 pounds; and be it further

RESOLVED, that this Commission hereby establishes rates for terminal space rentals composed of a base rental rate for terminal space leased from the Airport and a surcharge for one-half (50%) of the combined net cost from the Terminal and Groundside Areas as described in the Lease and Use Agreement. The resulting annual rates per square foot for each category of space will be as follows:

<u>Rate Structure</u>	<u>Relative Value</u>	<u>Annual Rate Per Square Foot</u>
Category I	1.00	\$ 198.61
Category II	0.75	148.96
Category III	0.50	99.30
Category IV	0.25	49.65
Category V	0.10	19.86

The base rate for Fiscal Year 2010/11 will average \$77.42 per square foot, and the surcharge will average \$36.12 per square foot; and be it further

RESOLVED, that the rental rate per square foot for Cargo Buildings 5, 6, and 7 will remain as follows:

<u>Area</u>	<u>Rental Rate</u>
Building Only	\$ 13.80
Building + Truck Dock Access + Aircraft Parking Access	18.50

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

; and be it further

RESOLVED, that a usage fee of \$25.00 per aircraft operation will remain unchanged for airlines using City-owned jet bridges at Airport-controlled gates; and be it further

RESOLVED, that the rates for each commercial aircraft stored at the Airport's outdoor aircraft storage facilities will remain as follows:

Maximum Approved <u>Landing Weight (lbs.)</u>	First 8 Hours <u>or Fraction Thereof</u>	Each Additional 8 Hours or <u>Fraction Thereof</u>	Monthly <u>Rate</u>
Less than 250,000 lbs.	\$325	\$175	\$16,200
250,001 lbs. or more	660	300	30,240

The monthly rate will apply when the commercial aircraft operator so requests and pays the monthly rate in advance. The month starts when payment is made and ends one day less than the same date of the succeeding month; and be it further

RESOLVED, that the rates for each general aviation aircraft stored at the Airport's outdoor aircraft storage facilities will remain as follows:

Maximum Approved <u>Landing Weight (lbs.)</u>	First 8 Hours <u>or Fraction Thereof</u>	Each Additional 8 Hours or <u>or Fraction Thereof</u>
Up to 10,000	\$ 38	\$ 10
10,001 to 24,000	45	15
24,001 to 55,000	61	20
55,001 to 100,000	76	30
100,001 to 150,000	102	50
150,001 or more	Commercial Rates Apply	

; and be it further

RESOLVED, that the passenger security fee will remain at \$0.15 per enplaning passenger; and be it further

RESOLVED, that a domestic airline operating in the International Terminal will pay a turn fee as follows:

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

	Billed by and Paid to Airport (the "Domestic Airline ITB Fee")	Billed by and Paid to SFOTEC (the "SFOTEC Use Fee")	Total Turn Fee
Wide-body aircraft	\$ 0	\$ 811	\$ 811
Narrow-body aircraft	<i>See rate tiers</i>		

Once the fee share threshold (8 scheduled domestic flights) is reached, the fee structure will be as follows:

	Billed by and Paid to Airport (the "Domestic Airline ITB Fee")	Billed by and Paid to SFOTEC (the "SFOTEC Use Fee")	Total Turn Fee
Wide-body aircraft	\$ 599	\$ 212	\$ 811
Narrow-body aircraft			
1 - 100	\$ 438	\$ 212	\$ 650
101 - 250	363	212	575
251 - 400	301	212	513
401 - 550	301	161	462
551 - 1,200	238	161	399
1,201 or more	301	212	513

; and be it further

RESOLVED, that the employee and tenant auto parking rates will remain unchanged at \$68.00 per month for non-terminal permit parking without bus service; \$75.00 per month for non-terminal permit parking with bus service; and \$112.00 per month for terminal permit parking; and be it further

RESOLVED, that public auto parking rates will be established as follows:

Facility	Each 20 Minutes	Each Day
Domestic Garage	\$ 2	\$ 33
International Garages	2	20
Long Term	2	14
Valet Parking	N/A	38 *
ParkFAST	2	33

* First day rate \$38; additional days at \$45.

; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

- RESOLVED, that the SFO Transportation and Facilities Fee be established at \$20 per rental car contract; and be it further
- RESOLVED, that the vehicle registration fee will be established at \$50 per vehicle including taxis; and be it further
- RESOLVED, that the taxi inspection fee will be established at \$50 per vehicle for each bi-annual vehicle inspection; and be it further
- RESOLVED, that the temporary identification permit fee will be established at \$50 per vehicle; and be it further
- RESOLVED, that the limousine registration fee will be \$50 per vehicle for registration completed prior to or on October 15th, \$75 per vehicle for registration completed between October 16th and November 30th, and \$100 per vehicle for registration completed December 1st and thereafter; and be it further
- RESOLVED, that the taxi smart-card replacement fee will remain unchanged with no fee for the initial and first replacement card and \$25.00 for each additional replacement card thereafter; and be it further
- RESOLVED, that the annual registration fee for long distance charter operators shall be established as follows:

10 vehicles or less	\$ 500
11-20 vehicles	1,000
21-30 vehicles	1,500
31-40 vehicles	2,000
41 plus vehicles	4,000

Each long distance charter permittee will pay the registration fee during the annual decal renewal period; and be it further

- RESOLVED, that the off-site vehicle inspection service fees be established as follows:

Per day, < 20 miles, up to 20 vehicles	\$ 230.00
Each additional inspection over 20 vehicles in the same day	11.50
Per day, > 20 miles, up to 20 vehicles	460.00
Each additional inspection over 20 vehicles in the same day	23.00

; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLVED, that the trip fees for the ground transportation operators be established as follows:

<u>Operator Type</u>	<u>Per Trip Fee</u>
Taxis	\$ 4.00
Taxis (non-San Francisco based short trips)	2.00
Limousines	3.65
Scheduled Buses	2.80
Shared Ride Vans (all zones)	2.90
Shared Ride Vans (all zones) not implementing Clean Vehicle Policy	8.70
Pre-arranged Vans	3.05
Pre-arranged Vans not implementing Clean Vehicle Policy	9.15
Off-Airport Parking Lot Shuttles	2.80
Off-Airport Parking Lot Shuttles not implementing Clean Vehicle Policy	8.40
Off-Airport Parking Lot Shuttles operating Hydrogen Blend Vehicles	1.00
Charter buses	3.05
Hotel and Hotel Parking Courtesy Shuttles	2.75
Hotel Courtesy Shuttles not implementing Clean Vehicle Policy	8.25
Hotel Courtesy Shuttles operating Hydrogen Blend Vehicles	0.95
Miscellaneous Ground Transportation Vehicles	3.00

;and be it further

RESOLVED, that the SFOTEC will be billed an annual amount of \$1,208,000 for custodial reimbursement; and be it further

RESOLVED, that the passenger fee for international seasonal service and charter use of the International Terminal will be equivalent to the total International Joint Use charges divided by the total passengers (enplanements and deplanements) for the scheduled international carriers. The fee will be determined by the International Joint Use charges and total passengers in the IT Joint Use calculation in effect at the time of the activity and will be charged for both enplanements and deplanements; and be it further

RESOLVED, that the use of Airport tritulators will remain at \$80 per use; and be it further

RESOLVED, that the monthly fee for use of Airport trash compactors for airline tenants will be established at \$445. Aviation support service providers handling trash for multiple airlines will be assessed (1) the monthly fee for its own use of the facilities and (2) the monthly fee multiplied by the number of airlines handled by that service provider; and be it further

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLVED, that the monthly fee per location for use of Airport trash compactors for concession tenants will remain as follows:

Food & beverage, green certified	\$ 358
Food & beverage, non-certified	479
Retail and tenant services, green certified	180
Retail and tenant service, non-certified	239

; and be it further

RESOLVED, that the Information Technology and Telecommunication fees shall remain as follows:

<u>Service</u>	<u>Fee</u>
Airport Communications Infrastructure Charges (ACIC):	
ACIC - Baseline Bandwidth (1 DSO bandwidth)	\$ 10
ACIC - DS1/T1 (24 DSO bandwidth)	139
ACIC - 10MB Bandwidth	221
ACIC - 50 MB Bandwidth	515
ACIC - 100 MB Bandwidth	824
ACIC - DS3/T3 (672 DSO bandwidth)	3,000
ACIC - OC3 (2016 DSO bandwidth)	6,000
ACIC - OC12 (8064 DSO bandwidth)	21,375
ACIC - ISDN - BRI Signal Transport Fee	23
ACIC - Cable television (CATV) Signal Transport Fee	83
Point-to-Point T1 (intra-campus connectivity circuitry)	278
One Access Point to Wi-Fi Network	55
Data and voice Switched Optical Network (SONET)	190
Closed Circuit Television (CCTV) per Viewpoint Access	17
CCTV Equipment	665
Shared Tenant Service - Voice/Data Circuit without Set	28
Shared Tenant Service Voice/Data Circuit & Set	
STS line w/2500 set	39
STS6408 - STS line w/6408D instruments	67
STS8410 - STS line w/8410D instruments	67
STS6408D - STS line w/6408D+ instruments	82
STS8410D - STS line w/8410D+ instruments	82
STS6416D - STS line w/6416D instruments	95
STS8434 - STS line w/8434D instruments	134
Long Distance calling rate for Continental US (per minute)	0.07
LTA Telephone	67
Number Block	6
Voice Mail Box	17

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

<u>Service</u>	<u>Fee</u>
Large Voicemail Box	\$ 22
Telephone Alert-Notification System (1 st 10 ports/sub ports)	45/33
Auto-Attendant Call Tree	166
Audio-Conferencing Bridge (5 ports)	221
Additional 5 ports	165
MUSE/MUFIDS per Terminal Set	140
Network Printers (various)	95
Gigabit Ethernet Hybrid Terminal Set	165
Gigabit Network Access & Block of 64 IP Addresses (VLAN)	1,350
Public Internet Access (PIA)	110
PIA-Pro (5 Total Static IP Addresses)	220
Long Reach Ethernet Internet	110
SFO E-mail account	17
Dark Fiber, Multimode	140
Dark Fiber, Singlemode	180
VPN Account	11
GIG-E Subnet	537
Copper Cable Pt-to-Pt Connectivity - Intra/Inter Campus	10
Technician time:	
Per hour (1 hour minimum)	\$80
Installation charge (includes 1st hour of technician time)	105
Overtime (for work before/after normal work hours)	120
Overtime ITT non-emergencies/weekends (4 hrs minimum)	480
Airport Materials/Supplies (one time charge)	At Cost
Systems Equipment (special order, one time charge)	At Cost

Note: Unless otherwise indicated, charges are per month.

; and be it further

RESOLVED, that permit and security identification badging fees shall remain as follows:

<u>Service</u>	<u>Fee</u>
New Badge (valid for 2 years)	\$75
Renewal (valid for 2 years)	55
Damaged Badge	25
Lost or Stolen Badge	125
Ramp Permits (valid for 1 year)	35
Seal for non-registered vehicle (valid for 1 year)	35
Visitor ID badge (valid for 1 year)	70
Visitor ID badge renewal (valid for 1 year)	50

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

<u>Service</u>	<u>Fee</u>
Fingerprint Roll	\$ 60
Fingerprint	70
Fingerprint - Administrative Fee (1)	40
Fingerprint - Administrative Fee (2)	25
Fingerprint - Administrative Fee (3)	110
Airport Security Key Replacement	100

; and be it further

RESOLVED, that a per day fee ranging from \$2,000-\$6,000 shall be established for a film permit; and be it further

RESOLVED, that a fee of \$4.25 per 100 cubic feet of water delivered per month be established for water usage; and be it further

RESOLVED, that a fee of \$12.75 per 100 cubic feet of water delivered per month be established for sewage/wastewater treatment; and be it further

RESOLVED, that a rental fee per month for tenants using City-owned water meters will be assessed pursuant to the San Francisco Public Utility Commission's Schedule W-21 of the Rate Schedules for Water Service distributed by the San Francisco Water Department; and be it further

RESOLVED, that the Customs Facility fee will be billed monthly based on each airline's pro-rata share of customs transaction data to be reported to the Airport by U.S. Customs; and be it further

RESOLVED, that this Commission hereby finds that approval of said Schedule of Airport Rates and Charges will not have an adverse effect on Airport revenues nor will any tax subsidy be required in this or the ensuing fiscal year; and be it further

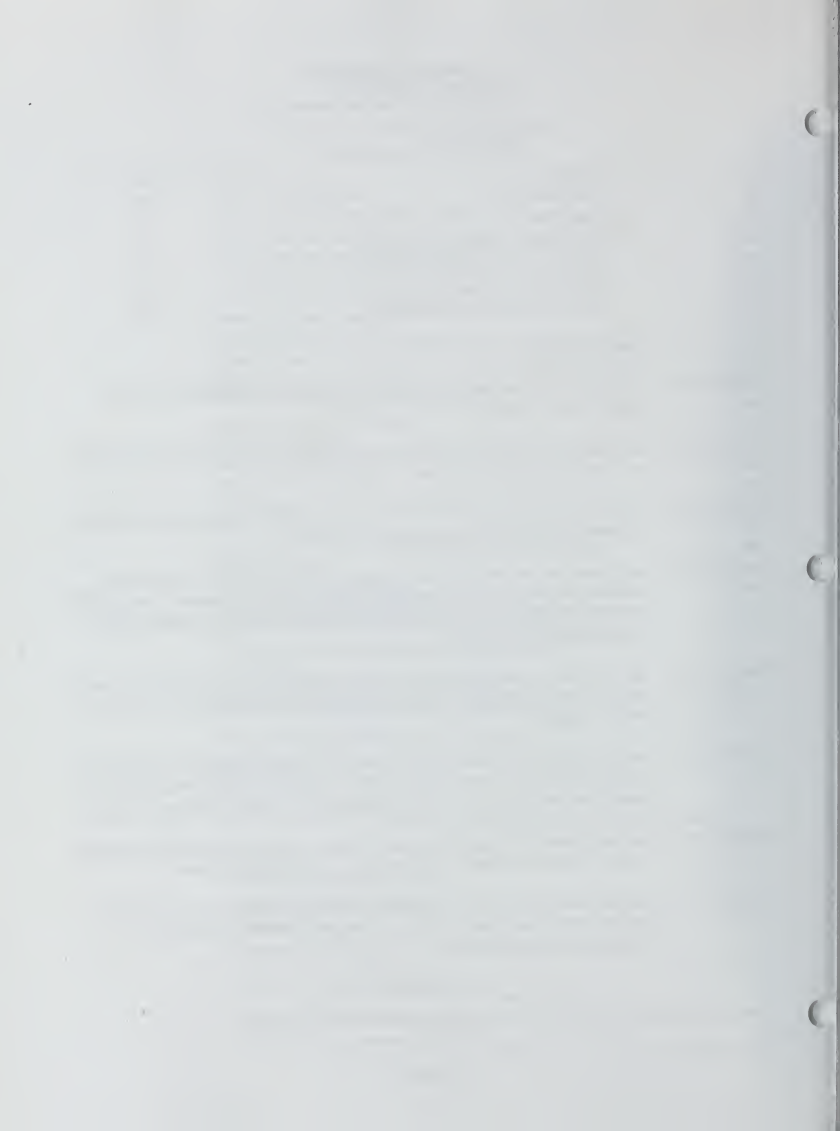
RESOLVED, that said Schedule of Airport Rates and Charges at the Airport, hereby designated by this Commission, shall be effective July 1, 2010; and be it further

RESOLVED, that said Schedule of Airport Rates and Charges shall remain in effect until the effective date of any change made in accordance with the Lease and Use Agreement and applicable law.

Page 9 of 9

I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____

Secretary



San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenhime

FROM: Airport Director

SUBJECT: Award of Airport Contract No. 8823
Domestic Terminal Garage Concrete Deck Resurfacing

DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION AWARDING AIRPORT CONTRACT NO. 8823, DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, SCHEMBRI CONSTRUCTION, IN THE AMOUNT OF \$2,765,870.00.

The Domestic Terminal Garage 5th Level roof concrete deck, built in the mid 1970s, is in need of resurfacing. Through this project, the contractor will replace expansion joints, make repairs, and resurface the 5th Level concrete deck to stop water leakage onto the lower levels and prevent further damages to the deck structure. This contract will engage a contractor to perform this reconstruction work.

The Commission approved this project for bid call pursuant to Resolution No. 10-0056 on February 18, 2010.

The Engineer's construction estimate is \$2,789,400.00. The contract duration is two hundred (200) consecutive calendar days.

Eleven bids were received on March 31, 2010, as follows:

THIS PRINT COVERS CALENDAR ITEM NO. 6

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

Airport Commission
Award of Airport Contract No. 8823
May 18, 2010
Page 2 of 3

<u>Contractor</u>	<u>Bid Amount</u>	<u>Discount Discount Claimed by Contractor</u>	<u>Amount After Discount Claimed</u>
1. Rainbow Waterproofing	\$2,236,101.00	0%	\$2,236,101.00
2. Schembri Construction	\$2,765,870.00	10%	\$2,489,283.00
3. Alpha Restoration	\$2,729,820.00	0%	\$2,729,820.00
4. Ashron Construction	\$2,769,415.00	0%	\$2,769,415.00
5. Design-Build Solutions	\$2,821,232.94	0%	\$2,821,232.94
6. Angelus Waterproofing	\$3,000,700.00	0%	\$3,000,700.00
7. Huey Construction	\$3,448,468.65	10%	\$3,103,621.79
8. John Rohrer Contracting	\$3,333,741.00	0%	\$3,333,741.00
9. Pioneer Construction	\$3,740,150.00	10%	\$3,366,135.00
10. IMR Construction	\$3,493,770.00	0%	\$3,493,770.00
11. Western Roofing	\$3,968,436.00	0%	\$3,968,436.00

Rainbow Waterproofing, the lowest bidder, requested that its bid be withdrawn because it made a tabulation error of \$558,588.31 in completing its bid form. Because the error resulted from a mistake in completing the form and was not due to an error in judgment or carelessness in inspecting the work or in reading the specifications, Airport staff, with the recommendation of the City Attorney's Office, allowed Rainbow Waterproofing to withdraw its bid pursuant to California Public Contract Code section 5101. Schembri Construction, therefore, because it is allowed a 10% bid preference as an LBE contractor, is the apparent low, responsive, responsible bidder on the project.

The LBE subcontractor participation goal for this contract is 6%. Schembri Construction, has committed to 6.5% LBE participation of the base bid amount, and is in compliance with the LBE participation requirements.

The following is the list of subcontractors submitted by Schembri Construction:

<u>Subcontractor</u>	<u>Type of Work</u>	<u>Subcontracting Amount</u>	<u>LBE (%)</u>
1. FD Thomas	Elastomeric Coating Concrete prep & Demo	\$ 2,000,000.00	0%
2. Western Gravel & Roofing Supply Company	Roofing Coating Material Supplier	\$ 300,000.00 (\$ 180,000.00) Applies	6.5%
Total		<u>\$ 2,300,000.00</u>	6.5%


Alpha Restoration (AR), the next lowest bidder, filed a bid protest, claiming, primarily, that Schembri Construction (SC) did not meet the 6% LBE goal because SC incorrectly relied upon receiving 60% credit for using Western Gravel and Roofing (WGR) as a supplier. AR argued that SC should only receive 5% LBE credit for WGR because WGR is acting as a broker only in this contract. Under the HRC regulations, brokers are entitled to only 5% credit, not the 60% credit granted to suppliers. Airport staff, San Francisco Human Rights Commission staff and the City's Attorney's Office

reviewed the protest and determined that AR was interpreting the HRC regulations too narrowly. Those regulations allow, in general, that if a company purchases, stocks, and distributes or sells the materials, supplies, articles or equipment of the general character described by the specifications it can be deemed a supplier. In this case, WGR is in the business of roofing supplies and will be purchasing, taking possession of, storing, and delivering to the job site the specific materials called for in the specifications. As such, it is operating as a supplier and entitled to the 60% credit that Schembri claimed. It is of no matter that the contractor did not have to go through WGR to obtain the materials or that WGR has not historically stored the specific materials called for in this contract, which are issues that AR also raised in its protest.

Airport staff, the Human Rights Commission, and the City Attorney's Office, therefore, have determined that Schembri Construction is the apparent low bidder, meets the requirements for this contract, and is eligible for award of this contract.

In order to expedite administration of this contract, it is requested that the Commission approve an additional \$200,000.00 for Type I Modifications, and authorize the Director to approve Type I Modifications, to accept the work upon completion, to make final payment, and to approve non-contested subcontractor substitutions, all in accordance with Commission's established procedures.

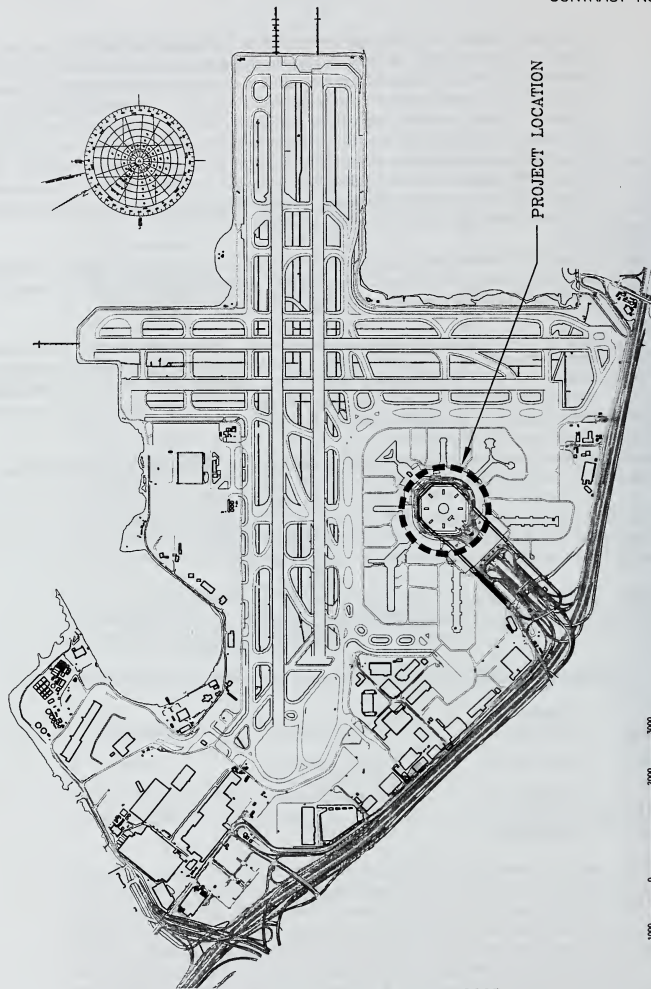
In view of the foregoing, it is recommended that the enclosed resolution be approved.



John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Enclosures



SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director

AIRPORT CONTRACT No. 8823
DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING

GRAPHICAL SCALE (FEET)
Prepared by Facilities Division
Jackson Wong - Chief Operating Officer
Feb. 16, 2010

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

AWARD OF AIRPORT CONTRACT NO. 8823
DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING

WHEREAS, the Domestic Terminal Garage 5th Level concrete deck needs resurfacing to stop water leaks to the lower levels and prevent further damages to the deck structure; and

WHEREAS, this contract will resurface the 5th Level concrete deck; and

WHEREAS, this contract was approved by the Commission for bid pursuant to Resolution No. 10-0056 on February 18, 2010; and

WHEREAS, eleven bids were received on March 31, 2010; and

WHEREAS, this contract has a 6% LBE participation goal, and the contractor has committed 6.5% LBE participation; and

WHEREAS, Schembri Construction, is eligible for award of this contract as the lowest responsive, responsible bidder; now, therefore, be it

RESOLVED, that the Commission hereby awards Airport Contract No. 8823 to Schembri Construction, in the amount of \$2,765,870.00; and, be it further

RESOLVED, that the Commission approves an additional \$200,000.00 for Type I Modifications, and authorizes the Director to approve Type I Modifications, to accept the work upon completion, to make final payment, and to approve non-contested subcontractor substitutions, all in accordance with Commission's established procedures.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: MEMBERS, AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Request for Proposals # 9023 for NEPA and CEQA Environmental
Consultant Services for Relocation of the Airport Traffic Control Tower
(ATCT)

DIRECTOR'S RECOMMENDATION: AUTHORIZE STAFF TO ISSUE A REQUEST
FOR PROPOSALS (RFP) # 9023 FOR NEPA AND CEQA ENVIRONMENTAL
CONSULTANT SERVICES FOR RELOCATION OF THE AIRPORT TRAFFIC
CONTROL TOWER (ATCT)

Executive Summary

In 2006, seismic analysis of the Airport Traffic Control Tower (ATCT) and Terminal 2 was completed, which are structurally integrated with one another. Seismic analysis of the 25-year-old FAA ATCT indicates that significant structural upgrading of the facilities is required to meet current seismic, building, and fire code requirements. The study also notes that the damage from a major earthquake could be so extensive that these facilities may be damaged beyond repair, which would render the ATCT inoperable for an extended period of time. In addition to Federal Aviation Administration (FAA) occupants in the ATCT, Terminal 2 currently houses several Airport Administration functions. Terminal 2 is currently under renovation and will reopen in April 2011. The Airport administrative employees now in Terminal 2 will be relocated to newly remodeled office space in June and July of this year.

On April 16, 2007, the Airport Commission adopted Resolution No. 07-0081 authorizing Airport staff to enter into negotiations with the FAA for a Reimbursable Agreement to complete an ATCT Siting Study. The FAA completed an ATCT Siting Study in January 2009.

To proceed with construction of a new ATCT, the Airport must complete environmental review and documentation in compliance with the National Environmental Policy Act (NEPA) including the implementing regulations issued by the Council on Environmental Quality (40 CFR Parts 1500-1508), and FAA Order 1050.1E, *Environmental*

Impacts: Policies and Procedures; as well as procedural requirements of the California Environmental Quality Act (CEQA) (California Public Resources Code Section 21000 *et seq.*), State CEQA Guidelines (California Administrative Code Title 14 Section 15000 *et seq.*) and Chapter 31 of the San Francisco Administrative Code.

Airport staff will require assistance from a qualified firm that is experienced in federal and state environmental rules and regulations, including NEPA and CEQA, FAA Orders and Advisory Circulars, special purpose laws, and technical analyses such as air quality modeling. The qualified firm will assist in preparation of two environmental documents according to NEPA and CEQA regulations. Both environmental documents will provide impact analysis of the ATCT relocation and conduct associated agency consultation according to the regulatory requirements.

Proposal

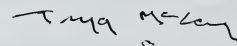
The RFP will identify the scope of work to complete NEPA and CEQA environmental review and documentation. The qualified firm will assess potential adverse affects for relevant environmental resource categories such as construction impacts, air quality, water quality, natural resource and energy supply, utilities, and potential mitigation measures. The qualified firm will also provide consultation with regulatory agencies, as necessary. The environmental analysis will provide basis for documentation for both NEPA and CEQA requirements.

Airport staff will convene a qualified selection panel to evaluate and rank the proposals and work with the Airport Small Business Affairs staff to determine the appropriate DBE Program requirements for this RFP.

The anticipated duration is one (1) year with one 1-year option to renew.

Recommendation

Airport staff recommends that the Commission adopt a resolution authorizing staff to issue RFP for NEPA and CEQA environmental consultant services for relocation of the ATCT, and to negotiate a contract with the highest ranked responsive proposer.

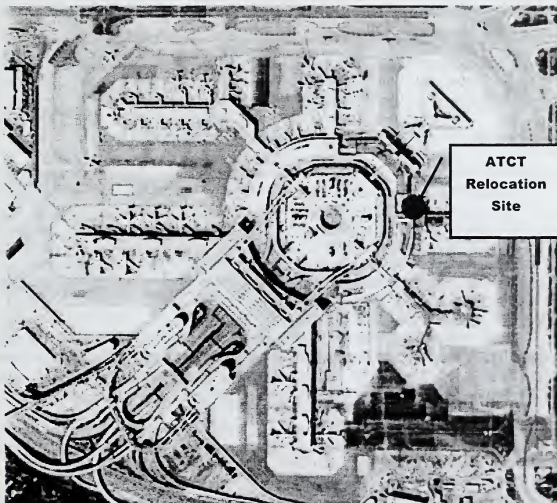


John L. Martin
Airport Director

Prepared by: Nixon Lam
Manager of Environmental Affairs
Bureau of Planning and Environmental Affairs

Attachments

**AIRPORT TRAFFIC CONTROL TOWER (ATCT) RELOCATION
NEPA AND CEQA ENVIRONMENTAL REVIEW**



San Francisco International Airport
City & County of San Francisco
Airport Commission
John L. Martin – Airport Director
May 2010

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**AUTHORIZATION FOR STAFF TO ISSUE REQUEST FOR PROPOSALS - CONTRACT NO. 9023
- CONSULTANT SERVICES TO PREPARE NEPA AND CEQA ENVIRONMENTAL ANALYSIS
AND DOCUMENTATION FOR RELOCATION OF THE AIRPORT TRAFFIC CONTROL TOWER**

- WHEREAS, Airport staff completed seismic analysis of the Airport Traffic Control Tower (ATCT) and Terminal 2 in 2006, which indicated significant structural upgrading of the facilities is required to meet current seismic, building, and fire code requirements; and
- WHEREAS, On April 16, 2007, the Airport Commission adopted Resolution No. 07-0081 authorizing Airport staff to enter into negotiations with the FAA for a Reimbursable Agreement to complete an ATCT Siting Study; and
- WHEREAS, FAA completed an ATCT Siting Study in January 2009; and
- WHEREAS, The purpose of the RFP is to obtain the assistance of a qualified firm to prepare environmental review and documentation in compliance with the National Environmental Policy Act (NEPA) including the implementing regulations issued by the Council on Environmental Quality (40 CFR Parts 1500-1508), and FAA Order 1050.1E, *Environmental Impacts: Policies and Procedures*; as well as procedural requirements of the California Environmental Quality Act (CEQA) (California Public Resources Code Section 21000 *et seq.*), State CEQA Guidelines (California Administrative Code Title 14 Section 15000 *et seq.*) and Chapter 31 of the San Francisco Administrative Code; and
- WHEREAS, The services to be provided include, but are not limited to, preparation of environmental documents per NEPA and CEQA, assess potential adverse affects for relevant environmental resource categories, and conduct associated agency consultation according to federal, state, and local environmental rules and regulations; and
- WHEREAS, Based on the results of the RFP selection process, Airport staff will recommend that the Commission award the contract to the highest ranked proposer, determined to provide the best overall value to the Airport; and
- WHEREAS, The anticipated contract duration is one (1) year with one 1-year option to renew; and
- WHEREAS, Airport staff will convene a qualified selection panel to evaluate and rank the proposals and work with the Airport Small Business Affairs staff to determine the appropriate DBE Program requirements for this RFP; and now, therefore, be it
- RESOLVED, That this Commission approves this resolution to authorize staff to issue a Request for Proposals for NEPA and CEQA environmental consultant services for relocation of the Airport Traffic Control Tower (ATCT), and to negotiate a contract with the highest ranked responsive proposer.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
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TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Terminal 2 Newsstands, Coffee & Specialty Stores Lease

DIRECTOR'S RECOMMENDATION: 1) AWARD THE TERMINAL 2 NEWSSTANDS, COFFEE AND SPECIALTY STORES LEASE TO HOST INTERNATIONAL, INC., FOR A MINIMUM ANNUAL GUARANTEE OF \$1,126,000.00 FOR THE FIRST LEASE YEAR; AND 2) DIRECT THE COMMISSION SECRETARY TO REQUEST APPROVAL OF THE LEASE FROM THE BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

The competitive selection process for the Terminal 2 Newsstands, Coffee and Specialty Stores Lease ("Lease") has concluded and award is recommended to Host International, Inc. ("HMSHost") for a Minimum Annual Guarantee ("MAG") of \$1,126,000.00 for the first lease year.

BACKGROUND

On September 15, 2009, the Airport Commission ("Commission") adopted Resolution No. 09-0218, authorizing staff to commence the competitive selection process and issue a Request for Proposal ("RFP") for eight Terminal 2 retail leases, including the Newsstands, Coffee and Specialty Stores Lease. On November 24, 2009, the Commission adopted Resolution No. 09-0258, approving the revised lease specifications, minimum qualifications, and proposal requirements, and authorized staff to accept proposals for all eight Terminal 2 retail leases. On January 6, 2010, the

Airport received proposals for the Terminal 2 Newsstands, Coffee and Specialty Stores Lease. After reviewing the submittals for the Lease, and based on input from the evaluation panel, the staff proposed rejecting all submittals and commencing a new selection process for the same.

On February 18, 2010, the Commission adopted Resolution No.10-0044, authorizing staff to (1) reject all proposals for the Terminal 2 Newsstands, Coffee, and Specialty Stores Lease, and (2) commence the Request for Proposal process and conduct an Informational Conference for the same.

By Resolution No. 10-0131, adopted March 16, 2010, the Commission approved the minimum requirements and lease specifications, and authorized staff to accept proposals.

In response to the RFP, the Airport received four (4) proposals on March 31, 2010 from the following companies:

PROPOSER	CONCEPTS
Host International, Inc.	<ul style="list-style-type: none">• SFO News Express, Sunset News, Kiehl's, Juicy Couture, Starbucks• Alternate Concepts: Beauty Lounge, Mango, Sunglass Icon, Radio Road
Hudson – CCP SFO T2 JV	<ul style="list-style-type: none">• Hudson News, Bliss, Seven, Citizen Cake• Alternate Concepts: Swarovski, Oakley, Indulgences, Gallerie
Pacific Gateway Concessions, LLC	<ul style="list-style-type: none">• SF Chronicle & SF Gate, Pink Slip, Destination Green, Argo Tea• Alternate Concepts: Elizabeth W, Tyler Florence, Taxco Sterling
The Paradies Shops, Inc.	<ul style="list-style-type: none">• CNBC News, Mollie Stones, Aldolfo Dominguez, LACOSTE, Café Roma• Alternate Concepts: Tous, Brooks Brothers, Body Shop, Forever Silver

Staff determined that the above proposers met the minimum qualifications of the RFPs. Staff reconvened the Terminal 2 Retail Blue Ribbon Panel to evaluate the qualifying proposals, and HMSHost was determined to be the highest ranking, responsive and responsible proposer. HMSHost proposed a MAG of \$1,126,000.00 for the first year of the Lease. Base rent is the greater of the MAG or the percentage rents listed below:

- 12% of Gross Revenues achieved up to and including \$1,000,000; plus
- 14% of Gross Revenues achieved from \$1,000,000.01 up to and including \$2,000,000; plus
- 16% of Gross Revenues achieved over \$2,000,000.

The term is ten (10) years with no options to extend the term.

HMSHost is a wholly-owned subsidiary of HMSHost Corporation and an indirect, wholly-owned subsidiary of Autogrill Group, Inc. Host operates or manages concessions in 74 domestic airports, 19 international airports, and two (2) non-airport locations. HMSHost is an existing Airport tenant under the Terminal 3 Newsstands and Specialty Store Lease, which comprises four (4) locations.

HMSHost is also a 49% partner in the Bay Area Restaurant Group, JV ("BARG"), which holds three Domestic Food and Beverage Leases. They currently operate Buena Vista, Gordon Biersch, and two Max's at SFO. HMSHost – representing itself as well as its partners pursuant to the BARG Joint Venture – has committed to joining and participating in the Airport Restaurant Employer's Council. The City will hold HMSHost to this condition and the award of the Lease is subject to HMSHost/BARG joining this multi-employer bargaining association.

RECOMMENDATION

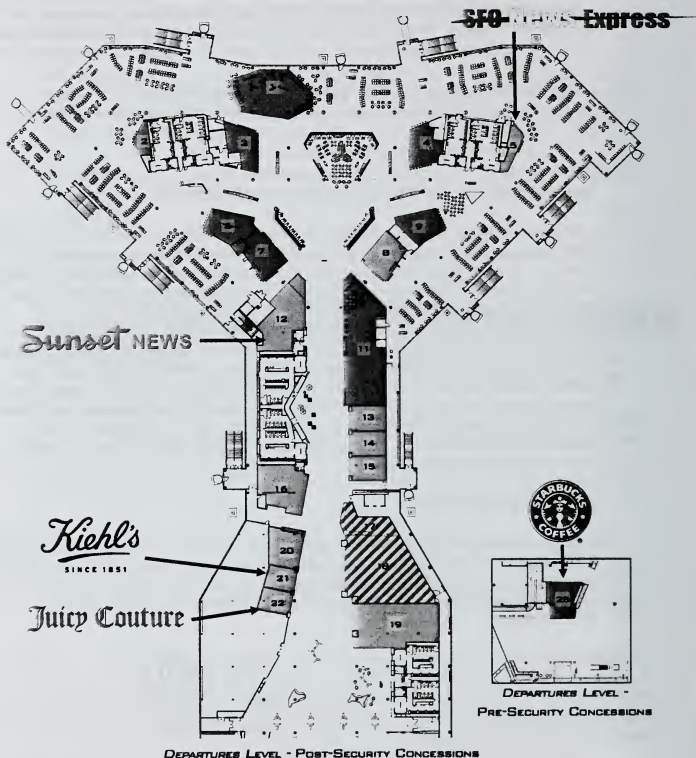
I recommend that the Commission 1) approve the award of the Terminal 2 Newsstands, Coffee and Specialty Stores Lease to Host International, Inc. for a Minimum Annual Guarantee of \$1,126,000.00 for the first lease year; and 2) direct the Commission Secretary to request approval by the Board of Supervisors.


John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachments

Attachment 1
TERMINAL 2 NEWSSTANDS, COFFEE, AND SPECIALTY STORES LEASE
Premises



AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**AWARD OF THE TERMINAL 2 NEWSSTANDS, COFFEE AND SPECIALTY STORES
LEASE TO HOST INTERNATIONAL, INC. FOR A MINIMUM ANNUAL GUARANTEE OF
\$1,126,000.00 FOR THE FIRST YEAR OF THE LEASE**

- WHEREAS,** by Resolution No. 10-0044, adopted February 18, 2010, the Airport Commission authorized staff to commence the competitive selection process for the Terminal 2 Newsstands, Coffee, and Specialty Stores Lease ("Lease") through a Request for Proposal ("RFP"); and
- WHEREAS,** by Resolution No. 10-0131, adopted March 16, 2010, the Commission authorized staff to accept proposals; and
- WHEREAS,** on March 31, 2010, staff received four (4) proposals from the following companies:
- Host International, Inc;
 - Hudson-CCP SFO T2 JV;
 - Pacific Gateway Concessions, LLC;
 - The Paradies Shops, Inc.;
- and
- WHEREAS,** the Terminal 2 Retail Blue Ribbon Panel reviewed the qualifying proposals and determined Host International, Inc. to be the highest ranking, responsive, and responsible proposer; and
- WHEREAS,** Host International, Inc. holds 49% interest in the Bay Area Restaurant Group, JV, and the award of the Lease is subject to HMSHost – representing itself as well as the Bay Area Restaurant Group, JV – joining the multi-employer bargaining association; now, therefore, be it
- RESOLVED,** that the Airport Commission hereby awards the Terminal 2 Newsstands, Coffee and Specialty Stores Lease to Host International, Inc. for a term of ten (10) years, under the conditions set forth in the staff memorandum on file with the Commission Secretary, including, but not limited to, a Minimum Annual Guarantee of \$1,126,000.00 for the first year of the Lease, subject to its compliance with the Nondiscrimination in Employment Program and Equal Benefits Ordinance and HMSHost and the Bay Area Restaurant Group, JV's membership in the Airport Restaurant Employer's Council; and be it further
- RESOLVED,** that this Commission Secretary is hereby directed to request approval of the Lease by Resolution of the Board of Supervisors pursuant to Section 9.118 of the Charter of the City and County of San Francisco.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

MEMORANDUM

May 18, 2010

TO: MEMBERS, AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

FROM: Airport Director

GAVIN NEWSOM
MAYOR
LARRY MAZZOLA
PRESIDENT

SUBJECT: Professional Services Contract No. 8975 with Landrum & Brown to provide Airport Planning and Management Services in a total contract amount not-to-exceed \$300,000 over a four (4) year contract term

LINDA S. CRAYTON
VICE PRESIDENT
CARYL ITO
ELEANOR JOHNS

DIRECTOR'S RECOMMENDATION: AWARD A PROFESSIONAL SERVICES CONTRACT NO. 8975 TO LANDRUM & BROWN FOR AIRPORT PLANNING AND MANAGEMENT SERVICES IN A TOTAL CONTRACT AMOUNT NOT-TO-EXCEED \$300,000 OVER A FOUR (4) YEAR CONTRACT TERM.

RICHARD J. GUGGENHIMER
JOHN L. MARTIN
AIRPORT DIRECTOR

BACKGROUND

On June 16, 2009, the Airport Commission adopted Resolution No. 09-0155 establishing a pool of qualified consultants to provide As-Needed Airport Planning and Management Services. The as-needed consultant pool is available to provide a range of airport planning and management services in eight subject areas. Landrum & Brown (L&B) is listed on the approved consultant pool list in four subject areas: (1) Airport Planning and Facilities Planning Services; (2) Airport Capacity and Demand Management Analysis; (3) Terminal Simulation; and (4) Airfield and Airspace Simulation.

For this contract, L&B will provide airport planning and management services in support of NextGen planning which includes tasks in three of the four subject areas identified above related to airport planning and facilities planning services, airport capacity and demand management analysis, and airfield and airspace simulation. Authorization for services will be subject to the Airport Director's approval. The term of the proposed contract is four (4) years, and the total not-to-exceed contract amount is \$300,000.

DESCRIPTION OF SERVICES AND COMPENSATION

NextGen Planning Support Services

Next Generation air traffic control or "NextGen" is expected to help provide the San Francisco International Airport (SFO) with the capacity necessary to continue to satisfy future operational demands without constructing additional runways. Because of its importance, SFO has formed an internal NextGen working group consisting of staff members from Planning, Operations, Government Affairs, and Administration divisions. Periodically, this working group requires the assistance of outside experts to support the NextGen working group through expert analysis including airfield and airspace simulation.

In this proposed contract, L&B will provide NextGen support services to the SFO NextGen working group. This work will include the following tasks:

- **Define NextGen Recommendations** – L&B will assist the SFO NextGen working group to define NextGen initiative recommendations and assist with determining their expected benefits and building the appropriate coalitions to get them implemented while also identifying and developing an approach to eliminating roadblocks to implementation.
- **Prioritize NextGen Initiatives** – L&B will assist the SFO NextGen working group with prioritizing the SFO NextGen initiatives with the goal of getting incremental benefits on-line as quickly as feasible. L&B will engage industry groups including the Closely Spaced Parallel Operations (CSPO) Committee and RTCA, Inc. on behalf of SFO, to establish needs and priorities for implementation of NextGen improvements that will result in 1) reduced approach minimums, 2) reduced aircraft separations and 3) reduced airspace restrictions. These groups are actively engaged in making such determinations for the industry at large. L&B will assist the SFO working group in distilling the key initiatives and key enablers (ie. equipage, procedures, etc.) that have direct benefit for SFO.
- **Identify Delay Reduction Measures** – L&B will work with the SFO NextGen working group, the FAA, and airlines to identify and advance new delay reduction measures. Having determined the key initiatives in and enablers for NextGen, L&B will assist in tailoring an implementation plan for SFO. The plan would identify equipment that needs to be acquired and installed at SFO, procedures that need to be developed for SFO, and aircraft avionics requirements. L&B can engage with the FAA directly at the local and national levels to ensure SFO is on the appropriate priority lists for the new technologies.
- **Monitor NextGen Implementation** – L&B will monitor the implementation of SFO NextGen initiatives and identify and assist with removing roadblocks to implementation. L&B will engage with industry groups such as Airports Council International - North America (ACI-NA) to bring industry support to overcome roadblocks to implementation for programs that will help SFO and the industry at large. These actions would be fully coordinated with the SFO NextGen working group and performed in conjunction with SFO staff.
- **Airfield and Airspace Planning and Simulation** - The SFO NextGen working group may require the assistance of L&B to conduct performance evaluations of aircraft airfield and airspace movements using simulation modeling to test the effects of various NextGen

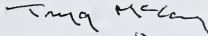
initiatives. Upon identification of NextGen initiatives for testing, the SFO NextGen working group would request work be performed under this task.

Authorization for specific services will be subject to the Airport Director's approval.

Landrum & Brown is compliant with all City contracting requirements and the San Francisco Human Rights Commission Director has waived the Chapter 14B LBE subcontracting requirements due to the specialized nature of the work and the lack of certified LBE firms to perform the work.

RECOMMENDATION

Airport staff recommends the Commission's award of a professional services contract to Landrum & Brown for as-needed airport planning and management services in a total contract amount not to exceed \$300,000 over a four (4) year contract term.


John L. Martin
Airport Director

Prepared by: John Bergener
Airport Planning Manager
Planning and Environmental Affairs

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AWARD A PROFESSIONAL SERVICES CONTRACT NO. 8975 TO LANDRUM & BROWN
FOR AIRPORT PLANNING AND MANAGEMENT SERVICES IN A TOTAL CONTRACT
AMOUNT NOT-TO-EXCEED \$300,000 OVER A FOUR (4) YEAR CONTRACT TERM.

- WHEREAS, On June 16, 2009, the Airport Commission adopted Resolution 09-0155, establishing a pool of qualified consultants for as-needed airport planning and management services; and
- WHEREAS, Landrum & Brown is a member of the consultant pool and is qualified to perform airport planning and management services under this authorization for the Airport Planning and Facilities Planning Services, Airport Capacity and Demand Management Analysis, Terminal Simulation, and Airfield and Airspace Simulation subject areas; and
- WHEREAS, Landrum & Brown will provide services in support of on-going and future airport planning work including technical and advisory support for NextGen technology and air traffic control initiatives, and subject to the Airport Director's approval and authorization; and
- WHEREAS, the San Francisco Human Rights Commission Director has waived the Chapter 14B LBE subcontracting requirements due to the specialized nature of the work and the lack of certified LBE firms to perform the work; now, therefore, be it
- RESOLVED, that this Commission awards a professional services contract to Landrum & Brown to provide as-needed airport planning and management services in a total contract amount not-to-exceed \$300,000 over a four (4) year contract term.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Bid Call for Airport Contract No. 8489
Emergency Response Boathouse

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: APPROVE THE SCOPE, BUDGET, AND SCHEDULE FOR AIRPORT CONTRACT NO. 8489, EMERGENCY RESPONSE BOATHOUSE, AND AUTHORIZE THE DIRECTOR TO CALL FOR BIDS WHEN READY.

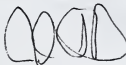
Transmitted herewith for your approval is a proposed resolution approving the scope, budget and schedule for Airport Contract No. 8489, Emergency Response Boathouse, and authorizing the Director to call for bids when ready.

The purpose of this contract is to provide an over-the-water facility to store and provide immediate launching of marine rescue vessels and patrol craft in response to emergency situations developing in the marine environment near the Airport, in compliance with FAA emergency response mandates.

Environmental impact and BCDC project approvals and permits are in-place and current through June 1, 2014.

The total construction budget is \$3,980,000.00, and the estimated contract duration is three hundred (300) consecutive calendar days.

In view of the forgoing, it is recommended that the enclosed resolution for bid call be approved.

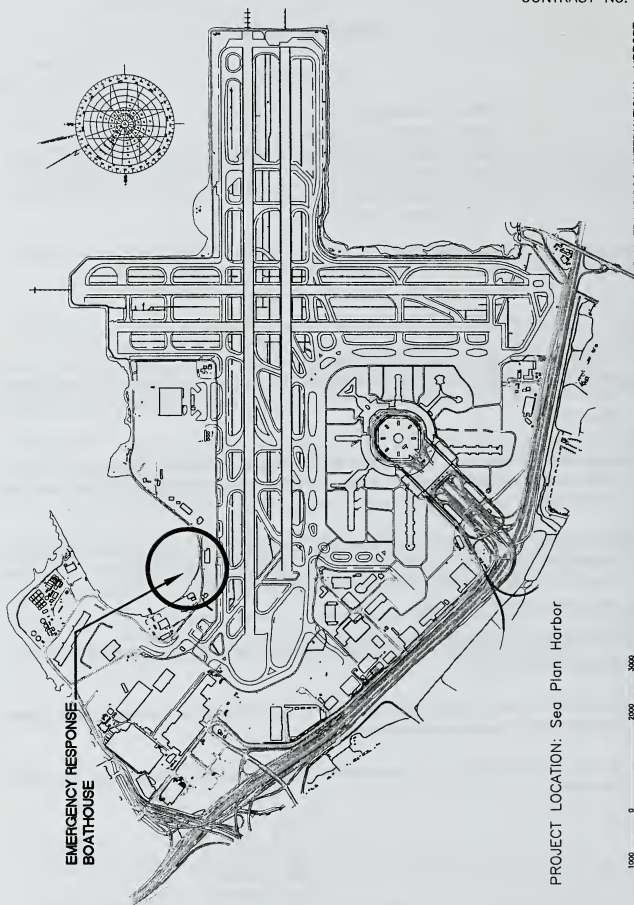


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Enclosures

SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director
March 2010



AIRPORT CONTRACT No. 8489
FACILITY RENOVATIONS

00232

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

BID CALL FOR AIRPORT CONTRACT NO. 8489
EMERGENCY RESPONSE BOATHOUSE

- WHEREAS, the Airport's current emergency marine vehicle response time from its existing land-based launch facility has been determined to be inadequate by the FAA; and
- WHEREAS, the Airport needs to provide an over-the-water facility to store and provide immediate launching of marine rescue vessels and patrol craft in response to emergency situations developing in the marine environment near the Airport, in compliance with FAA emergency response mandates; and
- WHEREAS, environmental impact and BCDC project approvals and permits are in-place and current through June 1, 2014; and
- WHEREAS, the total construction budget is \$3,980,000.00; and
- WHEREAS, this contract will have a contract duration of three hundred (300) consecutive calendar days; now, therefore, be it
- RESOLVED, that the Commission hereby approves the scope, budget, and schedule for Airport Contract No. 8489, Emergency Response Boathouse, and hereby authorizes the Director to call for bids when ready.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

MEMORANDUM

May 18, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

FROM: Airport Director

GAVIN NEWSOM
MAYOR

SUBJECT: Authorization to Commence the Competitive Selection Process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

DIRECTOR'S RECOMMENDATION: APPROVE THE PROPOSED MINIMUM QUALIFICATION REQUIREMENTS AND LEASE SPECIFICATIONS, AND AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSAL AND CONDUCT AN INFORMATIONAL CONFERENCE, FOR THE TERMINAL 3 BOARDING AREA "F" GOURMET FOOD AND GIFT STORE LEASE

ELEANOR JOHNS

RICHARD J. GUGGENHIME

Executive Summary

JOHN L. MARTIN
AIRPORT DIRECTOR

Discretionary Concession Opportunity Lease No. 02-0219 ("Lease") with The Swatch Group (U.S.) Inc. ("Swatch") located in Terminal 3, Boarding Area F, near the Hub, and Boarding Area E, near the security checkpoint, expires May 25, 2010. As provided for in the Lease, the Tenant will go into a temporary holdover in anticipation of the imminent closure of Boarding Area E for renovation. Staff intends to lease these two spaces separately and believes that a gourmet pre-packaged food and gift store would be a viable concept for the hub location and recommends commencing a competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease through a Request for Proposal.

Background

By Resolution No. 02-0219, adopted October 15, 2002, the Airport Commission awarded the Lease to The Swatch Group (U.S.) Inc.

The Lease comprises two locations in Terminal 3: approximately 455 square feet of retail space in Boarding Area "F"; and approximately 160 square feet in Boarding

Area "E." The Lease has a term of five years, with one two-year option. By Resolution No. 07-0262, adopted November 20, 2007, the Commission approved the exercise of one two-year option. The option term expires on May 25, 2010. Swatch has agreed to a month to month holdover until a new tenant is selected and is ready to begin construction. Upon termination of the month to month holdover, the Boarding Area "E" location will be closed as the Airport begins an extensive renovation of the concourse, scheduled to begin April 2011.

In an effort to broaden passenger options and retail variety, staff proposes the development of a regional gourmet pre-packaged food and gift store in the Swatch Boarding Area "F" existing location.

Proposal

Staff proposes commencing the competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Pre-Packaged Food and Gift Store Lease. The following highlights staff's recommendations:

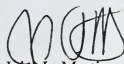
- Undergo a Request for Proposal process.
- Approximately 455 square feet in Boarding Area "F" of Terminal 3 for the sale of retail merchandise and products related to a regionally-themed pre-packaged gourmet food and gift concept.
- Proposer must have a minimum of three years within the past five years ("qualifying years") in the ownership or management of a retail business specializing in regional gifts including pre-packaged gourmet food and beverage items.
- Said retail business of Proposer must have achieved combined gross retail merchandise sales of at least \$500,000 per qualifying year.
- A proposed minimum acceptable financial offer of \$100,000, which will be the successful proposer's minimum annual guarantee ("MAG") for the first year of the Lease.
- Per Lease Year, the base rent shall be the higher of the MAG or the sum of the percentage rent structured as follows:
 - 12% of gross revenue achieved up to \$500,000; plus
 - 14% of gross revenue achieved between \$500,000.01 and \$1,000,000; plus
 - 16% of gross revenue achieved over \$1,000,000.

Please see Attachment 1 of this staff report for a complete set of the proposed minimum qualification requirements and lease specifications.

Recommendation

I recommend adoption of the attached resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to issue a Request for Proposal and conduct an informational conference for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease.

Staff will seek Commission approval for each stage of the selection process including award of the Lease to the successful proposer.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachments

**ATTACHMENT 1
TERMINAL 3 BOARDING AREA "F"
GOURMET FOOD AND GIFT STORE LEASE**

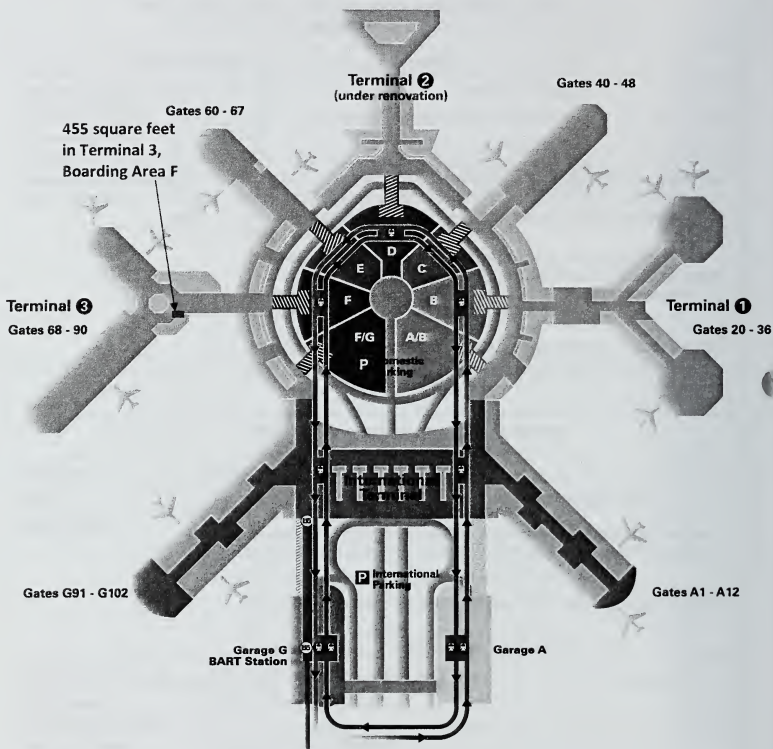
PROPOSED MINIMUM QUALIFICATION REQUIREMENTS	
Concept:	Regionally-themed prepackaged gourmet foods and gifts
Minimum Acceptable Financial Offer:	\$100,000
Proposal Bond Amount:	\$50,000
Minimum Qualification Requirements:	<ul style="list-style-type: none"> ▪ Proposer must have a minimum of three (3) years within the past five (5) years ("qualifying years") in the ownership or management of a retail business specializing in regional gifts and prepackaged gourmet foods and gifts. <p>Proposers may be newly formed entities (e.g., limited liability companies, joint ventures, corporations) provided that the corporation or other legal entity that is the proposer or its managing members satisfies the minimum qualification requirements.</p> <ul style="list-style-type: none"> ▪ Said retail business of Proposer must have achieved combined gross retail merchandise sales of at least \$500,000 per qualifying year.

PROPOSED LEASE SPECIFICATIONS	
Premises:	Approximately 455 sq. ft.
Term:	Seven (7) years, commencing on the Rent Commencement Date
Annual Rent:	<p>Per Lease Year, the base rent shall be the higher of the minimum annual guarantee ("MAG") or the sum of the percentage rent structured as follows:</p> <ul style="list-style-type: none"> ▪ 12% of gross revenue achieved up to \$500,000; plus ▪ 14% of gross revenue achieved between \$500,000.01 and \$1,000,000; plus ▪ 16% of gross revenue achieved over \$1,000,000.
Construction Period:	90 days from turnover of premises
Rent During Construction Period:	20% of gross revenues
Security Deposit Amount:	One-half of current MAG
Minimum Improvement Amount:	\$350 per square foot

**ATTACHMENT 1
TERMINAL 3 BOARDING AREA "F"
GOURMET FOOD AND GIFT STORE LEASE**

RECOMMENDED EVALUATION AND SELECTION CRITERIA	
Criteria	Scoring Weight
Proposed Concept	30
Design Intention and Capital Investment	20
Business Plan	20
Customer Service and Quality Control	20
Minimum Annual Guarantee	10
Total Possible Points	100

Premises
Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease



AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**APPROVAL OF THE PROPOSED MINIMUM QUALIFICATION REQUIREMENTS
AND LEASE SPECIFICATIONS, AND AUTHORIZATION FOR STAFF TO ISSUE A
REQUEST FOR PROPOSAL AND CONDUCT AN INFORMATIONAL CONFERENCE
FOR THE TERMINAL 3 BOARDING AREA "F" GOURMET FOOD AND GIFT
STORE LEASE**

WHEREAS, by Airport Commission ("Commission") Resolution No. 02-0219, adopted October 15, 2002, the Commission awarded the Terminal 3 Discretionary Concession Opportunity Lease ("Lease") to the Swatch Group (U.S.), Inc. ("Swatch"); and

WHEREAS, by Resolution No. 07-0262, adopted November 20, 2007, the Commission approved the exercise of the option term, which expires on May 25, 2010; and

WHEREAS, it is desirable to offer the sale of regionally-themed pre-packaged gourmet foods and gifts to Airport patrons and the public using the Terminal Building Complex; now, therefore, be it

RESOLVED, that this Commission approves the proposed minimum qualification requirements and lease specifications, as set forth in Attachment 1, and authorizes staff to commence a competitive selection process for the Terminal 3 Boarding Area "F" Gourmet Food and Gift Store Lease through a Request for Proposal.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

June 1, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA
President

LINDA S. CRAYTON
Vice President

CARYL ITO

ELEANOR JOHNS
RICHARD J. GUGGENHIME

JOHN L. MARTIN
Airport Director

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

**GOVERNMENT
DOCUMENTS DEPT**

MAY 27 2010

**SAN FRANCISCO
PUBLIC LIBRARY**

AIRPORT COMMISSION CALENDAR

Tuesday, June 1, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. POLICY**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. CLOSED SESSION**
- L. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

If any materials related to an item on this agenda have been distributed to the Airport Commission after distribution of the agenda packet, those materials are available for public inspection at the Airport Commission Secretary's Office, San Francisco International Airport, International Terminal during normal office hours (650-821-5042).

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone, and return it to the Commission Secretary. Speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. Members of the public who wish to address the Commission on an item that is not on the calendar but is within the Airport Commission's jurisdiction, will be called to speak under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary for the Airport Commission at (650) 821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at (650) 821-5042 at least two business days in advance of need. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724, FAX (415) 554-5163, or E-Mail Donna_Hall@ci.sf.ca.us. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us/bdsupvrs/sunshine.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Administrative Code 16.520-16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, #3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

AIRPORT COMMISSION CALENDAR

Tuesday, June 1, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of May 18, 2010.

D. SPECIAL ITEM:

1. Retirement Resolution for Mr. Grato Catolico

Resolution thanking Mr. Grato (Gary) Catolico for 33 years of faithful service with the City and County of San Francisco and to offer best wishes or a long and fruitful retirement.

2. Retirement Resolution for Mr. Jose Ganoza

Resolution thanking Mr. Jose Ganoza for over 25 years of faithful service with the City and County of San Francisco, all within the Mel Leong Treatment Plant of the Facilities Division at San Francisco International Airport, and to offer best wishes for a long and fruitful retirement.

3. Retirement Resolution for Mr. Shew Huey

Resolution thanking Mr. Shew Huey for over 23 years of City service, 11 years with the San Francisco Airport in the Sheetmetal Shop of the Maintenance Branch at the Facilities Division, and to offer best wishes for a long and fruitful retirement.

4. Retirement Resolution for Mr. Kenneth Zugar

Resolution thanking Mr. Kenneth Zugar for almost 20 years of faithful service with the City and County of San Francisco, all with the San Francisco Airport, Maintenance Branch of the Facilities Division, Pavement and Grounds, and to offer best wishes for a long and fruitful retirement.

5. Retirement Resolution for Mr. Anthony Scerri

Resolution thanking Mr. Anthony Scerri for almost 19 years of faithful service with the City and County of San Francisco, all with the San Francisco Airport, Maintenance Branch of the Facilities Division, Sheetmetal Shop, and to offer best wishes for a long and fruitful retirement.

6. Retirement Resolution for Mr. Felix Ching

Resolution thanking Mr. Felix Ching for almost 18 years of faithful service with the City and County of San Francisco, seven of which were spent at San Francisco International Airport in the Mel Leong Treatment Plant, and to offer best wishes for a long and fruitful retirement.

7. Retirement Resolution for Mr. Fred Ota

Resolution thanking Mr. Fred Ota from the Landscaping Shop of the Maintenance Branch in the Facilities Division for almost 10 years of City service and to offer best wishes for a long and fruitful retirement.

8. Retirement Resolution for Mr. Dennis Neves

Resolution thanking Mr. Dennis Neves for 19 years of faithful service with the City and County of San Francisco.

9. Retirement Resolution for Ms. Tina Salazar

Resolution thanking Ms. Tina Salazar for over 15 years of faithful service with the City and County of San Francisco and to offer best wishes for a joyful and rewarding retirement.

E. ITEMS INITIATED BY COMMISSIONERS:

F. POLICY:

10. Policy Limiting the Number of Concession Leases Acquired by an Individual or Entity to Eight (8)

Resolution limiting the number of concession agreements, food/beverage and retail combined, acquired by any one individual or entity to eight (8).

G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

11. Request for Proposal for Professional Services - Contract No. 9015 Master Architect for Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program

Resolution authorizing the Airport to issue a Request for Proposal for Professional Services, Contract No. 9015, Master Architect for Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program. This contract will provide design services for 1) developing a conceptual plan for Terminal 1, Boarding Area B and integration of the ATCT facility into the Terminal 1 Complex; and, 2) the preparation of "bridging documents", to be used as the basis for procuring a design-build contractor for the Air Traffic Control Tower (ATCT) and integrated Airport facilities.

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

12. Rent Abatement and Construction Reimbursement to Host International, Inc.

Resolution approving the abatement of \$54,737 in rent for costs incurred during the construction process resulting in the delayed opening of Starbucks, and the reimbursement of construction cost in an amount not to exceed \$40,000 for the restoration of Starbucks to Host International, Inc.

I. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

J. CORRESPONDENCE:

MEMORANDUM

June 1, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director
SUBJECT: Retirement Resolution
Mr. Grato ("Gary") Catolico

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. GRATO ("GARY") CATOLICO FOR THIRTY-THREE YEARS OF FAITHFUL SERVICE WITH THE CITY AND COUNTY OF SAN FRANCISCO, AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is the retirement resolution for Mr. Grato ("Gary") Catolico.

Mr. Gary Catolico, Construction Inspector, will retire from City service after thirty-three (33) years of service at San Francisco International Airport, all within the Facilities Division, Construction Services.

The attached resolution expresses the Airport's appreciation and gratitude for his work and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 1

San Francisco International Airport

Airport Commission

City & County of San Francisco

Resolution No. _____

RETIREMENT RESOLUTION
MR. GRATO ("GARY") CATOLICO

- WHEREAS, Mr. Grato ("Gary") Catolico has worked for the City and County of San Francisco for 33 years, all with the San Francisco International Airport at the Facilities Division, Construction Services; and
- WHEREAS, Mr. Catolico started working at the Airport as an Assistant Engineer in May of 1977 and was promoted in 1986 to his current position as a 6318 Construction Inspector; and
- WHEREAS, Mr. Catolico, as the supervisor for the Material Testing Laboratory, has been a dedicated and responsible employee motivating his employees to advance their technical skills and to achieve high levels of performance; and
- WHEREAS, Mr. Catolico, as Construction Inspector, worked harmoniously with his Contract Managers/Engineers and was always able to resolve difficult construction issues with Contractors; and
- WHEREAS, Mr. Catolico will retire from City service effective June 13, 2010; now, therefore be it
- RESOLVED, that the Airport Commission by this action, expresses its appreciation and gratitude to Mr. Gary Catolico for a job well done, and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Grato ("Gary") Catolico.

President

Airport Director

I hereby certify that the foregoing resolution was adopted by the Airport Commission at its meeting of _____

Secretary

San Francisco International Airport

MEMORANDUM

June 1, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution for Mr. Jose Ganoza

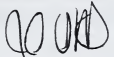
DIRECTOR'S RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MR. JOSE GANOZA FOR OVER 25 YEARS OF FAITHFUL SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution for Mr. Jose Ganoza.

Mr. Jose Ganoza, a 7372 Stationary Engineer, is retiring from the City and County of San Francisco after over 25 years of service at the Mel Leong Treatment Plant of the Facilities Division at San Francisco International Airport.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 2

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION

MR. JOSE GANOZA

WHEREAS, Mr. Jose Ganoza has worked for the City and County of San Francisco for over 25 years, all within the Mel Leong Treatment Plant of the Facilities Division at San Francisco International Airport; and

WHEREAS, Mr. Jose Ganoza, a 7372 Stationary Engineer, has been an excellent employee during his tenure at the Airport since October 19, 1984; and

WHEREAS, Mr. Jose Ganoza, has been a knowledgeable, responsible, personable employee and has served as a goodwill ambassador for the Airport; and

WHEREAS, Mr. Jose Ganoza, by his excellent and dependable services, has used his knowledge and experience to assist his co-workers and staff during the many renovations and construction of the Mel Leong Treatment Plant; and

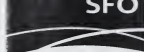
WHEREAS, Mr. Jose Ganoza is retiring from City service effective June 25, 2010; now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Jose Ganoza for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Jose Ganoza.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



MEMORANDUM

June 1, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Shew Huey

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. SHEW HUEY FOR OVER 23 YEARS OF CITY SERVICE, 11 YEARS WITH THE SAN FRANCISCO INTERNATIONAL AIRPORT, AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution for Mr. Shew Huey.

Mr. Shew Huey, Sheetmetal Worker, is retiring from the City and County of San Francisco after 23 years of faithful service, the last 11 years with the San Francisco International Airport in the Sheetmetal Shop of the Maintenance Branch in the Facilities Division.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.

John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 3



San Francisco International Airport

Airport Commission City & County of San Francisco

Resolution No. _____

RETIREMENT RESOLUTION MR. SHEW HUEY

WHEREAS, Mr. Shew Huey, has worked for the City and County of San Francisco for over 23 years, the last 11 years with the San Francisco International Airport in the Sheetmetal Shop of the Maintenance Branch in the Facilities Division; and

WHEREAS, Mr. Shew Huey, Sheetmetal Worker, has been a model employee during his tenure at the Airport since March 22, 1999; and

WHEREAS, Mr. Shew Huey, has been a knowledgeable, responsible and personable worker and goodwill ambassador of this Airport; and

WHEREAS, Mr. Shew Huey has used his knowledge and experience to assist his co-workers and staff during the many renovations and construction of the Airport; and

WHEREAS, Mr. Shew Huey, by his excellent and dependable service, has made the environment at SFO more pleasant, safe and attractive; and

WHEREAS, Mr. Shew Huey, is retiring from City service effective May 25, 2010; now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Shew Huey for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Shew Huey.

President

MEMORANDUM

June 1, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Kenneth Zugar


DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. KENNETH ZUGAR FOR ALMOST TWENTY YEARS OF FAITHFUL SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution for Mr. Kenneth Zugar.

Mr. Kenneth Zugar, Truck Driver, is retiring from the City and County of San Francisco after almost twenty years of service with the San Francisco International Airport, all within the Maintenance Branch of the Facilities Division, Pavement and Grounds.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the attached resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 4

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION
MR. KENNETH ZUGAR

- WHEREAS, Mr. Kenneth Zugar has worked for the City and County of San Francisco at the San Francisco International Airport for almost twenty years, all within the Maintenance Branch of the Facilities Division, Pavement and Grounds; and
- WHEREAS, Mr. Kenneth Zugar, Truck Driver, has been a model employee during his tenure at the Airport since September 6, 1990; and
- WHEREAS, Mr. Kenneth Zugar, has been a knowledgeable, responsible and personable worker and goodwill ambassador of this Airport; and
- WHEREAS, Mr. Kenneth Zugar has used his knowledge and experience to assist his co-workers and staff during the many renovations and construction of the Airport; and
- WHEREAS, Mr. Kenneth Zugar, by his excellent and dependable service, has made the environment at SFO more pleasant, safe and attractive; and
- WHEREAS, Mr. Kenneth Zugar, has retired from City service effective June 30, 2010; now, therefore be it
- RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Kenneth Zugar for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Kenneth Zugar.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 1, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Anthony Scerri

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM

MAYOR

LARRY MAZZOLA

PRESIDENT

LINDA S. CRAYTON

VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. ANTHONY SCERRI FOR ALMOST 19 YEARS OF FAITHFUL SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution for Mr. Anthony Scerri.

Mr. Anthony Scerri, Sheetmetal Worker Supervisor I, is retiring from the City and County of San Francisco after almost nineteen years of service with the San Francisco International Airport, all within the Maintenance Branch of the Facilities Division, Sheetmetal Shop.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 5

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION
MR. ANTHONY SCERRI

WHEREAS, Mr. Anthony Scerri, has worked for the City and County of San Francisco at the San Francisco International Airport for almost nineteen years, all within the Maintenance Branch of the Facilities Division, Sheetmetal Shop; and

WHEREAS, Mr. Anthony Scerri, Sheetmetal Worker Supervisor I, has been an excellent employee during his tenure at the Airport since October 28, 1991; and

WHEREAS, Mr. Anthony Scerri, has been a knowledgeable, responsible and personable worker and goodwill ambassador of this Airport; and

WHEREAS, Mr. Anthony Scerri has used his knowledge and experience to assist his co-workers and staff during the many renovations and construction of the Airport; and

WHEREAS, Mr. Anthony Scerri, by his excellent and dependable service, has made the environment at SFO more pleasant, safe and attractive; and

WHEREAS, Mr. Anthony Scerri, has retired from City service effective June 25, 2010; now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Anthony Scerri for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Anthony Scerri.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

June 1, 2010

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San Francisco, CA 94128
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Fax 650.821.5005
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TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

FROM: Airport Director
SUBJECT: Retirement Resolution for Mr. Felix Ching

GAVIN NEWSOM
MAYOR
LARRY MAZZOLA
PRESIDENT

DIRECTOR'S RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MR. FELIX CHING FOR ALMOST 18 YEARS OF FAITHFUL SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

LINDA S. CRAYTON
VICE PRESIDENT

Attached is a retirement resolution for Mr. Felix Ching.

CARYL ITO

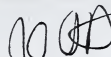
Mr. Felix Ching, a 2488 Supervising Chemist, is retiring after almost 18 years of City service, of which seven were spent at the Mel Leong Treatment Plant of the Facilities Division at San Francisco International Airport.

ELEANOR JOHNS
RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 6

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION

MR. FELIX CHING

WHEREAS, Mr. Felix Ching has worked for the City and County of San Francisco for eighteen years, of which seven were spent at the Mel Leong Treatment Plant of the Facilities Division at San Francisco International Airport; and

WHEREAS, Mr. Felix Ching, a 2488 Supervising Chemist, has been an excellent employee during his tenure at the Airport; and

WHEREAS, Mr. Felix Ching, has been a knowledgeable, responsible, personable employee and served as a goodwill ambassador for the Airport; and

WHEREAS, Mr. Felix Ching, by his excellent and dependable services, has used his knowledge and experience to assist his co-workers and staff at the Mel Leong Treatment Plant in the Laboratory; and

WHEREAS, Mr. Felix Ching is retiring from City service effective June 25, 2010; now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Felix Ching for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Felix Ching.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 1, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Fred Ota

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. FRED OTA FOR ALMOST TEN YEARS OF CITY SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution for Mr. Fred Ota.

Mr. Fred Ota, Gardener, is retiring from the City and County of San Francisco after almost ten years of service at San Francisco International Airport, all within the Landscaping Shop of the Maintenance Branch in the Facilities Division.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.



John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 7

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION
MR. FRED OTA

- WHEREAS, Mr. Fred Ota, has worked for the City and County of San Francisco at the San Francisco International Airport for almost ten years, all within the Landscaping Shop of the Maintenance Branch in the Facilities Division; and
- WHEREAS, Mr. Fred Ota, Gardener, has been a model employee during his tenure at the Airport since July 10, 2000; and
- WHEREAS, Mr. Fred Ota has used his knowledge and experience to assist his co-workers and staff during the many renovations and construction of the Airport; and
- WHEREAS, Mr. Fred Ota, by his excellent and dependable service, has made the environment at SFO more pleasant, safe and attractive; and
- WHEREAS, Mr. Fred Ota, was the recipient of the 2002 Employee of the Year award from the Maintenance Branch in Facilities; and
- WHEREAS, Mr. Fred Ota, has retired from City service effective May 21, 2010; now, therefore be it
- RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Fred Ota for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Fred Ota.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 1, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: MEMBERS, AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Carol Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

FROM: Airport Director
SUBJECT: Retirement Resolution - Mr. Dennis Neves

GAVIN NEWSOM
MAYOR

DIRECTOR'S RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS
RESOLUTION THANKING MR. DENNIS NEVES FOR 19 YEARS OF FAITHFUL
SERVICE WITH THE CITY AND COUNTY OF SAN FRANCISCO.

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

Attached is a retirement resolution thanking Mr. Dennis Neves, who is retiring from the City
and County of San Francisco after 19 years of service, all of which were served at the San
Francisco International Airport.

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

Mr. Neves served in the Operations and Security Division prior to retiring as a Terminal
Systems Manager. Dennis was a dedicated and highly effective employee throughout his
career where he served the Airport as an Airfield Safety Officer, Airfield Operations
Supervisor, and as an Airport Duty Manager prior to his last assignment.

The attached resolution expresses the Airport's sincere appreciation and gratitude for his
dedication and exemplary service and wishes Mr. Neves a long and enjoyable retirement.

In view of the above, I recommend the adoption of the attached resolution.



John L. Martin
Airport Director

Prepared by: Tryg McCoy
Deputy Airport Director
Operations and Security

Enclosures

THIS PRINT COVERS CALENDAR ITEM NO. 8

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION FOR MR. DENNIS NEVES

- WHEREAS, after a distinguished career in the airline industry, Mr. Dennis Neves has been employed by the City and County of San Francisco for 19 years, all of which were spent in the service of the San Francisco International Airport; and
- WHEREAS, Mr. Neves has served with distinction in leadership roles throughout the Operations and Security Division; and
- WHEREAS, during his career at the Airport, Mr. Neves has willingly accepted new and challenging assignments and demonstrated the highest levels of commitment to personal excellence and public service; and
- WHEREAS, Mr. Neves faithfully fulfilled his most recent responsibilities in assuring that the Airport-owned passenger loading bridges and baggage handling systems were properly maintained and available for airline use; and
- WHEREAS, Mr. Neves has continually sought opportunities to support and mentor fellow employees while developing skills and knowledge that have contributed greatly to the Airport's success, and which will be greatly missed; and
- WHEREAS, Mr. Neves has elected to retire from service to the City and County of San Francisco and the Airport effective June 25, 2010, now, therefore, be it
- RESOLVED, that the Airport Commission, by this action, expresses its appreciation and gratitude to Mr. Neves for a job well done; offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Dennis Neves.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

June 1, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
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TO: Airport Commission
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution for Ms. Tina Salazar

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MS. TINA SALAZAR FOR FIFTEEN AND ONE-HALF YEARS OF FAITHFUL SERVICE WITH THE CITY AND COUNTY OF SAN FRANCISCO AND OFFERING ITS BEST WISHES FOR A JOYFUL AND REWARDING RETIREMENT.

Attached is a retirement resolution for Ms. Tina Salazar who is retiring from the City and County of San Francisco after fifteen and one-half years of dedicated service, all with San Francisco International Airport.

Ms. Salazar started her service at the Airport in November 1994 as a provisional 1446 Secretary II and was later promoted, in the same year, as a full-time permanent 1450 Executive Secretary I, assigned to the Bureau of Planning and Environmental Affairs. In November of 1997, Ms. Salazar was promoted as a 1452 Executive Secretary II to the Airport's Chief of Staff, John Costas. In May 2004, Ms. Salazar was assigned, in the same capacity, to the Airport's Chief Operating Office, working under the Chief Operating Officer, Jackson Wong, and James Ilnicki. During this past year, Ms. Salazar has also took on the additional duties of providing administrative assistant services for Airport Manager Bill Lee.

Ms. Salazar's entire career at SFO has been noted for her cheerful demeanor and efficient teamwork. She has performed secretarial and administrative support duties that were at times highly confidential and sensitive. Additionally, she has taken on projects above and beyond the normal call by volunteering for the last nine consecutive years as an area captain for the Combined Charities Campaign, and by acting as Team Leader for SFO's Active for Life program, with 23 members on her team.

Members, Airport Commission
June 1, 2010
Page 2

The attached resolution expresses the Airport Commission's sincere appreciation and deep gratitude for a job well done and expresses its best wishes to Ms. Salazar for a joyful and rewarding retirement.

In view of the above, I recommend that the attached proposed retirement resolution for Ms. Salazar be adopted.

A handwritten signature in black ink, appearing to read 'John L. Martin', with a long horizontal line extending to the right.

John L. Martin
Airport Director

Prepared by: Jackson Wong
Chief Operating Officer

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**RETIREMENT RESOLUTION
MS. TINA SALAZAR**

- WHEREAS, Ms. Tina Salazar has been employed by the City and County of San Francisco for fifteen and one-half years, all with the San Francisco International Airport; and,
- WHEREAS, Ms. Salazar began her career at the Airport as a 1446 Secretary II, and within three years, has received two promotions, and is now concluding as a 1452 Executive Secretary II; and,
- WHEREAS Ms. Salazar has been the only secretary/administrative assistant at SFO to provide services to both the Chief of Staff and the Chief Operating Officer, the two highest level Executive Staff below Airport Director; and,
- WHEREAS, Ms. Salazar, throughout her years of service, has provided high quality secretarial/administrative support encompassing matters that were at times extremely confidential and sensitive; and,
- WHEREAS, Ms. Salazar always approached her work and interacted with her co-workers in a cheerful, positive manner and as a team player; and,
- WHEREAS, Ms. Salazar took on additional responsibilities, volunteering for nine consecutive years as an Area Captain for the Combined Charities Campaign, and acting as a Team Leader for the Active for Life Program, with 23 members on her team; therefore, be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Ms. Tina Salazar for a job well done and offers its best wishes for a joyful and rewarding retirement; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Ms. Tina Salazar.

PRESIDENT

AIRPORT DIRECTOR

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

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San Francisco International Airport

MEMORANDUM

June 1, 2010

P.O. Box 8097
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www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Airport Policy for Limiting the Number of Concession Leases Held
by an Individual or Entity to Eight (8) leases

DIRECTOR'S RECOMMENDATION: ADOPT THE PROPOSED RESOLUTION
LIMITING THE NUMBER OF FOOD/BEVERAGE AND RETAIL LEASES
HELD BY AN INDIVIDUAL OR ENTITY TO EIGHT (8) LEASES

Executive Summary

In an effort to maintain diversity, variety and to support local and small businesses, the Airport seeks to establish a policy to limit the number of leases an individual or entity can hold at any one time at San Francisco International Airport.

Background

The Airport Commission, as a matter of policy, continually strives to bring the diversity and excellence of the San Francisco Bay Area to Airport patrons. The downturn in the economy since 2001 has brought about challenges to the airline concession industry. In response to these challenges, the Airport Commission approved lease extensions, which have expired or are nearing expiration.

A review of the current leases, which includes fifteen (15) leases that were awarded for the Terminal 2 Concessions Program, shows that a number of individuals and/or entities hold or have an ownership interest in multiple leases. For example, of the fifty-six (56) food and beverage leases, fifteen (15) tenants operate more than one lease; and of the forty-one (41) retail leases, ten (10) tenants operate multiple leases.

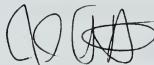
Proposal

Staff proposes limiting to eight (8) the total number of food and beverage and/or retail leases to be held at any time by an individual or entity either through an award, transfer, assignment or other means. For the purposes of this proposed policy, an "individual or entity" shall mean *any* level of ownership in a lease (emphasis added). Sublease agreements between a concession tenant and a third party are precluded from this policy, for example, the DFS Group concession lease that allows the DFS Group to execute subleases with third parties. If adopted, the limitation will ensure that no single tenant holds more than eight percent (8%) of the total retail and food and beverage leases.

Please note, the proposed policy includes the following two exceptions. First, those tenants currently holding more than eight (8) leases, either as an individual or an entity, will not be required to relinquish their current leases, however as their leases expire or terminate that tenant is not allowed to add additional leases if and until that tenant is under the limit of eight (8) leases as understood by this policy. Second, the policy does not include the Terminal 2 Newsstand, Coffee & Specialty Stores Lease to be awarded by this Commission.

Recommendation

Staff recommends adopting the attached resolution limiting the number of leases, food/beverage, retail or a combination thereof, permitted to be held by an individual or entity to not more than eight (8) leases.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachments

Attachment A
TENANTS WITH MULTIPLE LEASES

OWNER / OPERATOR	TOTAL LEASES	COMPANY	COMMENT
Retail			
Corliss Stone-Littles, LLC	2	• Air Sun	ACDBE
Avila Retail Development and Management	2*		ACDBE
Books, Inc.	2*		Local
GINSBERG, Rilla	2	• Marilla Chocolate, Co., Inc. • Wine Wisdom	ACDBE; Based locally
Hudson News Company	2	• Advent International • Hudson Group	
The Paradies Shops, Inc.	3		
Project Horizon	2		
RDG Concessions	2*		ACDBE; Based locally
U Threads	2		
XpresSpa SF International, LLC*	2		
Combined			
Host International	4	• Bay Area Restaurant Group, JV • Host International	
SOTO, Manuel	10*	• Pacific Gateway Concessions • HBF Soto JV, LLC	ACDBE; Minority-owned

* Includes Terminal 2 lease(s)

Attachment A
TENANTS WITH MULTIPLE LEASES

INDIVIDUAL / ENTITY	TOTAL LEASES	COMPANY	COMMENT
Food and Beverage Program			
Andale	3*	<ul style="list-style-type: none"> Andale Airports Andale SFO Andale Management Group 	ACDBE; Minority-owned; Based locally
D-Lew Enterprises, LLC	5*		Based locally [‡]
Emporio Rulli	3		Based locally
Fung Lum	2	<ul style="list-style-type: none"> Fung Lum Express, LLC Fung Lum Express Corporation 	Based locally; Minority-owned [‡]
H. Young Enterprises	3	<ul style="list-style-type: none"> Just Desserts Tazza d' Oro 	Based locally
HOJEIJ, Carol	2 [†]	<ul style="list-style-type: none"> HBF Soto JV, LLC 	
LEONG, Jonathan	2	<ul style="list-style-type: none"> Luna Azul Corporation Legends Bar of San Francisco 	Based locally; Minority-owned
Lori's Diner International	2		Based locally; Minority-owned [‡]
MEYERS, Glenn and Dayna	7*	<ul style="list-style-type: none"> Gotham Enterprises (5 leases) Gotham Foods Two (1 lease) Meyers Holding (1 lease) 	Based locally
NAZZAL, Nidal	3*	<ul style="list-style-type: none"> BJ Annex, LLC Burger Joint Mission Bar and Grill 	Based locally
PLACENCIA, Jose	3	<ul style="list-style-type: none"> Bayport Concessions Legends of San Francisco 	ACDBE; Minority-owned; Based locally
ROMERO, Miguel	3	<ul style="list-style-type: none"> Bayport Concessions Legends of San Francisco 	Minority-owned [‡]
SHIHADDEH, Sam	2	<ul style="list-style-type: none"> Amoura Café Deli-Up Enterprises, LLC 	
SSP America	2	<ul style="list-style-type: none"> Anchor Brewing TGI Friday's 	
Tomokazu	2		ACDBE; Minority-owned; Based locally

*Includes Terminal 2 lease(s)

[†] Both leases are under the Terminal 2 Program

[‡] Formerly ACDBE

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**RESOLUTION ESTABLISHING AN AIRPORT POLICY FOR LIMITING THE
NUMBER OF LEASES, FOOD/BEVERAGE AND RETAIL COMBINED, HELD BY AN
INDIVIDUAL OR ENTITY TO EIGHT LEASES**

WHEREAS, the Airport Commission under the City Charter and Administrative is delegated the authority for construction, management, supervision, maintenance, extension, operation, use and control of all Airport property; and

WHEREAS, pursuant to the Airport Commission's authority and as a matter of policy, strives to bring the diversity of the San Francisco Bay Area to Airport patrons; and

WHEREAS, a review of the current leases show that a number of individuals hold multiple leases under different entities; and

WHEREAS, to ensure the continued diversity in tenants, food offerings, high quality, and products available to Airport patrons, staff proposes limiting the number of food and beverage and/or retail leases held by an individual or entity to eight (8) leases; now, therefore, be it

RESOLVED, that this Commission hereby adopts the following policy:

“The Airport Commission directs the Airport Director and his staff to limit the number leases, including both food and beverage leases and retail leases, held by an individual or entity to a total of not to exceed eight (8) leases. For the purposes of this policy, “individual or entity” shall mean any level of ownership by an Airport tenant.

This policy includes the following two exceptions only: (i) those tenants, either as an individual or an entity, currently holding more than eight (8) leases, these tenants will not be required to relinquish their current leases, however as their leases expire or terminate these tenants are not allowed to add additional leases if and until they are under the limit of eight (8) leases as understood in the preceding paragraph; and (ii) the policy does not include the Terminal 2 Newsstand, Coffee & Specialty Stores Lease to be awarded by this Commission”; and, be it further

RESOLVED, that this policy shall be effective upon the adoption of this Resolution.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

MEMORANDUM

June 1, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

TO: Members, Airport Commission
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Authorization to Issue a Request for Proposal for Professional Services for Contract 9015, Master Architect for Replacement Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

GAVIN NEWSOM
 MAYOR

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
 AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: APPROVE RESOLUTION AUTHORIZING A REQUEST FOR PROPOSAL FOR CONTRACT 9015, MASTER ARCHITECT FOR REPLACEMENT AIR TRAFFIC CONTROL TOWER/TERMINAL 1 COMPLEX REDEVELOPMENT PROGRAM

Executive Summary

Staff is seeking Commission authorization to issue a Request for Proposal (RFP) to select a design team to provide professional services on Contract 9015, Master Architect for Replacement Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program. These services are required to ensure the proper integration of the Replacement Air Traffic Control Tower (ATCT) and FAA Offices with the long-term redevelopment of Terminal 1, Boarding Area B and Boarding Area C (Terminal 1 Complex). The selected site by the FAA for the Replacement ATCT is Courtyard 2, located between Terminals 1 and 2.

To ensure that the facilities are properly planned, Contract 9015 will provide for two primary tasks: (1) develop a conceptual plan for the Terminal 1 Complex with the integrated ATCT and FAA Offices (FAA Facilities) and, (2) prepare further-developed design documents for the integration of the FAA Facilities with the Terminal 1 facilities that reside within the footprint of, or are directly adjacent to, the FAA Facilities and share a common foundation, structure and systems (Integrated Facility). Within the Integrated Facility, Staff anticipates that the Airport and FAA will both have facility requirements at Levels 1 (Arrivals) and 2 (Departures), and that a mezzanine will be required to meet the remaining FAA Offices and support space needs. Please see Attachment A for the locations of the existing and proposed facilities.

THIS PRINT COVERS CALENDAR ITEM NO. 11

The Task 2 deliverables will be used as "bridging documents" in the future RFQ/RFP process for design-build services to complete the design and construct the Integrated Facility.

The major components of the Terminal 1 Complex Redevelopment Program (Program), including the Terminal 1 building and Boarding Areas B and C will not proceed any further than conceptual design at this time. This work will be undertaken in the future, as demand warrants it.

Background

In 1998, after reaching the shared conclusion that the existing FAA tower at SFO required replacement due to significant seismic structural deficiencies, the FAA, with the support of the Airport, performed a siting study to analyze various locations for the Replacement ATCT. The FAA determined that the preferred site for the Replacement ATCT is Courtyard 2, the area between Terminal 1 and Terminal 2.

This site provides advantages to other sites, including excellent visibility of the airfield without the need for a significantly taller tower, minimal impact to the existing Airport facilities, and ease of access and nearby parking for the controllers and administrative staff.

At the same time, the FAA and the Airport were discussing options for proceeding with the Replacement ATCT program on a fast-track basis. The Airport proposed to the FAA that the agencies should develop a partnership which provides for FAA oversight of the project, and assigns project management, design and construction responsibilities of the new FAA Facilities to the Airport. The Airport's proposal provides advantages in achieving shared objectives, including:

- fast-tracking the project through a design-build process;
- continuity of implementation so that the project will not be hindered by the federal rules which require that the FAA obtain all necessary federal appropriations prior to proceeding with construction;
- ensuring proper integration of the FAA Facilities with the future Program; and,
- ensuring that the construction is properly coordinated with Airport and airline operations, given the operationally restrictive setting for the new FAA Facilities due to terminals, roadways and airfield operations surrounding the site.

Since January, the FAA has given serious consideration to the Airport's proposal. The Director's Office and Staff have visited the FAA in Washington, D.C., held numerous teleconferences and conducted site visits with FAA Headquarter and Tower-Program staff to discuss the proposal and the project challenges. In April, Staff was informed that the FAA was in agreement with the Proposal and that they would like to begin immediately on forming this partnership and proceeding with implementation.

FAA and Airport staffs are currently negotiating an "Other Transaction Agreement" or OTA, to define roles and responsibilities for the implementation and to develop a budget and funding plan for proceeding with the work. The FAA is committed to funding 100% of the costs for the FAA Facilities, either in advance with the existing appropriations, or as reimbursement from future appropriations. The FAA currently has \$22.9M in federal appropriations for the FAA Facilities, and it will be submitting requests for future appropriations, as additional funding is required to continue with the project. The Airport will fund the Airport improvements and an allocation of the shared infrastructure and systems costs of the Integrated Facility, and demolition of the old tower once the new tower is up and operating. This agreement is conditioned upon approval of the OTA by the Board of Supervisors.

The scope of this contract includes two primary tasks as part of the award. Task 1 provides for the development of a conceptual plan for the Program with integration of the FAA Facilities. Task 2 provides for the preparation of further-developed design documents for the Integrated Facility, which includes the ATCT, and both Airport and FAA spaces at Levels 1 and 2, along with a mezzanine that will be required to meet the remaining FAA Offices and support space needs. The Airport anticipates providing AOA access and Police parking at Level 1, and pre-security/post-security corridors, concession space and restrooms at Level 2, within the Integrated Facility. Please see Attachment B for an elevation drawing.

The Task 1 deliverables will ensure that the FAA Facilities are properly integrated with the existing Terminal 1 facilities and the long-term Terminal 1 Complex Redevelopment Program. The Master Architect will study the building layouts and interfaces between the various terminals, boarding areas and FAA Facilities within the Terminal 1 Complex, layouts of the aircraft gates and ramp areas, passenger queuing and circulation, infrastructure planning, and exterior architectural aesthetic to ensure architectural congruency between Terminals 1 and 2, and the FAA Facilities. The Task 2 deliverables will be used as bridging documents in the future RFQ/RFP process for design-build services to complete the design and construct the Integrated Facility.

The Airport may recommend the award of future tasks to this contract to ensure the integrity of the work performed under Tasks 1 and 2. Future tasks may include special studies, peer review of related work performed by other design teams, and/or architectural oversight to ensure that the integrity of the conceptual design is maintained by other, follow-on design teams and design-build teams. However, no further development of the Terminal 1 Complex Redevelopment Program will be undertaken until such time that forecast additional gate capacity is identified, in accordance with the Airport policy for proceeding with the Terminal 1 Redevelopment Program, adopted by Commission Resolution No. 10-0120.

The Airport is proposing also to proceed with related work of the Integrated Facility, due to their adjacency and interrelationship. Specifically, Staff is proposing to complete the secure connector between Terminals 1 and 2 to provide for secure-side passenger access between the terminals, and to relocate the security checkpoint at Boarding Area C to improve upon the checkpoint operation and the passenger flow to and from the secure corridor. The relocated checkpoint will also provide for increased concession space post-security at Boarding Area C. This work, along with the demolition of the old tower and architectural enclosure following demolition, will be implemented through a separate RFQ/RFP process for design and design-build services so as to provide greater opportunities for architectural and engineering firm involvement in Airport projects.

The RFP for Contract 9015 will contain minimum qualification requirements appropriate for the anticipated size and complexity of the proposed scope. Upon determining which proposals meet the minimum qualifications, Staff will convene a selection committee to evaluate the technical content of the accepted proposals and develop a ranking. The Airport will then shortlist the highest ranked and responsive teams and the Selection Committee will interview the key personnel. Staff will perform reference checks of past clients of the firms. Based upon the results of the proposals, interviews and reference checks, Staff will return to the Commission with a recommendation that the Commission approve the selection of the highest ranked team and authorize Staff to enter into negotiations. Pending successful completion of negotiations, Staff will return to the Commission recommending the award of a professional services contract.

The anticipated term of the contract is up to ten (10) years, with a schedule to complete Tasks 1 and 2 of twelve (12) months. The estimated contract value for the award of Tasks 1 and 2 is \$9.0M. The estimate of the FAA Facilities is \$65M to \$70M. The estimate for the Airport spaces and shared infrastructure costs of the Integrated Facility is \$10M.

Due to the federal funding component for these services, Staff will work with Airport Small Business Affairs staff to develop a small business program for these services to ensure the participation of local, small and disadvantaged businesses.

Recommendation

I recommend the Commission approve this Resolution authorizing staff to issue an RFP for Professional Services for Contract 9015, Master Architect for Replacement Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program.



John L. Martin
Airport Director

Prepared by: Ivar Satero
Deputy Airport Director
Bureau of Design and Construction

Enclosures

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES FOR CONTRACT 9015, MASTER ARCHITECT FOR REPLACEMENT AIR TRAFFIC CONTROL TOWER/TERMINAL 1 COMPLEX REDEVELOPMENT PROGRAM

- WHEREAS, the Airport and FAA agree that it is critical to replace the existing FAA air traffic control tower (ATCT) at SFO as soon as possible in order to provide for a seismically sound ATCT not at risk for major damage during a significant seismic event; and,
- WHEREAS, the FAA has accepted the Airport's proposal that the FAA and the Airport develop a partnership which provides for FAA oversight of the project and assigns project management, design, and construction responsibilities of the new ATCT and related FAA facilities (FAA Facilities) to the Airport in order to achieve shared objectives, including:
- fast-tracking of the project through a design-build process;
 - continuity of implementation which would not be hindered by the Federal rules which require that the FAA obtain all necessary federal appropriations prior to proceeding with construction;
 - ensuring the proper integration of the FAA Facilities with the future Program; and,
 - ensuring that the construction is properly coordinated with Airport and airline operations, given the operationally restrictive setting for the new FAA Facilities due to terminals, roadways and airfield operations on all sides of the site; and,
- WHEREAS, the Airport and FAA are currently negotiating an "Other Transaction Agreement", or OTA, which defines roles and responsibilities for this partnership and provides for Federal funding for 100% of the costs for the FAA Facilities, pending approval by the Board of Supervisors; and,
- WHEREAS, the Airport will issue a RFP for design services, with initial tasks including; (1) developing a conceptual plan for the Terminal 1 Complex with the integrated FAA Facilities; and, (2) preparation of further-developed design documents for the FAA Facilities and Terminal 1 facilities residing within the footprint of the FAA Facilities and sharing infrastructure and systems (Integrated Facility); and,
- WHEREAS, the Task 2 deliverables will be used as "bridging documents" in the future RFQ/RFP process for design-build services to complete the design and construct the Integrated Facility; and,

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

- WHEREAS, the Airport will not proceed further with major components of the Terminal 1 Complex Redevelopment Program until such time that forecast additional gate capacity is identified, in accordance with the Airport policy for proceeding with the Terminal 1 Redevelopment Program, adopted by the Airport Commission by Resolution No. 10-0120; and,
- WHEREAS, the Airport will convene a selection committee to evaluate the proposals meeting the minimum qualifications, check references, and perform interviews with key personnel in order to score the teams and develop a ranking; and,
- WHEREAS, Staff will present the highest-ranked team to the Commission with a recommendation to approve the selection and authorize negotiations of a professional services agreement; and,
- WHEREAS, following successful negotiations, Staff will return to the Commission with a recommendation to award Contract 9015, Master Architect for Replacement Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program; and,
- WHEREAS, the preliminary estimate for these services is \$9.0M, with a proposed contract duration of up to ten (10) years; and,
- WHEREAS, due to the presence of federal funding, a federal disadvantaged business enterprise program will be developed to ensure the participation of local and small disadvantaged businesses; now, therefore be it
- RESOLVED, that the Commission approves this resolution authorizing Staff to issue a Request for Proposal for Contract 9015, Master Architect for Replacement Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 1, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Rent Abatement and Construction Reimbursement to Host International, Inc.

DIRECTOR'S RECOMMENDATION: APPROVE (1) THE ABATEMENT OF \$54,737.00 IN RENT, AND (2) THE REIMBURSEMENT OF CONSTRUCTION COST IN AN AMOUNT NOT TO EXCEED \$40,000.00 TO HOST INTERNATIONAL, INC.

Executive Summary

The Airport's seismic upgrades of the upper level roadway caused a delay in the construction of the Starbucks location, and subsequently its demolition. Because of this, staff recommends giving Host a rental credit in the amount of \$54,737.00, which is equal to three (3) months of its pro-rated Minimum Annual Guarantee ("MAG") for the Starbucks location. Further, staff recommends reimbursing Host in an amount not to exceed \$40,000.00 for the reconstruction of Starbucks after completion of the seismic upgrade project.

Background

On May 7, 2007, the Airport Commission ("Commission") adopted Resolution No. 07-0100 awarding the Terminal 3 Newsstands and Specialty Store Lease ("Lease") to Host. The premises consist of two newsstands, a nationally branded specialty store, and a cafe concept.

Host completed the majority of the required tenant improvements on March 3, 2008, with the exception of Starbucks located in the baggage claim level of Terminal 3.

The Starbucks location was scheduled to be turned over to Host in October 2007 for design and construction. However, due to uncertainties in the scheduling of the Airport's seismic upgrade project, which directly affected the premises, the Airport did not turn over the space to Host until June 2008. The space was finally approved for Host to begin

construction in February 2009. During the construction of Starbucks, Host encountered additional setbacks that were beyond its control. The original path for the vent lines was not feasible and an alternative route provided by the Airport was blocked. Airport staff and Host eventually found an agreeable option for the vent lines. The delays, however, had resulted in additional costs to Host and delayed the opening of Starbucks to July 23, 2009, which was three (3) months longer than anticipated. Full rent commenced on January 1, 2009. A chronology of these events is included herein as Attachment 1.

Subsequently, Starbucks temporarily closed on April 26, 2010, for a duration of approximately eight weeks, in order for the Airport to perform its seismic upgrade work. This project required the partial demolition of the newly installed Starbucks, which will be rebuilt.

Proposal

Because of certain delays beyond Host's control, it has requested an abatement of its MAG for a three-month period, which equals \$54,737.00, through a one-time rent credit.

In consideration of the costs incurred by Host for the restoration of its Starbucks facility, staff proposes reimbursing Host in an amount not to exceed \$40,000.00, also through issuance of a rent credit. Reimbursement will be made only for actual expenditures directly related to the restoration of Starbucks that has been approved in advance by the Airport, and for which payment by Host has been verified. The parties will execute a Letter of Understanding outlining the items covered above and the process for approval and application of the rental credit.

Recommendation

I recommend approving (1) the abatement of \$54,737.00 in rent, and (2) the reimbursement not to exceed \$40,000.00 for costs incurred in the restoration of the Starbucks facility, each to be made in the form of a rent credit to Host International, Inc.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

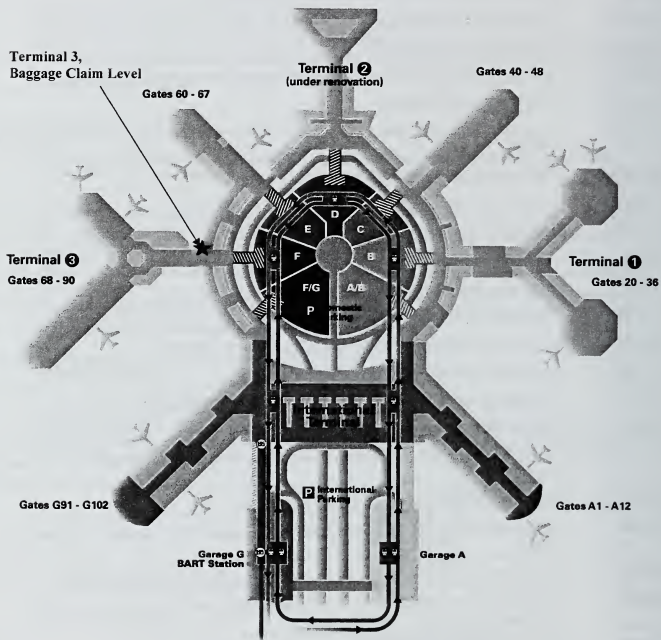
Attachments

ATTACHMENT 1

**Host International, Inc.
Terminal 3 Newsstands and Specialty Store Lease
Chronology of Events**

Date	Action
6/08	Space turned over to host for design and construction
6/4/08	Initial Design Review Committee (DRC) Meeting.
7/16/08	Second presentation to DRC.
8/6/08	Third presentation to DRC.
9/3/08	DRC gave general approval of revised design with follow up requested.
10/1/08	DRC approved final plan.
10/8/08	Starbucks' drawings/plans submitted to Building Inspection and Code Enforcement (BICE).
10/23/08	BICE put drawings/plans on hold.
11/28/08	Host instructed to halt construction until further notice.
12/19/08	Host approved to resume construction.
1/1/09	Minimum Annual Guarantee (MAG) commenced.
1/30/09	Second submittal to BICE.
2/11/09	BICE approved submittal.
3/31/09	BICE issued Building Permit #09022 to Host contractor.
4/10/09	Barricade installed and demolition began.
4/30/09	Vent line issues; contractor sought direction from Airport.
5/6/09	Determined alternative solution to vent line issues.
5/12/09	General Contractor ("GC") determined alternative plan not feasible; recommended revisiting.
5/19/09	BICE received fire sprinkler drawing for review.
5/20/09	GC scanned area for vent piping and found obstruction; requested alternate routing.
5/21/09	Airport agreed with alternate routing for vent piping as proposed by GC.
5/26/09	Request for Information from GC on vent pipe route. Response from BICE received.
5/28/09	BICE approved fire sprinkler plan.
7/7/09	BICE and Fire Department approves temporary certificate of occupation; Starbucks given authorization to start their operation.
7/23/09	Starbucks opened.

Host International, Inc.
Terminal 3 Newsstands and Specialty Store Lease
Starbucks Location



AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**APPROVAL OF (1) \$54,737.00 ABATEMENT IN RENT FOR THE DELAYED
OPENING OF STARBUCKS, AND (2) \$40,000.00 REIMBURSEMENT TO HOST
INTERNATIONAL, INC. FOR COSTS INCURRED IN THE RESTORATION OF ITS
STARBUCKS FACILITY**

WHEREAS, pursuant to Resolution No. 07-0100, adopted on May 7, 2007, the Commission awarded the Terminal 3 Newsstands and Specialty Store Lease ("Lease") to Host International, Inc. ("Host"); and

WHEREAS, the premises consist of two newsstands, one nationally-branded specialty store, and one café concept; and

WHEREAS, Host completed the majority of required improvements on March 3, 2008, with the exception of Starbucks located on the arrivals level of Terminal 3; and

WHEREAS, due to delays caused by factors beyond Hosts' control, including the Airport's schedule for its seismic upgrade project and vent line path that would accommodate the intended use of the premises, construction of Starbucks was not completed until July 23, 2009, which is three months past the original schedule; and

WHEREAS, Host began paying the Minimum Annual Guarantee ("MAG") effective January 1, 2009; and

WHEREAS, Starbucks was partially demolished on April 26, 2010 to accommodate the Airport's seismic upgrade project; and

WHEREAS, Starbucks will subsequently be rebuilt; now, therefore, be it

RESOLVED, that this Commission hereby approves the abatement of rent for Host International, Inc., in the amount of \$54,737.00, to be made in the form of a one-time rent credit, for costs incurred during the construction process resulting in the delayed opening of Starbucks; and, be it further

RESOLVED, that this Commission approves the reimbursement to Host International, Inc. for work associated with the restoration of its Starbucks, in an amount equal to the actual receipted costs or \$40,000.00, whichever is less.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

June 15, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128

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AIRPORT COMMISSION CALENDAR

Tuesday, June 15, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

If any materials related to an item on this agenda have been distributed to the Airport Commission after distribution of the agenda packet, those materials are available for public inspection at the Airport Commission Secretary's Office, San Francisco International Airport, International Terminal during normal office hours (650-821-5042).

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone, and return it to the Commission Secretary. Speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. Members of the public who wish to address the Commission on an item that is not on the calendar but is within the Airport Commission's jurisdiction, will be called to speak under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary for the Airport Commission at (650) 821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at (650) 821-5042 at least two business days in advance of need. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724, FAX (415) 554-5163, or E-Mail Donna_Hall@ci.sf.ca.us. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us/bdsupvrs/sunshine.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Administrative Code 16.520-16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, #3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

AIRPORT COMMISSION CALENDAR
Tuesday, June 15, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of June 1, 2010.

D. SPECIAL ITEM:

1. Retirement Resolution for Mr. Adlai Jew

Resolution thanking Mr. Adlai Jew for 37 years of faithful service with the City and County of San Francisco, all within the Facilities Division - Civil Engineering, at San Francisco Airport, and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution for Mr. Shew ("Steve") Ging Yee

Resolution thanking Mr. Shew (Steve) Ging Yee for 35 years of City service, 22 of which were spent in the Facilities Division, Electrical Engineering Section, and to offer best wishes for a long and fruitful retirement.

3. Retirement Resolution for Mr. Larry Horn

Resolution thanking Mr. Larry Horn for 33 years of faithful service with the City and County of San Francisco.

4. Retirement Resolution for Ms. Falesoa Manu

Resolution thanking Ms. Falesoa Manu for 28 years of faithful service with the City and County of San Francisco.

5. **Retirement Resolution for Ms. Cecelia Cordero**

Resolution thanking Ms. Cecelia Cordero for 27 years of faithful service to the City and County of San Francisco, with 20 years at San Francisco Airport, Business and Finance Division, and wishing her the fullest measure of health and happiness

6. **Retirement Resolution for Mr. Nianci Wei**

Resolution thanking Mr. Nianci Wei for 22 years of faithful service and to offer best wishes for a long and fruitful retirement.

7. **Retirement Resolution for Ms. Mei Juan Li**

Resolution thanking Ms. Mei Juan Li for 20 years of faithful service and to offer best wishes for a long and fruitful retirement

8. **Retirement Resolution for Mr. Charlie Freas**

Resolution thanking Mr. Charlie Freas for almost 18 years of faithful service with the City and County of San Francisco, all within the Facilities Division of San Francisco Airport, and to offer best wishes for a long and fruitful retirement.

9. **Retirement Resolution for Mr. Joseph Passanisi**

Resolution thanking Mr. Joseph Passanisi for 15 years of faithful service with the City and County of San Francisco.

10. **Retirement Resolution for Melba Maravilla**

Resolution thanking Ms. Melba Maravilla for 14 years of faithful service to the City and County of San Francisco Airport, Business and Finance Division, and wishing her the fullest measure of health and happiness.

E. **ITEMS INITIATED BY COMMISSIONERS:**

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

- 11. Award of Contract No. 8823
Domestic Terminal Garage Concrete Deck Resurfacing
Schembri Construction
\$2,765,870**

Resolution awarding Contract No. 8823, Domestic Terminal Garage Concrete Deck Resurfacing, to the lowest responsive, responsible bidder, Schembri Construction, in the amount of \$2,765,870.

- 12. Modification No. 1 Contract No. 8547
Central Plant High Temperature Hot Water System Improvements
Trico Construction
\$800,000**

Resolution approving Modification No. 1 to Contract No. 8547, Central Plant High Temperature Hot Water System Improvements, Trico Construction, in an amount not to exceed \$800,000 for a total contract amount of \$2,666,667.

- 13. Award of Professional Services Contract for Federal Legislative
Advocacy Services Smith, Dawson & Andrews
\$180,000**

Resolution awarding a new Federal Advocacy Services contract in Washington, D.C. with Smith, Dawson & Andrews as the result of a Request-for-Proposals process in the amount of \$180,000.

- 14. Approval of a Lease with Trux Airline Cargo Services for Rental of a
Section with North Field Cargo Building 900**

Resolution authorizing the Airport Director or his designee to negotiate a lease with Trux Airline Cargo Services under the proposed Trux lease terms described in the memorandum, and if negotiations are successful, then submit the negotiated lease to the Board of Supervisors and the mayor for approval by seeking a waiver of the Airport Commission competitive leasing requirement under Administrative Code Section 2A.173.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

- 15. Airport Parking Professional Services Agreement - Exercise First One-Year Option to Extend Term
New South Parking-California
\$17,169,621**

Resolution exercising the first one-year option to extend the term of the Professional Services Agreement with new South Parking-California, for the management and operation of the Airport's public and employee parking facilities in an amount not to exceed \$17,169,621.

- 16. Award of Contract No. 8843 - Satellite Communications System
Cyberwatch Communications, Inc.
\$111,250**

Resolution awarding Contract No. 8843 for the supply, delivery and installation of a satellite communications system to Cyberwatch Communications, Inc. in the amount of \$111,250

- 17. Request for Qualifications and Proposals for Contract No. 8791
Professional Engineering Services - Pavement Consultant**

Resolution approving the scope, budget and schedule for Contract No. 8791, Professional Engineering Services - Pavement consultant, and authorizing the Director to request qualifications and proposals.

- 18. Rescind the Award of Terminal 2 Specialty Store Lease to Charles
Chocolates, Inc.**

Resolution rescinding award of the Terminal 2 Specialty Store Lease to Charles Chocolates, Inc. and approving the proposed minimum requirements and lease specifications, and authorizing staff to commence a new Request for Proposals, and conduct an informational conference for the Terminal 2 Specialty Store Lease.

- 19. International Terminal Museum/Gallery Store Lease**

Resolution approving the revised minimum qualification requirements and lease specifications, which includes a Minimum Acceptable Proposal Amount of \$125,000 and a 10-year term, and authorizing staff to commence the competitive selection process for the International T

20. **Accept & Expend Federal Grant Funds for Continuation of Noise Insulation Program**

Resolution authorizing the Airport Director to accept and expend the grant offer from the Federal Aviation Administration (FAA) in an initial amount of \$1,500,000 for continuation of the Noise Insulation Program as well as additional grant funds as may be offered by the FAA pursuant to subsequent amendments to the grant offer.

21. **Bid Call - Contract No. 8561**
High Mast Lighting Replacement

Resolution approving the scope, budget, and schedule for Contract No. 8561, High Mast Lighting Replacement, and authorizing the Director to call for bids when ready.

22. **Bid Call - Contract No. 8599**
Terminal 1 Energy Efficient Lighting Improvements

Resolution approving the scope, budget, and schedule for Contract No. 8599, Terminal 1 Energy Efficient Lighting Improvements, and authorizing the Director to call for bids when ready

G. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Adlai Jew

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. ADLAI JEW FOR 37 YEARS OF FAITHFUL SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is the retirement resolution for Mr. Adlai Jew.

Mr. Adlai Jew, Civil Engineer, is retiring from the City after 37 years of service at San Francisco International Airport, all within the Facilities Division, Civil Engineering Section.

After graduating from UC Berkeley with a Master of Science degree in Civil Engineering, Mr. Jew was hired by the Airport as a Junior Civil Engineer in 1973, responsible for planning, budgeting, designing, and managing numerous airfield related construction projects.

Mr. Jew has provided the Airport with a wealth of knowledge and experience overseeing the Pavement Management Team and was instrumental in implementing the Federal Aviation Administration's mandate of the Airport's Pavement Management Program. Mr. Jew has been an effective team leader who enjoys sharing his knowledge and has mentored many young engineers.

THIS PRINT COVERS CALENDAR ITEM NO. 1

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO
GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

AIRPORT COMMISSION

June 15, 2010

Page 2

Not only has Mr. Jew been a dedicated employee, he sought to use his skills to serve others. For more than 30 years, Mr. Jew was a Union Steward representing his fellow airport employees for the Local 21 of Professional and Technical Engineers. Recently, in 2008, Mr. Jew was elected as one of the Union Chapter Officers, in helping to form policies and build a stronger and more effective Union.

Mr. Jew has been an exemplary employee and is well respected by his colleagues, contactors, and consultants. Mr. Jew began as a Junior Engineer for the Airport and is now completing his career as a Full Civil Engineer.

The attached resolution expresses the Airport's appreciation and gratitude for his work and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.



John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director, Facilities

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION

MR. ADLAI JEW

WHEREAS, Mr. Adlai Jew has worked for the City and County of San Francisco for 37 years, all within the Facilities Division, Civil Engineering Section of the San Francisco International Airport; and

WHEREAS, Mr. Adlai Jew started as a Junior Civil Engineer in September 1973 and is concluding his career at the Airport as a Full Civil Engineer, responsible for planning, budgeting, designing, and managing many of the airfield related construction projects; and

WHEREAS, Mr. Adlai Jew has provided the Airport with a wealth of knowledge and experience overseeing the Pavement Management Team and was instrumental in implementing the Federal Aviation Administration's mandate of the Airport's Pavement Management Program; and

WHEREAS, Mr. Adlai Jew for over 30 years was a Union Steward representing his fellow airport employees for the Local 21 of Professional and Technical Engineers, and in 2008, he was elected as one of the Union Chapter Officers to help form policies and build a stronger and more effective Union; and

WHEREAS, Mr. Adlai Jew has been an exemplary employee, sharing his knowledge and mentoring many young engineers, and is well respected by his colleagues, contractors, and consultants; and

WHEREAS, Mr. Adlai Jew will retire from City service effective June 26, 2010; now, therefore be it

RESOLVED, that the Airport Commission by this action, expresses its appreciation and gratitude to Mr. Adlai Jew for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Adlai Jew.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
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www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Shew ("Steve") Ging Yee

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: ADOPT ACCOMPANYING RESOLUTION
THANKING MR. SHEW ("STEVE") GING YEE FOR 35 YEARS OF CITY SERVICE,
22 YEARS WITH THE FACILITIES DIVISION, ELECTRICAL ENGINEERING
SECTION.

Attached is a retirement resolution thanking Mr. Shew ("Steve") Ging Yee for 35 years of
faithful service with the City and County of San Francisco, 22 years of which were spent
at the Facilities Division, Electrical Engineering Section of the San Francisco
International Airport. Mr. Yee will be retiring effective June 26, 2010.

Mr. Yee has been a dedicated and effective employee, demonstrating a high level of
integrity and exhibiting excellent skill throughout his career at the Airport. He has been
instrumental as the lead electrical engineer on many airfield lighting projects and has
developed strong professional and personal relationships among co-workers. He will be
greatly missed.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for
a job well done and offers best its wishes for a long fruitful retirement with a fullest
measure of health and happiness.

In the view of the above, it is recommended that the resolution be adopted.

John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director/Facilities

Enclosures

THIS PRINT COVERS CALENDAR ITEM NO. 2

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION
MR. SHEW ("STEVE") GING YEE

WHEREAS, Mr. Shew ("Steve") Ging Yee has been employed by the City and County of San Francisco for 35 years, 22 years of which were spent in the service of San Francisco International Airport; and

WHEREAS, Mr. Yee has served with distinction in the Facilities Division, Electrical Engineering Section since 1988; and

WHEREAS, Mr. Yee has been instrumental as Airport's lead electrical engineer for runway and taxiway airfield lighting projects, performing analysis and design, providing technical support and recommendations, staff supervision and FAA coordination; and

WHEREAS, throughout his career at the Airport, Mr. Yee has willingly accepted challenging assignments and served with high level of skill, dedication, integrity and commitment to public service; and

WHEREAS, in carrying out his duties, Mr. Yee has developed and maintained excellent relationship with his co-workers; and

WHEREAS, Mr. Yee has elected to retire from City and County of San Francisco effective June 26, 2010; now, therefore, be it

RESOLVED, that the Airport Commission, by this action expresses its sincere appreciation and deep gratitude to Mr. Yee for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Shew ("Steve") Ging Yee.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
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TO: MEMBERS, AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution for Mr. Larry Horn

DIRECTOR'S RECOMMENDATION:

RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MR. LARRY HORN FOR THIRTY-THREE (33) YEARS OF FAITHFUL SERVICE TO SAN FRANCISCO INTERNATIONAL AIRPORT AND BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

BACKGROUND:

Mr. Larry Horn, Manager of the Security Access Office, is retiring from the City after thirty-three (33) years of service, all of which were served at the San Francisco International Airport.

In May 1977, Mr. Horn began his career with the San Francisco International Airport Police Department as a Patrol Officer. In 1985, he was assigned to the Dignitary Protection Unit which also included additional duties as the Federal Aviation Administration Liaison Officer.

In 1988, he was appointed to the position of Manager of the License and Permit Bureau which later became the Security Access Office. In 2008, he was recognized for his dedication and work performance and promoted.

MEMBERS, AIRPORT COMMISSION

June 15, 2010

Page 2

Mr. Horn has been a valued resource for the San Francisco International Airport. He has provided the Airport with a wealth of knowledge and experience overseeing the multi-faceted operation of the Security Access Office. Mr. Horn was instrumental in issuing over 18,000 Airport employee identification badges. After 9/11, he oversaw the rebadging of the entire Airport community within the 3 1/2 week time frame mandated by the FAA. Mr. Horn again complied with the time sensitive TSA mandated regulation requiring background checks. He continues to ensure that the Airport remains in compliance with all Transportation Security Administration Security Directives as it relates to the auditing and management of the ID badging process.

Mr. Horn was successful in updating and migrating all security and safety training from a video program format to a fully developed computer based training program enhancing training methods for security awareness for all Airport employees. Additionally, he has been instrumental in developing recently implemented software programs to include a robust Identity Management System that significantly enhances the ability to track all activities related to badging, security and safety training requirements.

Mr. Horn has led by example and has established excellent working relationships with the Airport, airlines, tenants, contractors and federal agencies. He has served the Airport well as a loyal and dedicated employee.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude to Mr. Larry Horn for a job well done and offers best wishes for a long and fruitful retirement.



John L. Martin
Airport Director

Prepared by: Tryg McCoy
Deputy Airport Director
Operations and Security

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION

LARRY HORN

- WHEREAS, Mr. Larry Horn was hired as a Patrol Officer with the San Francisco Airport Police Department on May 1977; and
- WHEREAS, Mr. Horn was assigned to the Dignitary Protection Unit in 1985 and served as a Federal Aviation Administration Liaison Officer; and
- WHEREAS, In 1988, Mr. Horn was promoted to Manager of the License and Permit Bureau, which later became the Security Access Office and has been employed with the San Francisco International Airport; and
- WHEREAS, Mr. Horn provided 33 years of service to the employees and tenants of San Francisco International Airport; and
- WHEREAS, Mr. Horn's dedication and commitment to the Security Access Office and the Airport Community resulted in improved security system programs and increased security awareness during his tenure; therefore, be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Mr. Horn for a job well done, and offers best wishes for a long and fruitful retirement; and, be it further
- RESOLVED, that the Airport Commission directs the Secretary to prepare a suitable copy of this resolution for presentation to Mr. Larry Horn.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
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TO: MEMBERS, AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution for Ms. Falesoa Manu

DIRECTOR'S RECOMMENDATION:

RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MS. FALESOA MANU FOR THIRTY-FIVE (35) YEARS OF FAITHFUL SERVICE TO THE CITY AND COUNTY OF SAN FRANCISCO, FIFTEEN (15) YEARS OF WHICH WERE SERVED AT THE SAN FRANCISCO INTERNATIONAL AIRPORT, AND BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

BACKGROUND:

Attached is a retirement resolution for Ms. Falesoa Manu.

Ms. Falesoa (Soa) Manu, Senior Clerk Typist, Security Access Office, is retiring from City service after thirty-five (35) years, fifteen years (15) of which were served at San Francisco International Airport.

Ms. Manu has over thirty-five (35) years of clerical and customer service experience. She began her career with the City and County of San Francisco Department of Human Resources Department in 1975. In October 1981, Ms. Manu came to the San Francisco International Airport's Human Resources Department as a 1202-Personnel Technician and later became a 1426 Senior Clerk. She was then transferred to DHR temporarily from March 1996 to June 1996, upon which she returned to SFO. In July 1996 Ms. Manu was reassigned to SFO Facilities Operations Maintenance Department where she worked for SFO Maintenance for eight (8) years before being transferred to the SFO License & Permit Bureau in 2003 where she has been a valued member of the team until her retirement in June 2010.

MEMBERS, AIRPORT COMMISSION

June 15, 2010

Page 2

She has provided the Airport with a wealth of knowledge and experience processing and issuing Airport identification badges for more than 18,000 Airport employees. Her contribution as a valued employee was very evident during her involvement in the Airport revalidation and rebadging and projects in compliance with TSA Airport Security requirements.

Ms. Manu has led by example and has assisted her co-workers in learning the complex task of security badge processing. She has served the Airport well as a loyal and admired employee and has been an inspiration to her co-workers as well as other Airport employees.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude to Ms. Manu for a job well done and offers its best wishes for the fullest measure of health and happiness for a long and fruitful retirement and future endeavors.

A handwritten signature in black ink, appearing to read 'JOHN L. MARTIN', written in a stylized, cursive-like font.

John L. Martin
Airport Director

Prepared by:

Tryg McCoy
Deputy Airport Director
Operations and Security

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION

FALESOA MANU

- WHEREAS, Ms. Falesoa Manu began her career with the City and County of San Francisco Department of Human Resources Department in 1975; and
- WHEREAS, Ms. Falesoa Manu was hired as a Senior Clerk Typist with the San Francisco International Airport Human Resources Department on October 21, 1981 and was later assigned to the Facilities Operations Maintenance Department in 1996; and
- WHEREAS, In July 2003, Ms. Manu transferred to the License and Permit Bureau which later became the Security Access Office and has been employed with the San Francisco International Airport for 35 years; and
- WHEREAS, Ms. Manu was instrumental in the rebadging of 18,000 Airport employees in the wake of 9-11 to ensure compliance with TSA Security Directive s; and
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Ms. Manu for a job well done, and offers best wishes for the fullest measures of health and happiness for a long and fruitful retirement; and, be it further
- RESOLVED, that the Airport Commission directs the Secretary to prepare a suitable copy of this resolution for presentation to Ms. Falesoa Manu

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
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MEMORANDUM

June 15, 2010

TO: Members, Airport Commission
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution for Ms. Cecelia Cordero

DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION THANKING MS. CECELIA CORDERO FOR TWENTY-SEVEN YEARS OF FAITHFUL SERVICE AND OFFERING BEST WISHES FOR A LONG AND HAPPY RETIREMENT.

Executive Summary

Ms. Cecelia Cordero, Executive Secretary II, is retiring after twenty-seven years of faithful service with the City and County of San Francisco, the last twenty years in the Business and Finance Division of San Francisco International Airport.

Background

Ms. Cordero began her career with the City on March 13, 1983 working for the City's General Services Agency – Purchasing. On June 4, 1990, she transferred to the Airport's Business and Finance Division and was promoted twice to her present position as Executive Secretary II.

Ms. Cordero has consistently been a dedicated, loyal and conscientious employee. She is well-respected by all and has been instrumental to the efficient administration of the Business and Finance Division.

Memo to Airport Commission

June 15, 2010

Page 2 of 2

The attached Resolution expresses the Airport's sincere appreciation and deep gratitude for Ms. Cordero's superb performance and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

I recommend adoption of the attached Resolution.

A handwritten signature in black ink, appearing to read "John L. Martin", with a long horizontal stroke extending to the right.

John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance Division

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION FOR MS. CECELIA CORDERO

WHEREAS, Ms. Cecelia Cordero began her career with the City and County of San Francisco on March 13, 1983 at the General Services Agency – Purchasing; and

WHEREAS, on June 4, 1990, Ms. Cordero transferred to San Francisco International Airport as a secretary in the Business and Finance Division; and

WHEREAS, Ms. Cordero was promoted on January 11, 1993 to Executive Secretary I; and

WHEREAS, on July 8, 1996, Ms Cordero was subsequently promoted to Executive Secretary II; and

WHEREAS, Ms. Cordero has consistently been a conscientious, dedicated and hard working employee held in high regard at the Airport; now, therefore, be it

RESOLVED, that the Airport Commission and its Director offer their heartfelt appreciation and deep gratitude to Ms. Cecelia Cordero for her twenty-seven years of dedicated service, of which twenty years were at the Airport; and, be it further resolved

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this Resolution for presentation to Ms. Cecelia Cordero.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

1. *Human evolution and the role of the environment*
2. *The evolution of the human brain*
3. *The evolution of human language*

4. *The evolution of human social behaviour*
5. *The evolution of human culture*

6. *The evolution of human technology*
7. *The evolution of human art*
8. *The evolution of human religion*

9. *The evolution of human morality*
10. *The evolution of human law*
11. *The evolution of human politics*

12. *The evolution of human economics*
13. *The evolution of human history*
14. *The evolution of human geography*

15. *The evolution of human biology*
16. *The evolution of human medicine*
17. *The evolution of human psychology*

18. *The evolution of human philosophy*
19. *The evolution of human science*
20. *The evolution of human art and literature*

21. *The evolution of human music*
22. *The evolution of human dance*
23. *The evolution of human sport*

24. *The evolution of human games*
25. *The evolution of human puzzles*
26. *The evolution of human riddles*

27. *The evolution of human jokes*
28. *The evolution of human myths*
29. *The evolution of human legends*

30. *The evolution of human stories*
31. *The evolution of human poems*
32. *The evolution of human songs*

33. *The evolution of human plays*
34. *The evolution of human movies*
35. *The evolution of human television*

36. *The evolution of human radio*
37. *The evolution of human internet*
38. *The evolution of human mobile phones*

39. *The evolution of human space exploration*
40. *The evolution of human cloning*
41. *The evolution of human genetic engineering*

MEMORANDUM

June 15, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

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TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution - Mr. Nianci Wei

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION THANKING MR. NIANCI WEI FOR TWENTY-TWO YEARS OF CITY SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.


Attached is the retirement resolution for Mr. Nianci Wei.

Mr. Nianci Wei, Airport Custodian, has retired from City service after twenty-two (22) years of service at San Francisco International Airport.

Mr. Nianci Wei has provided dependable and consistent service to help maintain a clean, safe, and secure facility through the years in which the Airport activated major new services including the International Terminal, the AirTrain System, and the Rental Car Facility.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director-Facilities

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 6

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION

MR. NIANCI WEI

WHEREAS, Mr. Nianci Wei began working at San Francisco International Airport as a custodian on November 23, 1987 and has provided admirable service to San Francisco International Airport, the travelling public and employees for more than twenty-two years; and

WHEREAS, Mr. Nianci Wei has proven to be both knowledgeable and experienced in the custodial field and has applied that skill and knowledge to the performance of his duties in the Custodial Section of the Airport; and

WHEREAS, Mr. Nianci Wei, during his tenure, has been an important member of the Airport's Custodial Section and has been a part of custodial operations at SFO during the activation of numerous San Francisco International Airport facilities, including the International Terminal, the AirTrain System and the Rental Car Center Facility; and

WHEREAS, Mr. Nianci Wei, by his dependable and consistent service, contributed to making San Francisco International Airport a clean, safe and secure facility; and

WHEREAS, Mr. Nianci Wei has retired from City service effective May 15, 2010; now, therefore be it

RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Nianci Wei for a job well done; offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further

RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Nianci Wei.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
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TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Retirement Resolution - Ms. Mei Juan Li

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS
RESOLUTION THANKING MS. MEI JUAN LI FOR TWENTY YEARS OF CITY
SERVICE AND TO OFFER BEST WISHES FOR A LONG AND FRUITFUL
RETIREMENT.

Attached is the retirement resolution for Ms. Mei Juan Li.

Ms. Mei Juan Li, Airport Custodian, has retired from City service after twenty (20) years
of service at San Francisco International Airport.

Ms. Mei Juan Li has provided dependable and consistent service to help maintain a clean,
safe, and secure facility through the years in which the Airport activated major new
services including the International Terminal, the AirTrain System, and the Rental Car
Facility.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for
a job well done and offers its best wishes for a long and fruitful retirement with the fullest
measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director-Facilities

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 7

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION

MS. MEI JUAN LI

- WHEREAS, Ms. Mei Juan Li began working at San Francisco International Airport as a custodian on July 23, 1990 and has provided admirable service to San Francisco International Airport, the travelling public and employees for twenty years; and
- WHEREAS, Ms. Mei Juan Li has proven to be both knowledgeable and experienced in the custodial field and has applied that skill and knowledge to the performance of her duties in the Custodial Section of the Airport; and
- WHEREAS, Ms. Mei Juan Li, during her tenure, has been an important member of the Airport's Custodial Section and has been a part of custodial operations at SFO during the activation of numerous San Francisco International Airport facilities, including the International Terminal, the AirTrain System and the Rental Car Center Facility; and
- WHEREAS, Ms. Mei Juan Li, by her dependable and consistent service, contributed to making San Francisco International Airport a clean, safe and secure facility; and
- WHEREAS, Ms. Mei Juan Li has retired from City service effective May 20, 2010; now, therefore be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Mei Li Juan for a job well done; offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Ms. Mei Juan Li.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

June 15, 2010

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TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution
Mr. Charlie Freas

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: RECOMMEND ADOPTION OF THIS RESOLUTION
THANKING MR. CHARLIE FREAS FOR ALMOST 18 YEARS OF FAITHFUL SERVICE AND
TO OFFER BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

Attached is a retirement resolution for Mr. Charlie Freas.

Mr. Charlie Freas, a Civil Engineer and Bay Pollution Prevention Program Manager, is retiring from the City and County of San Francisco after almost eighteen years of service at San Francisco International Airport.

Mr. Charlie Freas initially worked in the Civil Engineering Section for more than 13 years as a Civil Engineer and, in 2005, moved to the Utilities Section where Mr. Freas became Airport's Bay Pollution Prevention Program Manager.

Mr. Freas has been an invaluable member of our engineering team with his kindness to fellow coworkers, deep wealth of knowledge, and dedicated service. Mr. Freas is our O'Brien Award winner this year, which is Airport's highest recognition for employee excellence.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude for a job well done and offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness.

In view of the above, it is recommended that the resolution be adopted.


John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director/Facilities

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 8

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION
MR. CHARLIE FREAS

- WHEREAS, Mr. Charlie Freas has been employed by the City and County of San Francisco, since July 20, 1992, in the Facilities Division of the San Francisco International Airport for almost eighteen years; and
- WHEREAS, Mr. Charlie Freas, by his exemplary service, was awarded the 2010 William R. O'Brien Perpetual Award; and
- WHEREAS, Mr. Charlie Freas has served for 12 years as an Airport Captain for the City's Combined Charities Campaign and is also a dedicated member of the Airport's Safety Committee; and
- WHEREAS, Mr. Charlie Freas initially worked in the Civil Engineering Section for more than 13 years as a Civil Engineer on runway rubber removal, on call pavement repair, geotechnical consultant, pavement consultant, and various other civil engineering projects; and
- WHEREAS, Mr. Charlie Freas, since November 2005, moved to the Utilities Section and, for more than four years, worked as the Airport's Bay Pollution Prevention Program Manager where he updated and presented pollution prevention trainings to Airport and tenant staff; updated the Airport's Rules and Regulations (Section 1.8) to reflect current regulatory and operational requirements; prepared the Regional Water Quality Control Board's required Notice Of Intent for West of Bayshore construction activities; implemented the Airport's Fats, Oils, and Grease Program in Terminal 3 and International Terminal; and
- WHEREAS, Mr. Charlie Freas, will retire from City service effective June 25, 2010, now, therefore be it
- RESOLVED, that the Airport Commission by this action, expresses its sincere appreciation and deep gratitude to Mr. Charlie Freas for a job well done, offers its best wishes for a long and fruitful retirement with the fullest measure of health and happiness; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a suitable copy of this resolution for presentation to Mr. Charlie Freas.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: MEMBERS, AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution for Mr. Joseph Passanisi

DIRECTOR'S RECOMMENDATION:

RECOMMEND THE ADOPTION OF THIS RESOLUTION THANKING MR. JOSEPH PASSANISI FOR FIFTEEN (15) YEARS OF FAITHFUL SERVICE TO SAN FRANCISCO INTERNATIONAL AIRPORT AND BEST WISHES FOR A LONG AND FRUITFUL RETIREMENT.

BACKGROUND:

Attached is a retirement resolution for Mr. Joseph Passanisi.

Mr. Joseph Passanisi, Clerk Typist, Security Access Office, is retiring from City service after fifteen (15) years, all of which were served at San Francisco International Airport.

Mr. Passanisi has over 36 years of clerical and customer service experience. In 1971, Mr. Passanisi was employed by Pacific Gas and Electric Company as a Clerk Typist before beginning his career with the San Francisco International Airport as a Clerk Typist in the Human Resources Office in 1995. In 1997, he was transferred to the License and Permit Office which later became the Security Access Office where he retires in June 2010.

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

MEMBERS, AIRPORT COMMISSION

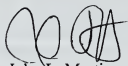
June 15, 2010

Page 2

Mr. Passanisi has been a dedicated employee for the San Francisco International Airport providing a wealth of knowledge and experience in the complex process of Airport security badge processing requirements for more than 18,000 Airport employees.

Mr. Passanisi has been an excellent team player and has provided valuable assistance to his co-workers which allowed them to excel and establish excellent relations between the Airport, airlines, tenants, contractors and government institutions. Mr. Passanisi has served the Airport well as a loyal and admired employee and been an inspiration to his co-workers as well as other Airport employees.

The attached resolution expresses the Airport's sincere appreciation and deep gratitude to Mr. Passanisi for a job well done and offers its best wishes for the fullest measure of health and happiness for a long and fruitful retirement and future endeavors.



John L. Martin
Airport Director

Prepared by:

Tryg McCoy
Deputy Airport Director
Operations and Security

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RETIREMENT RESOLUTION

JOSEPH PASSANISI

- WHEREAS, Mr. Joseph Passanisi was hired as a Clerk Typist with the Airport Human Resources Department on September 25, 1995; and
- WHEREAS, Mr. Passanisi was transferred to the License and Permit Bureau in July 1997, which later became the Security Access Office and has been employed with the San Francisco International Airport for 15 years; and
- WHEREAS, Mr. Passanisi was instrumental in the rebadging of 18,000 Airport employees in the wake of 9-11 to ensure compliance with TSA Security Directives
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Mr. Passanisi for a job well done, and offers best wishes for the fullest measures of health and happiness for a long and fruitful retirement; and, be it further
- RESOLVED, that the Airport Commission directs the Secretary to prepare a suitable copy of this resolution for presentation to Mr. Joseph Passanisi.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: Members, Airport Commission
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Retirement Resolution for Ms. Melba Maravilla

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION THANKING
MS. MELBA MARAVILLA FOR FOURTEEN YEARS OF FAITHFUL SERVICE AND
OFFERING BEST WISHES FOR A LONG AND HAPPY RETIREMENT

GAVIN NEWSOM
MAYOR

Executive Summary

LARRY MAZZOLA
PRESIDENT

Ms. Melba Maravilla, Executive Secretary II, is retiring after fourteen years of faithful service with the City and County of San Francisco, in the Finance Section of the Business and Finance Division of San Francisco International Airport.

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

Background

ELEANOR JOHNS
RICHARD J. GUGGENHIME


Ms. Maravilla began her career at the Airport on April 1, 1996 as a 1446 Secretary II on an as-needed basis, within two years was hired as a full-time 1450 Executive Secretary I, has received two promotions and is now concluding her career as a 1452 Executive Secretary II.

JOHN L. MARTIN
AIRPORT DIRECTOR

Ms. Maravilla has consistently been a dedicated, loyal and conscientious employee. She is well-liked by all and has helped ensure the efficient administration of the Finance Section within the Business and Finance Division.

The attached Resolution expresses the Airport's sincere appreciation and deep gratitude for Ms. Maravilla's dedication and offers its best wishes for a long and fruitful retirement with many exciting travels and adventures.

I recommend adoption of the attached Resolution.


John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance Division

Attachment

THIS PRINT COVERS CALENDAR ITEM NO. 10

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

RETIREMENT RESOLUTION FOR MS. MELBA MARAVILLA

- WHEREAS, Melba Maravilla has been employed by the City and County of San Francisco for fourteen years, all with the San Francisco international Airport; and,
- WHEREAS, Ms. Maravilla, began her career at the Airport as a 1446 Secretary II on an as-needed basis, and within two years was hired as a full-time 1450 Executive Secretary I, has received two promotions, and is now concluding her career as a 1452 Executive Secretary II; and,
- WHEREAS, during her years at the Airport, Ms. Maravilla has served the Finance Section of the Business & Finance Division and acquired an extensive knowledge of Airport financial management processes as well as the importance of the Airport Commission, the Mayor's Budget Office, the Controller's Office, airlines and other Airport tenants, and members of the financial community including rating agencies, bond insurers and underwriters; and
- WHEREAS, Ms. Maravilla, throughout her years of service, has provided high quality secretarial and administrative support encompassing matters that were at times complex and demanding; and,
- WHEREAS, in her role at the Airport, Ms. Maravilla brought with her strong interpersonal skills and interacted with her co-workers in a cheerful, positive manner; and,
- WHEREAS, Ms. Maravilla has shown her dedication to her work and exhibited professionalism during her tenure at the Airport; now, therefore, be it
- RESOLVED, that the Airport Commission, by this action, expresses its sincere appreciation and deep gratitude to Ms. Melba Maravilla for her contribution to the Airport throughout the years and wishes her the fullest measure of health and happiness in retirement; and, be it further
- RESOLVED, that the Airport Commission directs the Commission Secretary to prepare a copy of this resolution for presentation to Ms. Melba Maravilla.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenhime

FROM: Airport Director

SUBJECT: Award of Airport Contract No. 8823
Domestic Terminal Garage Concrete Deck Resurfacing

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION AWARDDING AIRPORT CONTRACT NO. 8823, DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, SCHEMBRI CONSTRUCTION, IN THE AMOUNT OF \$2,765,870.00.

The Domestic Terminal Garage 5th Level roof concrete deck, built in the mid 1970s, is in need of resurfacing. This project replaces concrete slabs joints, repairs, and resurfaces the 5th level concrete deck to stop water leakage onto the lower levels and to prevent further damages to the deck structure. This contract will procure a contractor to perform this resurfacing work.

The Commission approved this project for bid call pursuant to Resolution No. 10-0056 on February 18, 2010.

The Engineer's construction estimate is \$2,789,400.00. The contract duration is two hundred (200) consecutive calendar days.

Eleven bids were received on March 31, 2010, as follows:

THIS PRINT COVERS CALENDAR ITEM NO. 11

Airport Commission
Award of Airport Contract No. 8823
June 15, 2010
Page 2 of 3

<u>Contractor</u>	<u>Bid Amount</u>	<u>Discount Discount Claimed by Contractor</u>	<u>Amount After Discount Claimed</u>
1. Rainbow Waterproofing	\$2,236,101.00	0%	\$2,236,101.00
2. Schembri Construction	\$2,765,870.00	10%	\$2,489,283.00
3. Alpha Restoration	\$2,729,820.00	0%	\$2,729,820.00
4. Ashron Construction	\$2,769,415.00	0%	\$2,769,415.00
5. Design-Build Solutions	\$2,821,232.94	0%	\$2,821,232.94
6. Angelus Waterproofing	\$3,000,700.00	0%	\$3,000,700.00
7. Huey Construction	\$3,448,468.65	10%	\$3,103,621.79
8. John Rohrer Contracting	\$3,333,741.00	0%	\$3,333,741.00
9. Pioneer Construction	\$3,740,150.00	10%	\$3,366,135.00
10. IMR Construcion	\$3,493,770.00	0%	\$3,493,770.00
11. Western Roofing	\$3,968,436.00	0%	\$3,968,436.00

Rainbow Waterproofing, the lowest bidder, requested that its bid be withdrawn because it made a tabulation error of \$558,588.31 in completing its bid form. Because the error resulted from a mistake in completing the form and was not due to an error in judgment or carelessness in inspecting the work or in reading the specifications, Airport staff, with the recommendation of the City Attorney's Office, allowed Rainbow Waterproofing to withdraw its bid pursuant to California Public Contract Code section 5101. Schembri Construction, therefore, because it is allowed a 10% bid preference as an LBE contractor, is the apparent low, responsive, responsible bidder on the project.

The LBE subcontractor participation goal for this contract is 6%. Schembri Construction, has committed to 6.5% LBE participation of the base bid amount, and is in compliance with the LBE participation requirements.

The following is the list of subcontractors submitted by Schembri Construction:

<u>Subcontractor</u>	<u>Type of Work</u>	<u>Subcontracting Amount</u>	<u>LBE (%)</u>
1. FD Thomas	Elastomeric Coating Concrete prep & Demo	\$ 2,000,000.00	0%
2. Western Gravel & Roofing Supply Company	Roofing Coating Material Supplier	\$ 300,000.00 (\$ 180,000.00) Applies	6.5%
Total		<u>\$ 2,300,000.00</u>	6.5%

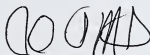
Alpha Restoration (AR), the next lowest bidder, filed a bid protest, claiming primarily, that Schembri Construction (SC) did not meet the 6% LBE goal because SC incorrectly relied upon receiving 60% credit for using Western Gravel and Roofing (WGR) as a supplier. AR argued that SC should only receive 5% LBE credit for WGR because WGR is acting as a broker only in this contract. Under the HRC regulations, brokers are entitled to only

5% credit, not the 60% credit granted to suppliers. Airport staff, San Francisco Human Rights Commission staff and the City's Attorney's Office reviewed the protest and determined that AR was interpreting the HRC regulations too narrowly. Those regulations allow, in general, that if a company purchases, stocks, and distributes or sells the materials, supplies, articles or equipment of the general character described by the specifications it can be deemed a supplier. In this case, WGR is in the business of roofing supplies and will be purchasing, taking possession of, storing, and delivering to the job site the specific materials called for in the specifications. As such, it is operating as a supplier and entitled to the 60% credit that Schembri claimed. It is of no matter that the contractor did not have to go through WGR to obtain the materials or that WGR has not historically stored materials called for in this contract, which are issues that AR also raised in its protest.

Airport staff, the Human Rights Commission, and the City Attorney's Office, therefore, have determined that Schembri Construction is the apparent low bidder, meets the requirements for this contract, and is eligible for award of this contract.

In order to expedite administration of this contract, it is requested that the Commission approve an additional \$200,000.00 for Type I Modifications, and authorize the Director to approve Type I Modifications, to accept the work upon completion, to make final payment, and to approve non-contested subcontractor substitutions, all in accordance with Commission's established procedures.

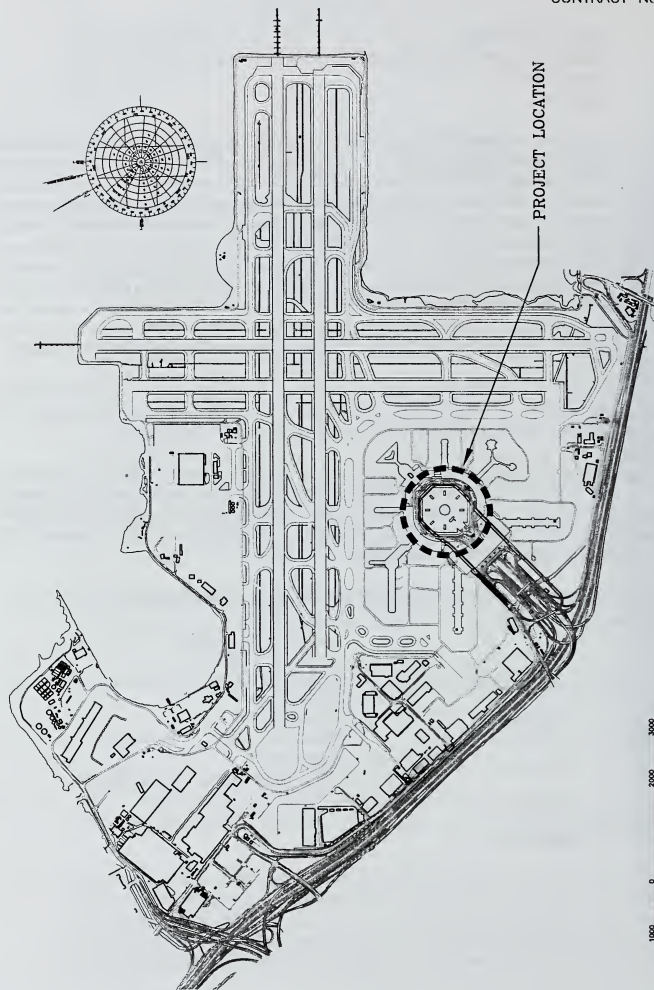
In view of the foregoing, it is recommended that the enclosed resolution be approved.



John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director/Facilities

Enclosures



SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director

GRAPHICAL SCALE (FEET)
Prepared by Facilities Division
Jackson Wong - Chief Operating Officer
Feb. 16, 2010

AIRPORT CONTRACT No. 8823
DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

AWARD OF AIRPORT CONTRACT NO. 8823
DOMESTIC TERMINAL GARAGE CONCRETE DECK RESURFACING

- WHEREAS, the Domestic Terminal Garage 5th Level concrete deck needs resurfacing to stop water leaks to the lower levels and prevent further damages to the deck structure; and
- WHEREAS, this contract will resurface the 5th Level concrete deck; and
- WHEREAS, this contract was approved by the Commission for bid pursuant to Resolution No. 10-0056 on February 18, 2010; and
- WHEREAS, eleven bids were received on March 31, 2010; and
- WHEREAS, this contract has a 6% LBE participation goal, and the contractor has committed 6.5% LBE participation; and
- WHEREAS, Schembri Construction, is eligible for award of this contract as the lowest responsive, responsible bidder; now, therefore, be it
- RESOLVED, that the Commission hereby awards Airport Contract No. 8823 to Schembri Construction, in the amount of \$2,765,870.00; and, be it further
- RESOLVED, that the Commission approves an additional \$200,000.00 for Type I Modifications, and authorizes the Director to approve Type I Modifications, to accept the work upon completion, to make final payment, and to approve non-contested subcontractor substitutions, all in accordance with Commission's established procedures.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



MEMORANDUM

June 15, 2010

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
 www.flysfo.com

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

FROM: Airport Director

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

SUBJECT: Airport Contract No. 8547
 Central Plant High Temperature Water System Improvements
 Approval of Modification No. 1

GAVIN NEWSOM
 MAYOR

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO
 ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
 AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: ADOPT A RESOLUTION APPROVING MODIFICATION NO.1 FOR AIRPORT CONTRACT NO. 8547, CENTRAL PLANT HIGH TEMPERATURE WATER SYSTEM IMPROVEMENTS WITH GALLIERA, INC., D.B.A. TRICO CONSTRUCTION, A CERTIFIED LBE, IN AN AMOUNT NOT TO EXCEED \$800,000.00, FOR A TOTAL CONTRACT AMOUNT OF \$2,666,667.00.

Transmitted herewith for your approval is a proposed resolution to approve Modification No. 1 to Contract No. 8547, Central Plant High Temperature Water System Improvements.

The purpose of this project is to replace two of the Airport's four high temperature hot water boilers, one of which is operationally inefficient and has exceeded its functional life and the second which has already been decommissioned. The new boilers will be replaced by the most modern and most efficient models which also meet the impending stricter Bay Area Air Quality Management District (BAAQMD) emissions requirements.

The two new boilers were purchased and manufactured under Emergency Airport Contract No. 8907. Simultaneously, the construction contract to install the boilers was being pushed through an accelerated design, bid, and award process in order to have a contract in place to install the boilers when they arrived at the Airport. Due to unanticipated field conditions and the accelerated design schedule, construction and commissioning costs were greater than could be forecast at the time of bidding. Further, new BAAQMD regulations requiring stricter emission limits requires upgrades in the Energy Management Control System (EMCS) in order to meet the requirements, maximize the efficiency of the boilers, and complete this contract. The remaining work to be performed on this contract will be done during the summer months to minimize any impact on the Terminals and to be prepared for next winter.

Airport Commission
Airport Contract No. 8547
June 15, 2010
Page 2

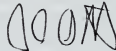
Airport Contract No. 8547 was awarded to Trico Construction, Inc., by the Airport Commission pursuant to Resolution No. 09-0140 adopted on June 2, 2009.

The LBE Subcontracting goal for this contract is 7%. Trico Construction has committed to 7.1% LBE participation which will extend into this additional work.

Payment for this additional work will be by negotiated price, or by force account, all as provided by the contract documents, in an amount not to exceed \$800,000.00.

The original contract amount was \$1,866,667.00, (including the approved Type I contingency budget of \$150,000.00). The revised contract amount, including Modification No. 1 would be \$2,666,667.00.

In view of the foregoing, it is recommended that the enclosed resolution be approved.

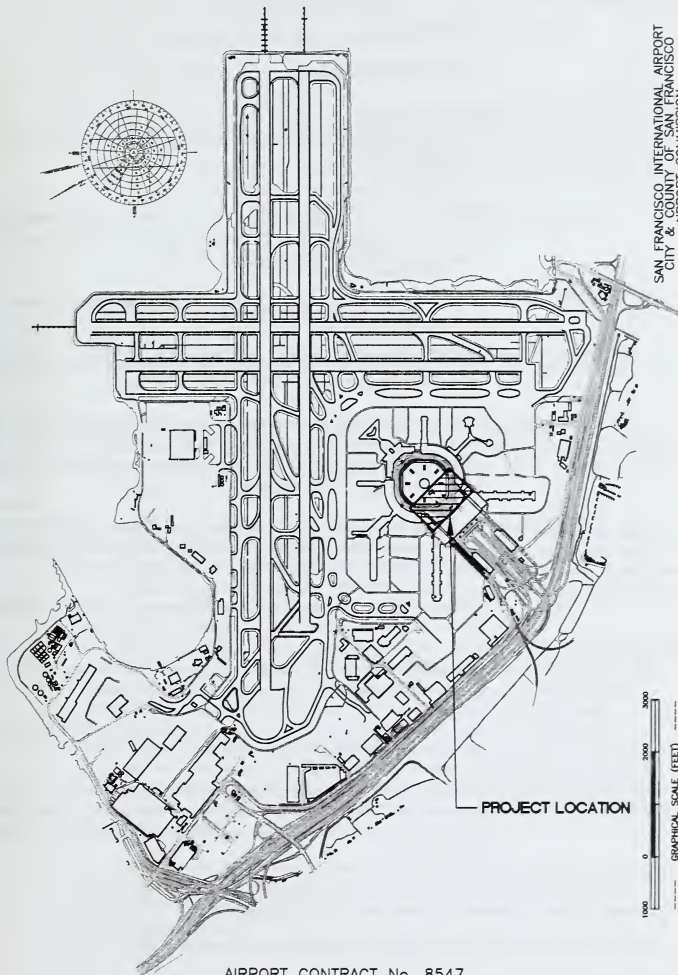


John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director/Facilities

Enclosures

SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director



AIRPORT CONTRACT No. 8547
CENTRAL PLANT HIGH TEMPERATURE WATER
SYSTEM IMPROVEMENTS

1000 0 2000 3000
GRAPHICAL SCALE (FEET)

Prepared by: Facilities
Jackson Wong - Acting Deputy Airport Director
March 2007

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AIRPORT CONTRACT NO. 8547

CENTRAL PLANT HIGH TEMPERATURE WATER SYSTEM IMPROVEMENTS

APPROVAL OF MODIFICATION NO. 1

- WHEREAS, on June 2, 2009, pursuant to Resolution No. 09-0140, the Commission approved the award of Airport Contract No. 8547, Central Plant High Temperature Water System Improvements; and
- WHEREAS, the total contract bid and construction contingency amount approved by the Commission was \$1,866,667.00; and
- WHEREAS, the two new boilers being installed were purchased and manufactured under the emergency Airport Contract No. 8907; and
- WHEREAS, due to unanticipated field conditions and the accelerated design, bid, award process necessary to have a construction contract in place to install the boilers, construction and commissioning costs were greater than could be forecast at the time of bidding; and
- WHEREAS, due to new Bay Area Air Quality Management District emissions limits it is necessary to modify Central Plant energy management control system to meet the new limit requirements and maximize efficiency; and
- WHEREAS, additional construction work is needed to complete the installation of the second boiler and the final commissioning of both boilers; and
- WHEREAS, payment for the additional work will be by negotiated price or by force account, all as provided by the contract documents; and
- WHEREAS, the cost for this additional work is not to exceed \$800,000.00, increasing the contract amount to \$2,666,667.00; now, therefore, be it
- RESOLVED, that this Commission hereby approves Modification No. 1 to Airport Contract No. 8547, Central Plant High Temperature Water System Improvements to Trico Construction, Inc., in an amount not to exceed \$800,000.00.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
 www.flysfo.com

TO: MEMBERS, AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Approve Contract No. 8995 for Federal Legislative Advocacy Services with Smith, Dawson & Andrews as the result of a Request-for-Proposals process.

DIRECTOR'S RECOMMENDATION: APPROVE CONTRACT NO. 8995 TO PROVIDE FEDERAL LEGISLATIVE ADVOCACY SERVICES TO SMITH, DAWSON & ANDREWS FOR \$180,000 A YEAR AS A RESULT OF A REQUEST FOR PROPOSAL PROCESS.

Airport Commission Resolution 10-0066 authorized staff to issue a Request for Proposals (RFP) for Federal Legislative Advocacy Services. Staff issued this RFP on April 1, 2010 and received two (2) proposals on May 3, 2010 from The Washington Progress Group and Smith, Dawson & Andrews. Both firms met the minimum qualifications as required in the RFP.

Staff convened a three-member panel to evaluate and score the proposals and found Smith, Dawson & Andrews to be the top-rated firm. There was no protest of this process. Smith, Dawson & Andrews has agreed to the terms of the contract at \$180,000 per year, as budgeted for by Airport Governmental Affairs staff.

Smith, Dawson & Andrews has represented the Airport's interest in Washington, D.C. as part of their current contract with the Airport since 2004. This proposed contract would have an original term of five years. In addition, the City shall have two (2) two-year options to extend, which the Commission may exercise in its sole, absolute discretion.

As you know, the Airport has routinely contracted with an advocacy firm to function as the liaison between SFO and Congress, the Administration and regulatory agencies on relevant legislation, safety and security mandates, as well as federal funding opportunities.

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

GAVIN NEWSOM
 MAYOR

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

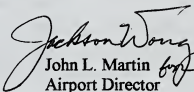
CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIMER

JOHN L. MARTIN
 AIRPORT DIRECTOR

I recommend that the Commission approve this new Federal Legislative Advocacy contract with Smith, Dawson & Andrews.


John L. Martin
Airport Director

Prepared by: Cathy Widener

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**APPROVE NEW FEDERAL LEGISLATIVE ADVOCACY CONTRACT
WITH SMITH, DAWSON & ANDREWS.**

- WHEREAS,** the Airport has made use of its current federal legislative advocacy contract to provide legislative monitoring, outreach to members of Congress, tracking of security mandates and identification of federal funding opportunities in Washington D.C. since 2004; and
- WHEREAS,** the national emphasis on aviation security, along with ongoing mandates from the Transportation Security Administration as well as SFO's leadership in implementing new aviation technologies and the building of a new Air Traffic Control Tower in partnership with the Federal Aviation Administration and Congress, require increased interaction on the Airport's behalf; and
- WHEREAS,** Airport Commission Resolution 10-0066 authorized staff to issue a Request for Proposals (RFP) for Federal Legislative Advocacy Services; and
- WHEREAS,** the Airport issued an RFP on April 1, 2010 and received two (2) proposals on May 3, 2010; and
- WHEREAS,** a three-member panel evaluated and scored the proposals and ranked Smith, Dawson & Andrews the highest scoring firm; and
- WHEREAS,** Smith, Dawson and Andrews meets all the minimum qualifications set forth in the RFP and has agreed to the terms of the contract for \$180,000 per year to be paid monthly at \$15,000 per month; therefore, be it
- RESOLVED,** that this Commission hereby approves the new contract with Smith, Dawson and Andrews for an initial term of five years, with two (2) two-year options to extend at the sole discretion of the Airport Commission.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 15, 2010

P.O. Box 8097
 San Francisco, CA 94128
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 Fax 650.821.5005
 www.flysfo.com

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Authorize Airport Director to Enter into Lease Discussions with Trux Airline Cargo Services, and if Successful, Submit Lease to Board of Supervisors and Mayor for Approval and Seek Waiver of Administrative Code Requirement

DIRECTOR'S RECOMMENDATION: ADOPT THE ACCOMPANYING RESOLUTION AUTHORIZING THE AIRPORT DIRECTOR OR HIS DESIGNEE TO NEGOTIATE A LEASE WITH TRUX AIRLINE CARGO SERVICES UNDER THE PROPOSED TRUX LEASE TERMS DESCRIBED IN THIS MEMORANDUM, AND IF NEGOTIATIONS ARE SUCCESSFUL, THEN SUBMIT THE NEGOTIATED LEASE TO THE BOARD OF SUPERVISORS AND THE MAYOR FOR APPROVAL BY SEEKING A WAIVER OF THE AIRPORT COMMISSION COMPETITIVE LEASING REQUIREMENT UNDER ADMINISTRATIVE CODE SECTION 2A.173.

Executive Summary

On January 10, 2001, Korean Airlines initiated Lease No. L00-211 with the San Francisco International Airport ("Airport"), a five-year lease for their cargo operations at North Field Cargo Building 900, on Plot 50. At the end of the lease term, Korean Airlines notified the Airport that it would not request an exercise of their five-year option and have remained as a holdover tenant in accordance with the Lease. Recently, the Airport received a request from Korean Airlines that they have selected Trux Airline Cargo Services ("Trux") to continue as their third-party cargo service provider and requested that the Airport execute a direct lease with Trux at Building 900.

Trux, a third-party cargo handling local minority-owned firm, has expressed a willingness to enter into a lease for cargo warehouse and office space, as shown on the attached Exhibit A, to conduct its integrated cargo operation. Trux is also the only SFO cargo handler who has 100% of their business at this Airport. The proposed lease terms are described below. In order to execute a direct concession lease between the Airport and Trux, this Commission must authorize the Airport Director to enter into lease negotiations with Trux that are consistent with the proposed lease terms, described below. If successful, the Airport may submit the negotiated lease for approval to the Board of Supervisors and the Mayor by waiving, through the adoption of an ordinance, this Commission's competitive leasing requirement under Administrative Code Section 2A.173.

Background

In 2000, the Airport completed construction of this section of Building 900, also known as North Field Cargo Building, located in the North Field Cargo Area. Pursuant to Airport Commission Resolution No. 00-0211 and Board of Supervisors' approval, Korean Airlines entered into a lease for 18,500 square feet of cargo warehouse space and 1,200 square feet of office space in Building 900, both of which were in shell condition ("Korean Lease"). Korean Airlines constructed all tenant improvements at its sole cost. Korean Airlines has used Trux as their third-party cargo handler service provider since their commencement of service to San Francisco in 1994:

The Korean Lease was for five (5) years with a five (5) year option, commencing in 2001. Korean Airlines chose not to exercise its option to extend the term and has remained on the premises as a holdover tenant under the lease terms. The Korean Lease currently generates an annual rent of \$536,654 based on a rate of \$26.62 per square foot per year and an annual cost of \$12,240 (\$1,020 per month) for employee parking. The Korean Lease expired on January 9, 2006 and went into holdover status.

Recently, Korean Airlines has notified the Airport that i) it no longer wishes to be a holdover tenant and ii) it requests that the Airport enter into a direct lease with Trux at Building 900 so that Trux can continue to serve as their third-party handler. Trux is a cargo service provider that has operated at the Airport since the 1980's. Trux is a fully certified firm in accordance with the Airport Quality Standards Program to provide these services to airlines at the Airport.

It is the Airport's policy to allow airline tenants to perform an internal competitive bid process to select a third-party cargo handler that the airlines will directly contract with for those services. The Airport is not a part of that selection process nor is it a party to the airline third-party cargo handler contract. Upon notification by the airlines of whom it has selected to be its third-party cargo handler, the Airport will enter into a revocable permit with the third-party cargo handler.

Here, Airport staff believes a lease with Trux will better serve the needs of the parties by leasing to a local minority-owned business, guaranteeing no interruption in service, continuity of use at Building 900, and meeting the needs of Korean Airlines, a valued airline tenant. A lease with Trux follows the policy directive of the Board of Supervisors established in Board Resolution No. 139-07, which states "the Airport will ensure that there are full and equitable opportunities available to minority, women, and local businesses to the leasing of cargo handling space . . .".

Proposal

The Airport is amenable to Korean Airlines' request; however, to implement the request Airport staff seeks the following approval from this Commission:

1. The authorization for the Airport Director or his designee to enter into lease negotiations with Trux under the "Proposed Trux Lease Terms" described below.
2. If the lease negotiations are successful under the Proposed Trux Lease Terms, Airport staff will submit the lease to the Board of Supervisors and Mayor for approval by seeking a waiver of the Administrative Code requirement that this Commission award concession or other leases pursuant to a competitive selection process. If the lease negotiations are unsuccessful, then the Airport will not forward the lease for approval.

The above waiver is necessary because under Administrative Code Section 2A.173, this Commission has the limited authority to execute certain types of leases without the necessity for competitive bidding; such as tenants engaged in air transportation, for the provision of utility services to the public, or with another governmental agency. Further, this Commission has the right, *subject to the competitive selection process*, to award a concession lease to the highest ranked bidder or proposer (emphasis added). The lease contemplated with Trux for third-party handling services is a concession lease, thus under Administrative Code Section 2A.173, it must be awarded pursuant to a competitive selection process. However, this Commission can forego that competitive selection requirement and directly approve the Trux lease if the Board of Supervisors and the Mayor approve the lease through the adoption of an ordinance. The ordinance will expressly waive this Commission's competitive selection process under the Administrative Code.

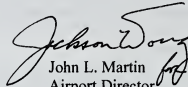
3. This Commission authorizes the Airport Director or his designee to negotiate a lease under the following Proposed Trux Lease Terms:

- a. **Approved Use:** Integrated air cargo related business including receiving, delivering, dispatching, processing, handling, and storage of air cargo and mail.
- b. **Premises:** Approximately 18,500 square feet of cargo warehouse space and 1,200 square feet of office space, inclusive of related truck dock positions at Building 900. The Non-Exclusive Areas are:
 - One Hardstand
 - ULD/GSE Storage Area
 - Employee Vehicle Parking
- c. **Term:** Five (5) years.
- d. **Option to Extend:** One (1) five-year option to extend at the tenant's discretion.
- e. **Commencement Date:** Upon approval by City.
- f. **Annual Rent:** \$25.77 per square foot for an annual rental rate, based on total square footage, of \$494,784.
- g. **Rent Adjustment:** By annual CPI adjustment, including an adjustment in each year of the option term, if applicable.
- h. **Services and Utilities:** At tenant's sole expense.
- i. **Parking:** Provided on site for the necessary number of employee parking spaces at the employee parking rate per Airport Rates and Charges.
- j. **Maintenance:** The Airport will maintain the base building infrastructure and building systems to a point of connection. The tenant will maintain all tenant improvements and all other systems or equipment located in the Premises.

Trux will be fully compliant with all City Regulations, including the City's Equal Benefits Ordinance, Minimum Compensation, and the Health Care Accountability Ordinances.

Recommendation

I recommend adoption of the accompanying Resolution authorizing the Airport Director or his designee to negotiate a lease with Trux Airline Cargo Services under the Proposed Trux Lease Terms described in this memorandum, and if negotiations are successful, then submit the negotiated lease to the Board of Supervisors and the Mayor for approval by seeking a waiver of the Airport Commission competitive leasing requirement under Administrative Code Section 2A.173 and approval under Charter Section 9.118.


John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business & Finance

Attachment



CARGO BUILDING 900

KEY PLAN

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE AIRPORT DIRECTOR OR HIS DESIGNEE TO NEGOTIATE A LEASE WITH TRUX AIRLINE CARGO SERVICES UNDER THE PROPOSED TRUX LEASE TERMS DESCRIBED IN THIS MEMORANDUM, AND IF NEGOTIATIONS ARE SUCCESSFUL, THEN SUBMIT THE NEGOTIATED LEASE TO THE BOARD OF SUPERVISORS AND THE MAYOR FOR APPROVAL BY SEEKING A WAIVER OF THE AIRPORT COMMISSION COMPETITIVE LEASING REQUIREMENT UNDER ADMINISTRATIVE CODE SECTION 2A.173.

- WHEREAS, Trux Airline Cargo Services, a California Corporation ("Trux") is a Quality Standards Program certified local service provider to Korean Airlines in Building 900 in the North Field Cargo Area pursuant to Lease L00-0211 with Korean Airlines since 2000; and
- WHEREAS, Lease No. L00-0211 expired on January 20, 2006 and Korean Airlines continued to occupy the premises as a holdover tenant; and
- WHEREAS, Korean Airlines has selected Trux to continue as its service provider; and
- WHEREAS, Korean Airlines has requested the premises be leased directly to Trux and Airport staff wants to ensure no interruption in service, continuity of use at Building 900, leasing to a local business, and meeting the needs of the parties; and
- WHEREAS, the annual rent will be based upon a rental rate of \$25.77 per square foot per year; now, therefore, be it
- RESOLVED, that a lease with Trux Airline Cargo Services, a local minority-owned firm, follows the policy directive established by the San Francisco Board of Supervisors in Resolution No. 139-07, which states "the Airport will ensure that there are full and equitable opportunities available to minority, women, and local businesses to the leasing of cargo handling space . . ."; and, be it further
- RESOLVED, that the Airport Commission hereby approves and authorizes the Airport Director or his designee to negotiate a lease with Trux Airline Cargo Services under the Proposed Trux Lease Terms of five (5) years, plus a five (5) year option for approximately 18,500 square feet of cargo warehouse space and 1,200 square feet of office space in Building 900, plus employee parking, and as more specifically described in the memorandum on file with the Commission Secretary; and, be it further
- RESOLVED, that if negotiations are successful, the Airport Commission hereby directs the Commission Secretary to forward the negotiated Lease to the Board of Supervisors and the Mayor for approval of the Lease with Trux Airline Cargo Services, a California Corporation by seeking a waiver of the Airport Commission competitive leasing requirement under Administrative Code Section 2A.173 and pursuant to Section 9.118 of the Charter of the City and County of San Francisco.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: Members, Airport Commission
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Airport Parking Professional Services Agreement – Exercise First One-Year Option to Extend Term

DIRECTOR'S RECOMMENDATION: ADOPT RESOLUTION TO EXERCISE THE FIRST ONE-YEAR OPTION TO EXTEND THE TERM OF THE PROFESSIONAL SERVICES AGREEMENT WITH NEW SOUTH PARKING – CALIFORNIA, FOR THE MANAGEMENT AND OPERATION OF THE AIRPORT'S PUBLIC AND EMPLOYEE PARKING FACILITIES.

Executive Summary

The initial three-year term of the Professional Services Agreement (the "Agreement") between the Airport and New South Parking – California ("NSP") for the management and operation of the Airport's public and employee parking facilities expires on June 30, 2010. The Agreement provides for two one-year extensions of the term, exercisable at the sole discretion of the Commission. The Airport is satisfied with services provided by NSP and recommends that the term of the Agreement be extended for another year at a guaranteed maximum price of \$17,169,621.

Background

By Resolution No. 07-0003, adopted January 16, 2007, the Commission awarded the Agreement to NSP. The initial term of the Agreement is for three (3) years, which became effective July 1, 2007 and expires on June 30, 2010. Compensation for the services provided under the Agreement is based on reimbursable expenses plus a management fee, with a guaranteed maximum price (GMP) for the initial three-year term of \$48,287,442. The Agreement allows the term to be extended for two (2) one-year periods, exercisable at the sole discretion of the Commission.

THIS PRINT COVERS CALENDAR ITEM NO. 15

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

Proposal

NSP has successfully managed and operated the Airport's public and employee parking facilities according to the provisions of the Agreement and has communicated its desire to continue to provide such services. The Airport is satisfied with NSP's performance and desires to extend the term of the Agreement for an additional year.

Compensation for the first option year include reimbursable expenses of \$16,983,621 and a management fee of \$186,000, for a total GMP of \$17,169,621; a 2.7% increase from the current contract year's GMP. The expense increase is driven primarily from the following:

- Previously negotiated wage and benefit increases for two existing labor agreements with Teamsters Local 665.
- Increase in the scope of security services with the addition of a dedicated - security guard at Long Term Parking to provide 24/7 monitoring of the facility's security cameras, and the placement of security guards at Courtyard 3 upon the opening of T-2.

NSP's management fee for the Agreement remains unchanged from the current contract year amount of \$186,000, representing only 1.08% of the total GMP.

Recommendation

I recommend adoption of the attached resolution that exercises the first one-year option to extend the term of the Professional Services Agreement with New South Parking - California, at a guaranteed maximum price of \$17,169,621, with a commencement date of July 1, 2010.


John L. Martin
Airport Director

Prepared by:

Leo Fermin
Deputy Airport Director
Business and Finance

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

RESOLUTION TO EXERCISE THE FIRST ONE-YEAR OPTION TO EXTEND THE TERM OF THE PROFESSIONAL SERVICES AGREEMENT, WITH NEW SOUTH PARKING – CALIFORNIA, FOR THE MANAGEMENT AND OPERATION OF THE AIRPORT'S PUBLIC AND EMPLOYEE PARKING FACILITIES.

- WHEREAS,** the Airport Commission, under Resolution No.07-0003, awarded a Professional Service Agreement for the management and operation of its Public & Employee Parking Facilities (Agreement) to New South Parking-California; and
- WHEREAS,** the initial term of this Agreement is for a period of three years, commencing on July 1, 2007 and ending on June 30, 2010, at a guaranteed maximum price of \$48,287,442; and
- WHEREAS,** the Agreement allows the term to be extended for two one-year periods, exercisable at the sole discretion of the Commission; and
- WHEREAS,** the performance of New South Parking – California throughout the initial term of the Agreement has been satisfactory; and
- WHEREAS,** Staff negotiated an annual budget for the first option year with New South Parking - California, for a guaranteed maximum price of \$17,169,621, and;
- WHEREAS,** this Commission desires to have New South Parking-California continue to manage and operate the Airport's public and employee parking facilities under this Agreement; now, therefore, be it
- RESOLVED,** that this Commission hereby exercises its option to extend the term of the Professional Services Agreement with New South Parking – California for the management and operations of the Airport's public and employee parking facilities for the first option year commencing July 1, 2010 at a guaranteed maximum price of \$17,169,621.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



SFO
P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

MEMORANDUM

June 15, 2010

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Award of Airport Contract No. 8843 for the Supply, Delivery
and Installation of a Satellite Communications System

DIRECTOR'S RECOMMENDATION:

**ADOPT RESOLUTION AWARDING AIRPORT CONTRACT NO. 8843 TO
CYBERWATCH COMMUNICATION INC. FOR THE SUPPLY, DELIVERY
AND INSTALLATION OF A SATELLITE COMMUNICATION SYSTEM IN
AN AMOUNT NOT-TO-EXCEED ONE-HUNDRED ELEVEN THOUSAND,
TWO HUNDRED AND FIFTY DOLLARS (\$111,250.00).**

Background:

On September 16, 2008, by Resolution No. 08-0176, the Commission authorized staff to issue a Request for Proposals (RFP) for the supply, delivery and installation of a satellite communication system, and to conduct negotiations with the highest-ranked qualified firm. Chapter 14B requirements concerning subcontracting goals were waived for this contract by the Human Rights Commission on May 9, 2008.

On December 29, 2008, the RFP announcement was made in nationwide professional journals and specific invitations were sent to six west coast vendors. On January 14, 2009, the Airport held a mandatory pre-proposal conference for all interested parties. The Airport received two proposals and determined that both met the minimum qualifications set forth in the RFP. On March 6, 2009, the Airport convened a three-member Selection Panel to review and score the written proposals in accordance with the criteria stated in the RFP.

Based on the Selection Panel's review of the proposals and interviews, the total scores for the top ranking firms are as follows:

<u>Firm</u>	<u>Total Points</u>
Cyberwatch Communication Inc.	603
Remote Satellite Systems International	615

The Airport entered into contract negotiations with the highest-ranked firm, Remote Satellite Systems International, but was unable to reach agreement on Terms and Conditions and negotiations were terminated. Pursuant to the Airport Commission's Resolution No. 10-0009 of 12 January 2010, the Airport entered into negotiations with the next highest-ranked firm, Cyberwatch Communications Inc., and has reached agreement on Terms and Conditions.

Notification of intent to award this contract was sent to all parties on May 27, 2010 and the Airport did not receive any protests within the required response period.

This contract will provide for the procurement, installation, activation and annual air time service plan of a satellite based communication system to equip emergency responders with an improved capability to protect the travelling public and employees during times of crisis or disaster.

Recommendation:

I recommend that the Commission approve this resolution and award Contract No. 8843, to Cyberwatch Communications Inc., for the supply, delivery and installation of a satellite communication system at San Francisco International Airport for a period of one year in an amount not-to-exceed \$111,250.



John L. Martin
Airport Director

Prepared by: Tryg McCoy
Deputy Airport Director
Operations & Security

Attachment

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

**AWARD OF AIRPORT CONTRACT NO. 8843 TO CYBERWATCH
COMMUNICATION INC. FOR THE SUPPLY, DELIVERY AND INSTALLATION
OF A SATELLITE COMMUNICATION SYSTEM**

- WHEREAS, this contract will install a satellite based communication system and provide emergency responders with an improved capability to provide for the safety of the travelling public and employees during times of crisis and disaster; and,
- WHEREAS, this contract is part of the Airport's overall improvement of its emergency response capability for acts of terrorism, accidents or natural disaster by providing layered and redundant communications for the management of such incidents; and,
- WHEREAS, Human Rights Commission has waived LBE participation goals for this contract and Airport staff have reviewed the responses of the Request for Proposal and determined that Cyberwatch Communication Inc. is eligible for award of this contract; now, therefore, be it
- RESOLVED, that the Commission hereby awards Airport Contract No. 8843 to Cyberwatch Communications Inc. for the supply, delivery and installation of a satellite communication system, in an amount not-to-exceed \$111,250.00 for a term of one calendar year beginning no later than July 01, 2010.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part outlines the specific procedures for recording transactions, including the use of standardized forms and the requirement for double-checking entries to prevent errors.

3. The third part addresses the role of the accounting department in monitoring and reporting on the organization's financial health. It highlights the need for regular reviews and the timely submission of reports to the board of directors.

4. The fourth part discusses the importance of maintaining up-to-date financial statements and the impact of these statements on the organization's overall performance and reputation.

5. The fifth part provides a detailed overview of the organization's budgeting process, including the identification of key financial goals and the allocation of resources to achieve them.

6. The sixth part describes the various methods used to track and analyze the organization's financial data, including the use of spreadsheets and specialized accounting software.

7. The seventh part discusses the importance of maintaining accurate records of all transactions and activities, which is essential for ensuring transparency and accountability in the organization's operations.

8. The eighth part outlines the specific procedures for recording transactions, including the use of standardized forms and the requirement for double-checking entries to prevent errors.

9. The ninth part addresses the role of the accounting department in monitoring and reporting on the organization's financial health, emphasizing the need for regular reviews and the timely submission of reports to the board of directors.

10. The tenth part discusses the importance of maintaining up-to-date financial statements and the impact of these statements on the organization's overall performance and reputation.

15

San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
 www.flysfo.com

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Airport Contract No. 8791
 Professional Engineering Services - Pavement Consultant
 Request for Qualifications and Proposals

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

GAVIN NEWSOM

MAYOR

LARRY MAZZOLA

PRESIDENT

LINDA S. CRAYTON

VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: APPROVE THE SCOPE, BUDGET, AND SCHEDULE FOR AIRPORT CONTRACT NO. 8791, PROFESSIONAL ENGINEERING SERVICES - PAVEMENT CONSULTANT, AND AUTHORIZE THE DIRECTOR TO REQUEST FOR QUALIFICATIONS AND PROPOSALS.

Enclosed for your approval is a proposed resolution approving the scope, budget, and schedule for Airport Contract No. 8791, Professional Engineering Services - Pavement Consultant, and authorizing the Airport Director to request for qualifications and proposals.

The purpose of this contract is to procure a consultant to perform on an as-needed basis, expert analyses, expert witness, material testing, design, and recommendations for unique pavement problems. This is necessary to avoid the lengthy process of advertising, selecting, and processing a contract with a consultant when an urgent situation requires such services.

As-needed contracts for professional engineering services are authorized by section 6.64 of Chapter 6 of the San Francisco Administrative Code. Pursuant to that section, the as-needed contractor will perform work under this contract on a task order basis. No task order will exceed \$400,000 individually or cumulatively for any one project. The total contract budget is \$700,000. The contract duration is five years, but no task order will be issued after three years from the date of award of contract.

In view of the above, it is recommended that the proposed resolution be approved.



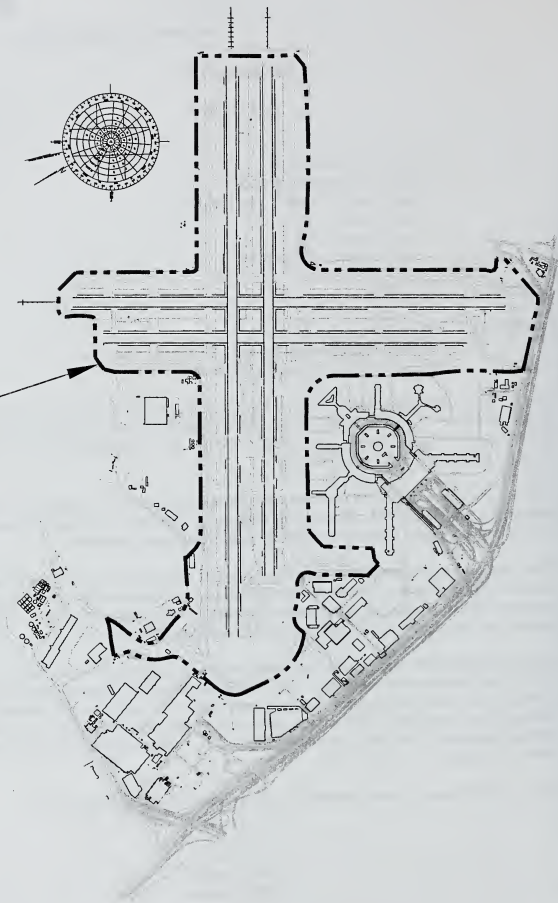
John L. Martin
 Airport Director

Prepared by: Jackson Wong
 Acting Deputy Airport Director, Facilities

Enclosure

THIS PRINT COVERS CALENDAR ITEM NO. 17

PROJECT LOCATION



SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director

1000 0 2000 3000
GRAPHICAL SCALE (FEET)
Prepared by: Facilities
Jackson Wong - Chief Operating Officer
JUNE 2010

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AIRPORT CONTRACT NO. 8791
PROFESSIONAL ENGINEERING SERVICES - PAVEMENT CONSULTANT
REQUEST FOR QUALIFICATIONS AND PROPOSALS

- WHEREAS, the Airport needs an as-needed Pavement Consultant contract to provide professional services for expert analyses, expert witness, material testing, design, and recommendations for unique pavement problems; and
- WHEREAS, this is necessary to avoid the lengthy process of advertising, selecting, and processing a contract with a new consultant when an urgent situation requires such services; now, therefore, be it
- RESOLVED, that the Commission hereby approves the scope, budget, and schedule of Airport Contract No. 8791, Professional Engineering Services –Pavement Consultant, and authorizes the Airport Director to request for qualifications and proposals.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

P.O. Box 8097
 San Francisco, CA 94128
 Tel 650.821.5000
 Fax 650.821.5005
 www.flysfo.com

MEMORANDUM

June 15, 2010

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Caryl Ito
 Hon. Eleanor Johns
 Hon. Richard J. Guggenheim

AIRPORT
 COMMISSION
 CITY AND COUNTY
 OF SAN FRANCISCO

FROM: Airport Director

GAVIN NEWSOM
 MAYOR

SUBJECT: Terminal 2 Specialty Store Lease

LARRY MAZZOLA
 PRESIDENT

LINDA S. CRAYTON
 VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
 AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: (1) RESCIND AWARD OF THE
 TERMINAL 2 SPECIALTY STORE LEASE TO CHARLES CHOCOLATES,
 INC., AND, (2) APPROVE THE PROPOSED MINIMUM QUALIFICATIONS
 AND LEASE SPECIFICATIONS, AND AUTHORIZE STAFF TO COMMENCE A
 NEW REQUEST FOR PROPOSAL FOR THE SAME

Executive Summary

On February 18, 2010, the Airport Commission ("Commission") awarded the Terminal 2 Specialty Store Lease ("Lease") to Charles Chocolates, Inc. The Board of Supervisors approved the award on April 27, 2010. On May 18, 2010, Charles Chocolates, Inc. notified the Airport that due to financial difficulties they would not be able to proceed with the execution of the Lease. Staff recommends rescinding the award to Charles Chocolates, Inc. and commencing a new Request for Proposal Process for the Terminal 2 Specialty Store Lease.

Background

On February 18, 2010, the Commission adopted Resolution No. 10-0042, approving the award of the Terminal 2 Specialty Store Lease to Charles Chocolates, Inc. and, on April 27, 2010 the Board of Supervisors adopted Resolution No. 187-10 ratifying the award.

On May 18, 2010, Charles Chocolates, Inc. informed the Airport that they were unable to continue with the execution of the Lease due to financial difficulties.

Proposal

Staff proposes rescinding the Terminal 2 Specialty Store Lease award to Charles Chocolates, Inc. and commencing a new selection process for the Terminal 2 Specialty Store Lease. The following highlights staff's recommendations:

- Reject all proposals to the RFP authorized on February 18, 2010.
- Discontinue the activity to finalize Lease No. 10-0042 with Charles Chocolates, Inc.
- Undergo a new Request for Proposal process.
- Maintain all business terms for the Lease as previously approved by the Commission and outlined in **Attachment 1**.

Please see Attachment 1 of this staff report for a complete set of the proposed minimum qualification requirements and lease specifications.

Recommendation

I recommend adoption of the attached resolution rescinding the award to Charles Chocolates, Inc. and authorizing staff to commence the selection process for the Terminal 2 Specialty Store Lease through a Request for Proposal process.



John E. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachments

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

(1) RESCISSION OF THE TERMINAL 2 SPECIALTY STORE LEASE AWARD TO CHARLES CHOCOLATES, INC., AND (2) AUTHORIZATION FOR STAFF TO RE-ISSUE REQUEST FOR PROPOSALS, AND CONDUCT AN INFORMATIONAL CONFERENCE FOR THE TERMINAL 2 SPECIALTY STORE LEASE

- WHEREAS**, by Resolution No. 10-0042, adopted February 18, 2010, the Airport Commission awarded the Terminal 2 Specialty Store Lease to Charles Chocolates, Inc. ("Lease"); and
- WHEREAS**, by Resolution No. 187-10, adopted April 27, 2010, the Board of Supervisors ratified the award of the Lease; and
- WHEREAS**, Charles Chocolates, Inc. is unable to execute the Lease due to financial difficulties; and
- WHEREAS**, staff recommends rescinding the award to Charles Chocolates, Inc. and commencing a new Request for Proposal process for Terminal 2 Specialty Store Lease under the terms set forth in Attachment 1 to the memorandum on file with the Commission Secretary; now, therefore be it
- RESOLVED**, that the Airport Commission rescinds the award of the Terminal 2 Specialty Store Lease to Charles Chocolates, Inc.; and, be it further
- RESOLVED**, that the Airport Commission rejects all proposals to the Request for Proposals authorized on February 18, 2010; and, be it further
- RESOLVED**, that the Airport Commission authorizes the commencement of the selection process for the Terminal 2 Specialty Store Lease under the terms and conditions set forth in Attachment 1.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

Attachment 1

Terminal 2 Specialty Store Lease

PROPOSED MINIMUM QUALIFICATION REQUIREMENTS	
Experience:	<ul style="list-style-type: none"> • Proposer must have a minimum of three years within the past five years ("qualifying years") in the ownership or management of a business specializing in the specialty retail concept proposed by proposer. • Proposers may be newly formed entities (e.g., limited liability companies, joint ventures, corporations) provided that 51% of the principals of the corporation or other legal entity that is the Proposer or its managing members satisfy the Minimum Qualification Requirements.
Gross Sales:	<ul style="list-style-type: none"> • Said business must have achieved gross sales of at least \$500,000 during each qualifying year.

PROPOSED MINIMUM ACCEPTABLE FINANCIAL OFFER AND BOND AMOUNT	
Minimum Acceptable Proposal Amount:	\$135,000.00
Proposal Bond Amount:	\$33,750.00

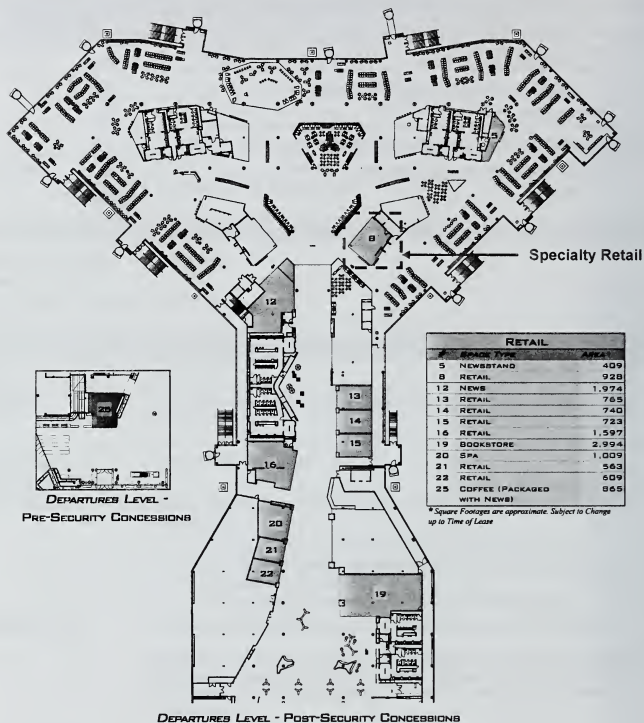
PROPOSED LEASE SPECIFICATIONS	
Term:	Seven (7) years
Premises:	One facility comprised of approximately 928 square feet depicted as Space No. 8 on Exhibit A
Rent During Construction Period:	16% of Gross Revenues
Annual Rent:	<p>The annual rent shall be the greater of the MAG or the following tiered percent rent:</p> <ul style="list-style-type: none"> • 12% of Gross Revenues achieved up to \$500,000.00; plus • 14% of Gross Revenues achieved from \$500,000.01 up to and including \$1,000,000; plus • 16% of Gross Revenues achieved over \$1,000,000.00.
Permitted Uses:	<p>Tenant shall display and sell, on a non-exclusive basis, the following:</p> <p><u>Required:</u> This space is intended for the operation of a specialty retail store with merchandise reflective of the concept proposed by the successful proposer(s), excluding technology & electronics, travel & accessories and regional gifts.</p> <p>(To be further refined based on Tenant's proposal)</p>

Attachment 1

Terminal 2 Specialty Store Lease

EVALUATION AND SELECTION CRITERIA	
Criteria	Scoring Weight
Concept and Site Visit	30
Design Intention and Capital Investment	20
Business Plan	20
Customer Service and Quality Control	20
Minimum Annual Proposed Rent	10
TOTAL	100

Attachment 2
TERMINAL 2 RETAIL PROGRAM



RETAIL LOCATIONS
 SAN FRANCISCO INTERNATIONAL AIRPORT
 TERMINAL 2/ BOARDING AREA D RENOVATION



SEPTEMBER, 2009

MEMORANDUM

June 15, 2010

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheim

FROM: Airport Director

SUBJECT: Approval of the Revised Lease Specifications, Minimum Qualifications, and Proposal Requirements, and Authorization to Accept Proposals for the International Terminal Museum/Gallery Store Lease

DIRECTOR'S RECOMMENDATION: APPROVE THE REVISED LEASE SPECIFICATIONS, MINIMUM QUALIFICATIONS, AND PROPOSAL REQUIREMENTS, AND AUTHORIZE STAFF TO ACCEPT PROPOSALS FOR THE INTERNATIONAL TERMINAL MUSEUM/GALLERY STORE LEASE

Executive Summary

On May 19, 2010, the Airport hosted an informational conference with interested parties to comment on the Lease and Request for Proposals, including the Lease specifications, the minimum qualifications, and proposal requirements (collectively, the "Lease Proposal Documents"). After reviewing the comments and recommendations from the interested parties, Airport staff is now recommending revisions to certain business terms contained in the Lease Proposal Documents.

Background

On April 6, 2010, the Airport Commission ("Commission") adopted Resolution No. 10-0149 authorizing staff to conduct an informational conference to obtain comments from interested parties as to the proposed Lease Proposal Document.

The Lease proposed a term of seven years, and a minimum proposal amount of \$135,000.00, which would be the successful Proposer's Minimum Annual Guarantee ("MAG") for the first year of the Lease. The premises comprise approximately 2,282 square feet in the main hall of the International Terminal. The proposed concept for the Lease is a museum or gallery store.

The Airport hosted the informational conference on May 19, 2010. The attendees included the following companies (collectively, the "Interested Parties"):

- Avila Retail
- Pacific Gateway Concessions

During the conference, staff solicited comments from the Interested Parties regarding the Lease Proposal Documents.

Set forth below is 1) a summary (in underline text) of suggested changes to the Lease Proposal Documents from the Interested Parties, and 2) staff's response and recommendation.

1. Redefine the 2,282 square foot space into two separate stores, with approximately 1,500 square feet as a Museum/Gallery Store and the remaining square feet as either an Open-Concept specialty store or Support Space. Upon review, staff recommends maintaining the current Lease specifications.
2. Lower the MAG. Staff concurs and agrees to lower the minimum acceptable proposal amount to \$125,000.00.
3. Amend the "term of the Lease." Staff agrees and recommends revising the term to be ten (10) years.
4. Revise the required minimum investment amount. Staff concurs and will revise the requirement to reflect this change.
5. Extend the due date beyond July 14th. Staff agrees and will extend the proposal submittal deadline to August 11, 2010.

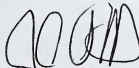
A detailed narrative of the questions and recommendations submitted by the interested parties are included as Attachment 1.

Additionally, staff would like to revise the evaluation criteria to reflect the most recent standardized scoring weights and categories. These revisions, along with the revised business terms are set forth in Attachment 2.

Recommendation

I recommend adoption of the attached resolution approving the revised minimum qualification requirements and lease specifications, as listed on Attachment 2 to this staff report, and authorizing staff to accept proposals for the International Terminal Museum/Gallery Store Lease.

Staff will seek Commission approval for the award of the International Terminal Museum/Gallery Store Lease to the apparent successful proposer.

A handwritten signature in black ink, appearing to read 'JLM', is positioned above the printed name and title.

John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

Attachments

ATTACHMENT 1

INTERNATIONAL TERMINAL MUSEUM / GALLERY STORE LEASE

ITEM	INTERESTED PARTIES' RECOMMENDATIONS	STAFF RECOMMENDATION
Premises	Would the city consider redefining the 2282 square foot space into two separate stores with approximately 1,500 square feet as a Museum/Gallery Store and the remaining square feet as either an Open-Concept specialty store or Support Space?	Retain current specifications.
MAG	<ul style="list-style-type: none"> • Would the city consider lowering the minimum MAG to \$90,000.00? • Can the MAG be lowered to \$125,000.00? 	Staff concurs. The Minimum Acceptable Proposal Amount is revised to \$125,000.00.
Term	<ul style="list-style-type: none"> • Would the city consider amending the lease to include two one-year options at the end of seven years? • We would like to recommend the terms of the lease to be changed to 10 years. 	Staff concurs. The term of lease is revised to ten (10) years.
Minimum Investment	Would the city consider revising the language to read "The required minimum investment amount shall be \$350.00 or an amount necessary to comply with the Concession Guidelines and receive DRC approval?"	Staff concurs. The requirements is revised to read: "The required minimum investment amount shall be \$350.00 or an amount necessary to comply with the Concession Guidelines and receive DRC approval."
Proposal Submittal Deadline:	<ul style="list-style-type: none"> • We like the RFP response deadline to be extended at least to the end of July but would like it to be 2 months after the issuance of RFP • Would the city consider extending the due date beyond July 14th? 	Staff concurs. The Proposal Submittal Deadline is revised to August 11, 2010.
Misc.	In the RFP there are 2 different numbers given for square footage: 2,282 and 2,182. Which is the correct number?	The square footage is 2,282.

ATTACHMENT 2
INTERNATIONAL TERMINAL MUSEUM / GALLERY STORE LEASE

PROPOSED MINIMUM QUALIFICATION REQUIREMENTS	
Concept:	Museum and/or gallery store
Minimum Acceptable Proposal Amount:	\$125,000.00
Proposal Bond Amount:	\$62,500.00
Minimum Qualification Requirements:	<ul style="list-style-type: none"> ▪ Proposer must have a minimum of three (3) years within the past five (5) years ("qualifying years") in the ownership or management of a retail business specializing sale of museum and/or gallery merchandise. Proposers may be newly formed entities (e.g., limited liability companies, joint ventures, corporations) provided that the corporation or other legal entity that is the Proposer or its managing members satisfies the minimum qualification requirements. ▪ Said retail business of proposer must have achieved combined gross retail merchandise sales of at least \$500,000.00 per qualifying year.

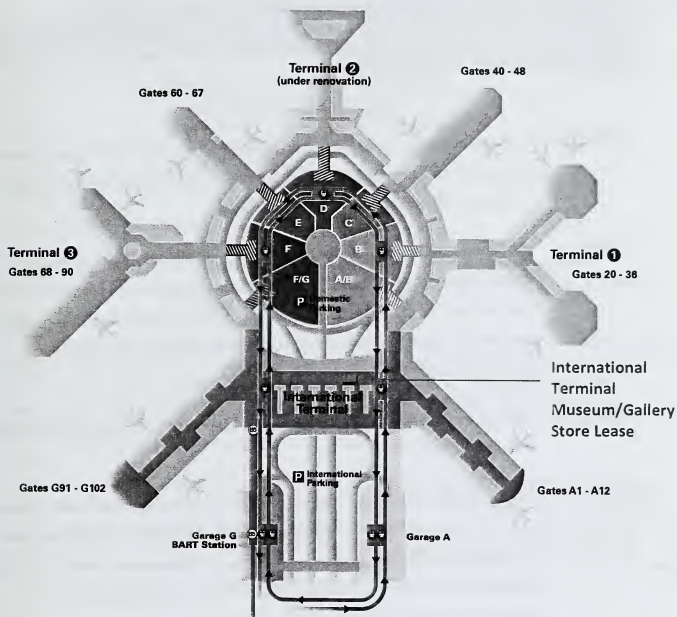
PROPOSED LEASE SPECIFICATIONS	
Premises:	Approximately 2,282 square feet in the International Terminal Building
Term:	Ten (10) years, commencing on the rent commencement date.
Annual Rent:	Per Lease Year, the base rent shall be the higher of the minimum annual guarantee ("MAG") or 10% of gross revenues.
Construction Period:	Ninety (90) days from turnover of Premises
Rent During Construction Period:	20% of Gross Revenues
Security Deposit Amount:	One-half of current MAG
Minimum Improvement Amount:	\$350.00 per square foot or an amount satisfactory to meet the requirements of the Design Review Committee and the Tenant Design Guidelines.

ATTACHMENT 2
INTERNATIONAL TERMINAL MUSEUM / GALLERY STORE LEASE

Required Uses:	<p>Tenant shall display and sell, on a non-exclusive basis, the following:</p> <p><u>Required:</u> Merchandise product categories relevant to fine arts museums and their exhibitions, and high quality merchandise reflective of the museum, such as:</p> <ul style="list-style-type: none"> • Museum logo apparel • Museum logo ties, scarves, tote bags • Exhibition related merchandise • Jewelry • Calendars • Workspace merchandise such as pens, paperweights, organizers • House wares such as ceramic/porcelain plates, bowls, jugs, mugs, placemats, drinkware, etc. • Children's items such as toys and games • Books • Art for the home and office <p>[To be further refined based on Tenant's proposal.]</p>
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RECOMMENDED EVALUATION AND SELECTION CRITERIA	
Criteria	Scoring Weight
Proposed Concept	30
Design Intention and Capital Investment	20
Business Plan	20
Customer Service and Quality Control	20
Minimum Annual Guarantee	10
Total Possible Points	100

**INTERNATIONAL TERMINAL MUSEUM / GALLERY STORE LEASE
Premises**



AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

APPROVAL OF THE REVISED LEASE SPECIFICATIONS, MINIMUM QUALIFICATIONS, AND PROPOSAL REQUIREMENTS, AND AUTHORIZATION FOR STAFF TO ACCEPT PROPOSALS FOR THE INTERNATIONAL TERMINAL MUSEUM/GALLERY STORE LEASE

WHEREAS, by Resolution No. 10-0149, adopted April 6, 2010, the Airport Commission authorized staff to conduct an informational conference for the International Terminal Museum/Gallery Store Lease; and

WHEREAS, staff conducted an informational conference on May 19, 2010, in which interested parties provided comments and suggestions to the proposed International Terminal Museum/Gallery Store Lease and the related proposal documents, including the lease specifications, minimum qualifications, and proposal requirements; and

WHEREAS, staff reviewed the comments and suggestions submitted by the interested parties; now, therefore be it

RESOLVED, that the Airport Commission approves the revised lease specifications, minimum qualifications, and proposal requirements to be contained in the Request for Proposals, as set forth in Attachment 2 in the staff report on file with the Airport Commission Secretary, and authorizes staff to accept proposals for the International Terminal Museum/Gallery Store Lease.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: MEMBERS, AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Authorization to Accept and Expend Federal Grant Funds for
Continuation of Noise Insulation Program (Grant Offer No. AIP-03-06-
0221-50)

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHEIMER

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: AUTHORIZE THE AIRPORT DIRECTOR TO ACCEPT AND EXPEND THE GRANT OFFER FROM THE FEDERAL AVIATION ADMINISTRATION (FAA) IN AN INITIAL AMOUNT OF \$1,500,000 FOR CONTINUATION OF THE NOISE INSULATION PROGRAM, AS WELL AS ADDITIONAL GRANT FUNDS THAT MAY BE OFFERED PURSUANT TO SUBSEQUENT AMENDMENTS TO THE GRANT OFFER.

The Airport has filed an application to seek Federal Aviation Administration (FAA) funding for continuation of the Airport's Noise Insulation Program (NIP). The Airport expects to receive an FAA Grant Offer initially in the amount of \$1,500,000 to cover 80% of the cost to provide acoustical treatment for 65 uninsulated dwellings in the current noise contour map. This Grant Offer may be amended to increase the grant funds as appropriate to cover 80% of the cost to treat additional dwellings.

Background Information

The State of California Noise Standard for Airports (Title 21 of the California Administrative Code) requires airports to eliminate incompatible land uses in the noise impact area unless the airport receives a variance. Since the 1980s, the Airport implemented the NIP to eliminate incompatible land uses. The Airport has obtained aviation easements, insulated dwellings and other eligible structures, and/or made genuine efforts toward this. Through these efforts, the Airport has met all the referenced Title 21 requirements.

Previous NIP phases were managed by the surrounding communities and San Mateo County. The Airport is now managing additional work related to the NIP directly.

Scope of Work


Upcoming work will involve insulation of homes that were not treated in previous NIP phases (because owners did not participate), and those homes were subsequently sold to new owners who now want their properties insulated. The homes will be considered if they are located within the noise contour map or are part of contiguous neighborhoods partially within this contour. Based on the 2008 4th Quarter contour map, staff has identified a total of 510 homes that have not been insulated because the owner previously refused the Airport's offer of insulation, or otherwise did not respond to the offer. Of these, 122 have new owners and can therefore be considered eligible for insulation at this time. The number of eligible dwellings is expected to increase as more homes not previously insulated are sold to new owners, and as those owners choose to participate in the program. SFO plans to divide this additional work into at least two phases.

- The initial phase will involve acoustical treatment of up to 65 homes, at a total cost of about \$1,875,000. FAA grants of \$1,500,000 will be available for this initial phase (80% of the cost), through the forthcoming Grant Offer No. AIP-03-06-0221-50. The balance of \$375,000 will be covered with SFO's capital funds.
- The second phase and any subsequent phases will involve acoustical treatment of the remaining eligible dwellings sold to new owners and located inside the then-most current noise contour map. The cost of each subsequent phase will be determined at the time, depending on the number of homes to be insulated. It is anticipated that the FAA Grant Offer will be amended, increasing the grant funds as appropriate to cover 80% of the cost to treat these additional dwellings.

Recommendation

Upon receipt by the Airport of the FAA Grant Offer, the attached resolution authorizes the Director to: 1) accept and expend the Grant Offer in the amount of \$1,500,000 for the first phase of the additional noise insulation work; and, 2) accept and expend any additional amounts that may be offered by the FAA, pursuant to subsequent amendments to the Grant Offer.

I recommend that the Commission adopt the attached resolution.



John L. Martin
Airport Director

Prepared by: Leo Fermin
Deputy Airport Director
Business and Finance

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. _____

AUTHORIZATION TO ACCEPT AND EXPEND GRANT FUNDS FROM THE FEDERAL
AVIATION ADMINISTRATION (FAA) FOR ADDITIONAL WORK RELATED TO THE NOISE
INSULATION PROGRAM

- WHEREAS, the Director has filed a grant application to seek Federal Aviation Administration (FAA) funding for continuation of the Airport's Noise Insulation Program (NIP); and,
- WHEREAS, additional work related to the NIP will involve insulation of homes located within the current noise contour map or are part of contiguous neighborhoods partially within this contour, that were not treated in previous phases of the NIP (because owners did not participate), and those homes were subsequently sold to new owners who now want their properties insulated; and,
- WHEREAS, a total of 510 homes not previously insulated have been identified inside the most current noise contour map, and of this total, 122 homes have new owners and can therefore be considered eligible for insulation at this time; and,
- WHEREAS, the Airport plans to divide this additional NIP work in at least two phases, whereby the initial phase will involve acoustical treatment of up to 65 dwellings, at a total cost of approximately \$1,875,000, with 80% of this cost to be covered with FAA grants of \$1,500,000, awarded through Grant Offer No. AIP-03-06-0221-50; and,
- WHEREAS, the subsequent phases will involve acoustical treatment of the remaining dwellings sold to new owners and located inside the most current noise contour maps; and,
- WHEREAS, the FAA Grant Offer may be amended, increasing the grant funds as appropriate to cover 80% of the cost to treat additional dwellings included in the subsequent phases; and,
- WHEREAS, the Airport will receive a FAA Grant Offer initially in the amount of \$1,500,000 for the first phase; now, therefore be it,
- RESOLVED, that, upon receipt by the Airport of FAA Grant Offer No. AIP-03-06-0221-50 for the first phase of the additional noise insulation work, the Airport Commission hereby authorizes the Director to accept and expend the grant funds in said Grant Offer; and be it further
- RESOLVED, that the Airport Commission hereby authorizes the Director to accept and expend such additional amounts as may be offered by the FAA, pursuant to subsequent amendments to the Grant Offer.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



San Francisco International Airport

MEMORANDUM

June 15, 2010

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenheimer

FROM: Airport Director

SUBJECT: Bid Call for Airport Contract No. 8561
High Mast Lighting Replacement

AIRPORT
COMMISSION

CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIMER

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: APPROVE THE SCOPE, BUDGET, AND SCHEDULE FOR AIRPORT CONTRACT NO. 8561, HIGH MAST LIGHTING REPLACEMENT, AND AUTHORIZE THE DIRECTOR TO CALL FOR BIDS WHEN READY.

Enclosed for your approval is a proposed resolution approving the scope, budget, and schedule for Airport Contract No. 8561, High Mast Lighting Replacement, and authorizing the Director to call for bids when ready.

The existing high mast lights around the terminals except at Boarding Areas 'A', 'D', and 'G' are more than 25 years old and are near the end of their functional life. This project will replace the existing high mast lights with more efficient lighting and provide additional lighting around the terminals where needed.

The project's construction budget is \$1,700,000.00, and contract duration is two hundred ten (210) consecutive calendar days.

In view of the foregoing, it is recommended that the resolution be approved.

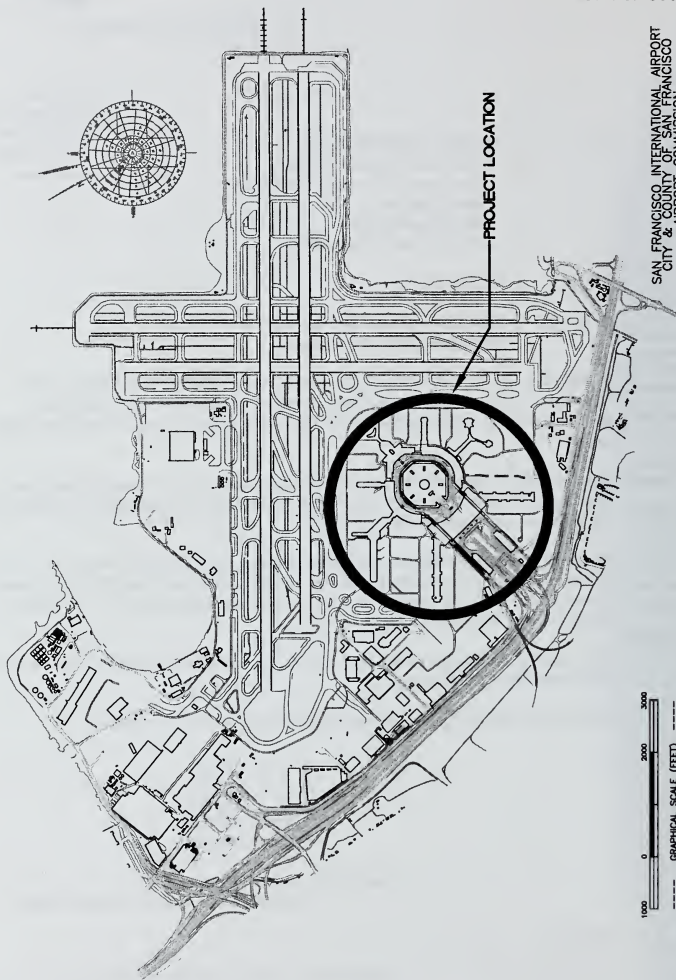


John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director-Facilities

Enclosures

THIS PRINT COVERS CALENDAR ITEM NO. 21



SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director

AIRPORT CONTRACT No. 8561
HIGH MAST LIGHTING REPLACEMENT

Prepared by: Facilities
Jackson Wong - Acting Deputy Director
March 2007

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

BID CALL FOR AIRPORT CONTRACT NO. 8561
HIGH MAST LIGHTING REPLACEMENT

- WHEREAS, The existing high mast lights around the terminals except at Boarding Areas 'A', 'D', and 'G' are more than 25 years old and are near the end of their functional life; and
- WHEREAS, this project will replace the existing high mast lights with more efficient lighting and provide additional lighting around the terminals where needed; and
- WHEREAS, the construction budget is \$1,700,000.00; and
- WHEREAS, the estimated contract duration is two hundred ten (210) consecutive calendar days; now, therefore, be it
- RESOLVED, that the Commission approves the scope, budget, and schedule for Airport Contract No. 8561, High Mast Lighting Replacement, and authorizes the Director to call for bids when ready.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary



MEMORANDUM

June 15, 2010

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton,
Hon. Caryl Ito
Hon. Eleanor Johns
Hon. Richard J. Guggenhime

FROM: Airport Director

SUBJECT: Bid Call for Airport Contract No. 8599
Terminal 1 Energy Efficient Lighting Improvements

AIRPORT
COMMISSION
CITY AND COUNTY
OF SAN FRANCISCO

GAVIN NEWSOM
MAYOR

LARRY MAZZOLA
PRESIDENT

LINDA S. CRAYTON
VICE PRESIDENT

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN
AIRPORT DIRECTOR

DIRECTOR'S RECOMMENDATION: ADOPT A RESOLUTION TO APPROVE THE SCOPE, BUDGET, AND SCHEDULE FOR AIRPORT CONTRACT NO. 8599, TERMINAL 1 ENERGY EFFICIENT LIGHTING IMPROVEMENTS, AND AUTHORIZE THE DIRECTOR TO CALL FOR BIDS WHEN READY.

Transmitted herewith for your approval is a proposed resolution to approve the scope, budget, and schedule for Airport Contract No. 8599, Terminal 1 Energy Efficient Lighting Improvements, and to authorize the Director to call for bids when ready.

The SFPUC, working with Airport staff, has completed a comprehensive energy audit of Airport facilities. In the report, the audit acknowledged the work done to date by the Airport to upgrade the existing domestic terminal lighting with new energy efficient lighting and identified the remaining lighting to be upgraded. The lighting upgrades to be included in this contract will save energy, ensure reliability, and enhance passenger comfort in the terminal.

This contract will replace the remaining aging and inefficient lighting fixtures with improved energy efficient lighting in Terminal 1 Departure and Arrival Levels and various locations in the domestic terminals. Upon completion, the contract will have replaced over 5,000 light fixtures with new energy efficient fixtures, saving over \$225,000 in yearly energy savings.

Airport Commission
Bid Call for Airport Contract No. 8599
June 15, 2010
Page 2

The construction budget is \$1,500,000.00, with a contract duration of three hundred sixty-five (365) consecutive calendar days.

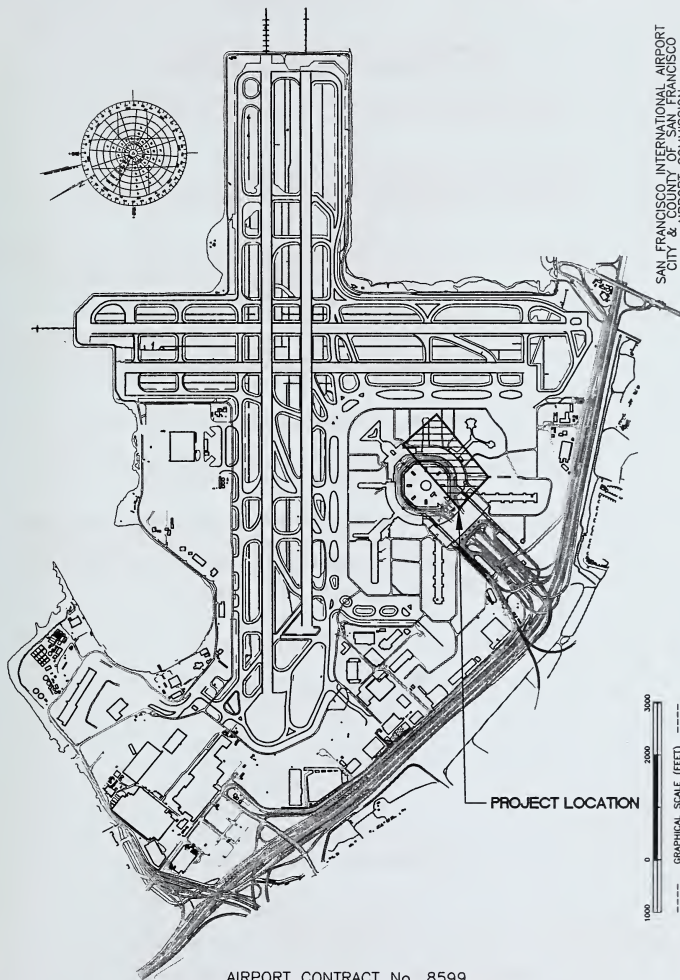
In view of the above, it is recommended that the enclosed resolution for bid call be approved.

A handwritten signature in black ink, appearing to read 'J. L. Martin', with a long horizontal line extending to the right.

John L. Martin
Airport Director

Prepared by: Jackson Wong
Acting Deputy Airport Director/Facilities

Enclosures



SAN FRANCISCO INTERNATIONAL AIRPORT
CITY & COUNTY OF SAN FRANCISCO
AIRPORT COMMISSION
John L. Martin - Airport Director

AIRPORT CONTRACT No. 8599
TERMINAL 1 ENERGY EFFICIENT
LIGHTING IMPROVEMENTS

GRAPHICAL SCALE (FEET)
Prepared by: Facilities
Jackson Wong - Acting Deputy Airport Director
March 2007

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. _____

BID CALL FOR AIRPORT CONTRACT NO. 8599
TERMINAL 1 ENERGY EFFICIENT LIGHTING IMPROVEMENTS

- WHEREAS, the SFPUC, working with Airport staff, has completed an energy audit that outlined energy efficiency measures to further reduce the Airport's overall power consumption; and
- WHEREAS, this project will upgrade the aging inefficient lighting system within the Terminal 1 complex and other portions of the domestic terminals; and
- WHEREAS, the Engineer's construction budget is \$1,500,000.00; and
- WHEREAS, the estimated contract time is three hundred sixty-five (365) consecutive calendar days; now, therefore, be it
- RESOLVED, that this Commission approves the scope, budget, and schedule for Airport Contract No. 8599, Terminal 1 Energy Efficient Lighting Improvements, and authorizes the Director to call for bids when ready.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____*

Secretary

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

July 6, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

**GOVERNMENT
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PUBLIC LIBRARY**

**SAN FRANCISCO INTERNATIONAL AIRPORT
SAN FRANCISCO, CALIFORNIA 94128**

AIRPORT COMMISSION CALENDAR

Tuesday, July 6, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. CLOSED SESSION**
- D. ADOPTION OF MINUTES**
- E. SPECIAL ITEM**
- F. ITEMS INITIATED BY COMMISSIONERS**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

If any materials related to an item on this agenda have been distributed to the Airport Commission after distribution of the agenda packet, those materials are available for public inspection at the Airport Commission Secretary's Office, San Francisco International Airport, International Terminal during normal office hours (650-821-5042).

Members of the public who wish to address the Commission are asked to fill out a "Request to Speak" form, located next to the speakers microphone, and return it to the Commission Secretary. Speakers will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to three (3) minutes. Members of the public who wish to address the Commission on an item that is not on the calendar but is within the Airport Commission's jurisdiction, will be called to speak under "New Business," the public comment portion of the calendar. Again, speakers will be given up to three minutes.

DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

For American Sign Language interpreters or use of a reader during a meeting, please contact the Commission Secretary for the Airport Commission at (650) 821-5042 at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at (650) 821-5042 at least two business days in advance of need. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724, FAX (415) 554-5163, or E-Mail Donna_Hall@ci.sf.ca.us. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us/bdsupvrs/sunshine.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Administrative Code 16.520-16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, #3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

AIRPORT COMMISSION CALENDAR

Tuesday, July 6, 2010

ORDER OF BUSINESS

The Airport Commission will convene its meeting at 9:00 AM and go into closed session. The public portion of the meeting will begin at 9:15 AM.

A. CALL TO ORDER:

B. ROLL CALL:

C. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

D. ADOPTION OF MINUTES: Regular meeting of June 15, 2010.

E. SPECIAL ITEM:

1. Retirement Resolution for Mr. Glenn McDougall

Resolution thanking Mr. Glenn McDougall for more than thirty-three (33) years of faithful service with the City and County of San Francisco.

F. ITEMS INITIATED BY COMMISSIONERS:

G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. **Award Contract No. 8994 to Staff and Manage the Curbside Management Program at San Francisco International Airport Five Star Parking/Pacific Park Management, LLC**
\$10,450,000

Resolution awarding Contract No. 8994 to staff and manage the Curbside Management Program at San Francisco International Airport to Five Star Parking/Pacific Park Management, LLC in an amount not-to-exceed \$10,450,000 for a period of thirty (30) months effective January 1, 2011 with up to four (4) additional one-year options to renew exercisable at the sole discretion of the Commission.

3. **Approval of the Six-month Contract Renewal Option with DAJA International, LLC to Staff and Manage the Airport's Curbside Management Program**

Resolution exercising the six-month contract renewal option with DAJA International, LLC to staff and manage the Airport's Curbside Management Program for the period from July 1, 2010 through December 31, 2010 at a cost not to exceed \$1,960,000 for the six-month option period, for a total not-to-exceed contract amount of \$8,500,000.

4. **Award of Contract No. 8823**
Domestic Terminal Garage Concrete Deck Resurfacing
Schembri Construction
\$2,765,870

Resolution awarding Contract No. 8823, Domestic Terminal Garage Concrete Deck Resurfacing, to the lowest responsive, responsible bidder, Schembri Construction, in the amount of \$2,765,870.

5. **Award of Contract No. 8974A**
Boarding Area E Refurbishment
Hensel Phelps Construction Company
\$2,862,500

Resolution awarding Contract 8974.A, Boarding Area E Refurbishment to Hensel Phelps Construction Company, for design-building services in the initial amount of \$2,862,500.

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

6. **Award of Terminal 2 Newsstands, Coffee, and Specialty Store Lease Host International, Inc.**
Minimum Annual Guarantee: \$1,126,000

Resolution 1) awarding the Terminal 2 Newsstands, Coffee, and Specialty Stores Lease to Host International, Inc. with a term of 10 years and a minimum annual guarantee of \$1,126,000 for the first lease year, and 2) directing the Commission Secretary to request approval of the Lease from the Board of Supervisors

7. **Modification No. 2 to Contract No. 8738**
General Airport Security Services
Covenant Aviation Security, LLC
\$760,000

Resolution approving Modification No. 2 to Contract No. 8738, General Airport Security Services Contract, with Covenant Aviation Security, LLC to extend contract for a period of one year, and increase the contract amount by \$760,000 for a not-to-exceed total contract amount of \$2,910,000.

8. **Modification No. 2 to Contract No. 8873A**
575 N. McDonnell Road Office Modernization
BCCI Construction Company
\$490,000

Resolution approving Modification No. 2 to Contract 8873A, 575 N. McDonnell Road Office Modernization, with BCCI Construction Company, in an amount not-to-exceed \$490,000 for building amenities, electrical and signal omitted scope, and new office scope, for a new total contract amount not to exceed \$8,898,331.

9. **Authorization to Accept Proposals**
Terminal 3 Bookstore Lease

Resolution approving the final minimum qualification requirements and lease specifications, including a minimum acceptable proposal amount of \$400,000 and a term of 10 years, and authorizing staff to accept proposals for the Terminal 3 Bookstore Lease.

10. **Authorization to Issue a Request for Bid**
Garage Taxi Staging Area Mobile Catering Truck Lease

Resolution approving the proposed lease specifications, minimum qualification requirements, and bid requirements, and authorizing staff to commence the competitive selection process for the Garage Taxi Staging Area Mobile Catering Truck Lease through a Request for Bid.

I. **NEW BUSINESS:**

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

J. **CORRESPONDENCE:**

K. **ADJOURNMENT:**

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

July 20, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

GOVERNMENT
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AIRPORT COMMISSION CALENDAR

Tuesday, July 20, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEMS**
- E. DIRECTOR'S REPORT**
- F. ITEMS INITIATED BY COMMISSIONERS**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. CLOSED SESSION**
- L. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

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DISABILITY ACCESS

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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AIRPORT COMMISSION CALENDAR
Tuesday, July 20, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of July 6, 2010.

D. SPECIAL ITEMS:

1. Retirement Resolution - Ms. Joy Murphy

Resolution thanking Ms. Joy Murphy for 40 years and 5 months of faithful service with the City and County of San Francisco.

2. Retirement Resolution - Ms. Marilyn Chin-Navas

Resolution thanking Ms. Marilyn Chin-Navas for more than 30 years of faithful service with the City and County of San Francisco.

3. Retirement Resolution - Ms. Arcilia Anguiano-Clements

Resolution thanking Ms. Arcilia Anguiano-Clements for 29 years and 5 months of faithful service with the City and County of San Francisco.

4. Retirement Resolution - Mr. John Turkington

Resolution thanking Mr. John Turkington for 18 years of faithful service with the City and County of San Francisco.

E. DIRECTOR'S REPORT:

5. Report on the Emergency Response Boathouse - Verbal Report

F. ITEMS INITIATED BY COMMISSIONERS:

G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

- 6. Approve Selection Panel's Recommendation and Authorization to Enter into Negotiations and Prepare Professional Services Agreement for Contract No. 8974.9 - Construction Management Services for Terminal 3/Boarding Area E Refurbishment Project**

Resolution approving Selection Panel's recommendation and authorizing Staff to enter into negotiations and prepare a Professional Services Agreement for Contract No. 8974.9, Construction Management Services for Terminal 3 / Boarding Area E Refurbishment project.

- 7. Supplemental Grant Funding for Advanced Hydrogen Vehicle**

Resolution authorizing staff to seek, accept and expend up to \$500,000 from the California Energy Commission to fund a portion of the utility costs necessary to support a hydrogen vehicle fueling infrastructure at SFO.

- 8. Supplemental Lease Agreement No. 9 to Lease Agreement DTCG89-04-L-6-63-012 with the United States of America for Land Occupied by the U.S. Coast Guard at Plot 42 to Modify the Demised Premises**

Resolution approving Supplemental Lease Agreement No. 9 to Lease Agreement DTCG89-04-L-6-63-012 with the United States of America for land located at Plot 42, adjacent to the U.S. Coast Guard Air Station, to reduce the demised premises to accommodate the construction of the Airport's Emergency Response Marine Rescue Facility.

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

- 9. Modification No. 1 to Professional Services Agreement No. 8963 with URS Corporation to include NEPA and CEQA Environmental Services for the Runway Safety Area Program Not-To-Exceed Amount of \$1,400,000**

Resolution approving Modification No. 1 to Professional Services Agreement No. 8963 with URS Corp. to increase scope and budget in an amount not-to-exceed \$1,400,000 to provide consultant services for the NEPA and CEQA environmental review and documentation for the federally funded Runway Safety Area Program, for a total contract amount not-to-exceed \$1,950,000.

10. **Modification No. 3 to Contract No. 8861**
Airport Threat and Security Vulnerability Assessment
NASS
\$100,000

Resolution approving Modification No. 3 to Contract No. 8861, Airport Threat and Security Vulnerability Assessment with NASS and increasing the contract amount by \$100,000 for a new total not-to-exceed amount of \$750,000.

11. **Approve Specifications and Authorization to Accept Proposals**
Terminal 3, Boarding Area F Gourmet Food and Gift Store Retail Lease

Resolution approving the lease specifications, minimum qualifications, and proposal requirements, and authorizing staff to accept proposals for the Terminal 3, Boarding Area F Gourmet Food and Gift Store Retail Lease.

12. **Request for Qualifications and Proposals for Contract No. 9019**
Professional Services - Access Control System Consultant

Resolution approving scope, budget, and schedule for Contract No. 9019, Professional Engineering Services - Access Control System Consultant, and to authorize the Director to request for qualifications and proposals.

13. **Request for Proposal for Design-Build Services - Contract No. 8970**
Closed Circuit Television Advanced Surveillance Program

Resolution authorizing issuance of a Request for Proposal for Design-Build Services for Contract No. 8970, Closed Circuit Television (CCTV) Advanced Surveillance Program.

14. **Bid Call - Contract No. 8496 - AOA Security Checkpoints Improvements**

Resolution approving the scope, budget, and schedule for Contract No. 8496, AOA Security Checkpoints Improvements, and authorizing the Director to call for bids when ready.

15. **Modification No. 1 to Lease L01-0297 with Japan Airlines Company Ltd.,**
for Building 944 at Plot 50B-1

Resolution approving Modification No. 1 to least L01-0297 with Japan Airlines Co. Ltd. for cargo warehouse space at Building 944 on Plot 50B-1 to reduce the demised premises, and 2) directing the Commission Secretary to request approval of the lease modification by the Board of Supervisors.

16. Modification No. 21 to the SFO Shuttle Bus Contract Adjusting Basic and Incremental Rate and Reconciliation of Pension and Health and Welfare Premium

Resolution approving Modification No. 21 to the SFO Shuttle Bus Company contract adjusting the basic hourly and incremental billing rates for the period January 1, 2010 through December 31, 2010 and reconciliation of pension and health and welfare premiums for calendar year 2009.

I. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

J. CORRESPONDENCE:

K. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b)(1) to consider recommending that the Board of Supervisors approve the settlement of the unlitigated claim of Danielle J. Rinsler (Govt. Claim No. 10-01422; Dept. of Fair Emp. and Housing No. E200910A0351-rsc) on terms recommended by the City Attorney; and Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

L. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

August 3, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

Tuesday, August 3, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. ANNOUNCEMENT BY SECRETARY**
- E. SPECIAL ITEM**
- F. ITEMS INITIATED BY COMMISSIONERS**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. CLOSED SESSION**
- L. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR
Tuesday, August 3, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of July 20, 2010.

D. ANNOUNCEMENT BY SECRETARY: Unanimous adoption of Resolution No. 10-0253 regarding the settlement of the unlitigated claim of Danielle Rinsler in the amount of \$215,000 at the closed session of July 20, 2010.

E. SPECIAL ITEM:

1. Retirement Resolution for Mr. Michael Ottoboni

Resolution thanking Mr. Michael Ottoboni for 30 years of faithful service and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution for Mr. Sekio Fuapopo

Resolution thanking Mr. Sekio Fuapopo for 29 years of faithful service and to offer best wishes for a long and fruitful retirement.

3. Retirement Resolution for Ms. Kit Man Luk

Resolution thanking Ms. Kit Man Luk for more than 27 years of faithful service and to offer best wishes for a long and fruitful retirement.

4. Retirement Resolution for Mr. Juan Ayala

Resolution thanking Mr. Juan Ayala for 26 years of faithful service and to offer best wishes for a long and fruitful retirement.

5. **Retirement Resolution for Mr. Lan Ngoc Trinh**

Resolution thanking Mr. Lan Ngoc Trinh for 24 years of faithful service and to offer best wishes for a long and fruitful retirement.

6. **Retirement Resolution for Mr. Raymond C. Tsui**

Resolution thanking Mr. Raymond C. Tsui for 24 years of faithful service and to offer best wishes for a long and fruitful retirement.

7. **Retirement Resolution for Mr. Wai Chiu Chu**

Resolution thanking Mr. Wai Chiu Chu for 23 years of faithful service and to offer best wishes for a long and fruitful retirement.

8. **Retirement Resolution for Mr. Vinh Dang**

Resolution thanking Mr. Vinh Dang for 23 years of faithful service and to offer best wishes for a long and fruitful retirement.

9. **Retirement Resolution for Mr. Tom Lau**

Resolution thanking Mr. Tom Lau after more than 22 years of faithful service and to offer best wishes for a long and fruitful retirement.

10. **Retirement Resolution for Ms. Yin W. Li**

Resolution thanking Ms. Yin W. Li after more than 20 years of faithful service and to offer best wishes for a long and fruitful retirement.

F. ITEMS INITIATED BY COMMISSIONERS:

G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

- 11. Award Professional Services Agreement - Contract 8974.9 - Construction Management Services for Terminal 3 / Boarding Area E Refurbishment
PGH Wong Engineering, Inc.
\$1,632,886**

Resolution awarding Professional Services Agreement, Contract No. 8974.9, Construction Management Services for Terminal 3 / Boarding Area E Refurbishment, to PGH Wong Engineering, Inc. in an amount not to exceed \$1,632,886 for services through August 2012.

- 12. Request for Proposal for Professional Services, Contract No. 9015.9, Construction Management Services for Replacement Airport Traffic Control Tower / Terminal 1 Complex Redevelopment Program**

Resolution authorizing staff to issue a Request for Proposal for Professional Services, Contract No. 9015.9, Construction Management Services for the Replacement Airport Traffic Control Tower / Terminal 1 Complex Redevelopment Program. The contract will provide construction management support services to 1) develop a conceptual plan for Terminal 1, Boarding Area B and integration of the Airport Traffic Control Tower (ATCT) facility into the Terminal 1 Complex; 2) prepare "bridging documents" to be used as the basis for procuring a design-build contractor for the ATCT and integrated Airport facilities; and 3) design and construction of the ATCT and integrated Airport facilities.

- 13 Other Transaction Agreement with the Federal Aviation Administration for the Replacement Airport Traffic Control Tower and FAA Offices**

Resolution authorizing the Airport to enter into an Other Transaction Agreement with the Federal Aviation Administration for reimbursement of the Environmental Assessment, and Design and Construction of a Replacement Airport Traffic Control Tower and FAA Offices in an amount not to exceed \$79,982,500, subject to Board of Supervisors approval.

This activity is within the scope of the San Francisco Airport Master Plan Program, which was approved by the Airport Commission on November 3, 1992. The Program EIR prepared for the Master Plan adequately describes the activity and its environmental effects for the purposes of the California Environmental Quality Act (CEQA).

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

- 14. Other Transaction Agreement with the Transportation Security Administration for the Baggage Screening Safety and Optimization Project**

Resolution authorizing the Airport to enter into an Other Transaction Agreement with the Transportation Security Administration for reimbursement of the design and construction of the TSA Baggage Screening Safety and Optimization Project in an amount not to exceed \$545,466, subject to Board of Supervisors approval.

- 15. Award of Professional Services Contract No. 8883 to Provide Issuing and Paying Agent Services Deutsche Bank National Trust Company \$100,000**

Resolution awarding Professional Services Contract No. 8883 to provide Issuing and Paying Agent Services to Deutsche Bank National Trust Company for three years with two one-year options to extend in an amount not to exceed \$100,000.

- 16. Award of Contract No. 8924A Assessment of the Feasibility and Cost of Securing LEED Existing Building Operations and Maintenance Certification for the SFO Terminal Complex Vanasse, Hangen, Brustlin, Inc \$107,470**

Resolution awarding Contract No. 8924A, Assessment of the Feasibility and Cost of Securing LEED Existing Building Operation and Maintenance Certification for the SFO Terminal Complex to Vanasse, Hangen, Brustlin, Inc., in the amount of \$107,470. This contract includes the assessment of U.S. Green Building Council's (US GBC) requirements for certifying the Operations and Maintenance activities at the SFO Terminal Complex in compliance with Leadership in Energy and Environmental Design (LEED) at the Silver or higher rating.

I. NEW BUSINESS:

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J. CORRESPONDENCE:

K. CLOSED SESSION:

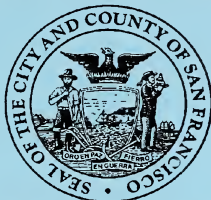
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Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

L. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

August 17, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

Tuesday, August 17, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. RECTOR'S REPORT**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR
Tuesday, August 17, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of August 3, 2010.

D. DIRECTOR'S REPORT:

1. Report - Analysis of Airline Traffic for Fiscal Year 2009/10

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Award of Contract No. 8603
Boarding Areas 'F' and 'G' Taxilane Reconstruction
Granite Rock Co., dba Pavex Construction Division
\$5,399,617

Resolution awarding Contract No. 8603, Boarding Areas 'F' and 'G' Taxilane Reconstruction to the lowest and responsive, responsible bidder, Granite Rock Company, dba Pavex Construction Division, in the amount of \$5,399,617.

3. Authorization to Commence a Competitive Selection Process for the On-Airport Gas Station, Convenience Store, and Quick Serve Food and Beverage Lease

Resolution approving the proposed minimum qualification requirements and lease specifications, and authorizing staff to issue a Request for Proposal and conduct an informational conference for the On-Airport Gas Station, Convenience Store, and Quick Serve Food and Beverage Lease.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

- 4. Approval of New Lease and Use Agreements with Alaska Airlines, Inc., Continental Airlines, Inc., US Airways, Inc., Kalitta Air, LLC, Nippon Airlines Cargo Ltd. and Southern Air Effective July 1, 2011**

Resolution approving new Lease and Use Agreements with Alaska Airlines, Inc., Continental Airlines, Inc., US Airways, Inc., Kalitta Air, LLC, Nippon Airlines Cargo Ltd. and Southern Air, effective July 1, 2011.

- 5. Lease Modification for Alaska Airlines, Inc. and Continental Airlines, Inc., Signatories to the Lease and Use Agreement**

Resolution approving the modification of the Airline/Airport Lease and Use Agreements for Alaska Airlines, Inc. and Continental Airlines, Inc.

- 6. Modification No. 1 to Professional Services Agreement No. 8975 Conduct an Aeronautical Survey for Approach Procedure Development Landrum & Brown \$1,000,000**

Resolution approving Modification No. 1 to Professional Services Agreement No. 8975 with Landrum & Brown to increase scope of work and budget in an amount not-to-exceed \$1,000,000 to provide an Aeronautical Survey for Category II and III Instrument Approach Procedure Development in support of the FAA Runway Safety Area Program, for a new total contract amount not-to-exceed \$1,300,000.

- 7. Modification No. 1 to Contract No. 8934 Executive Recruitment Services Ralph Andersen & Associates \$150,000**

Resolution approving Modification No. 1 to Contract No. 8934 with Ralph Andersen & Associates for Executive Recruitment Services in the amount of \$150,000, for a new total contract amount not-to-exceed \$300,000.

8. **Modification No. 3 to Contract No. 8851**
Workplace Violence Consultant Services
TAL Global Corporation
\$25,800

Resolution approving Modification No. 3 to Contract No. 8851 with TAL Global Corp. for Workplace Violence Consultant Services, to exercise the second of five, one year options in the amount of \$25,800 for a new not to exceed total contract amount of \$82,800.

9. **Modification No. 1 to Contract No. 8837 - Drug Testing Services**
Energetix Corporation
\$16,800

Resolution approving Modification No. 1 to Contract No. 8837 with Energetix Corp for Drug Testing Services, exercising the first of five one year options in the amount of \$16,800 for a new not to exceed contract amount of \$49,600.

H. NEW BUSINESS:

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I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

September 7, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

Tuesday, September 7, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. ITEMS INITIATED BY COMMISSIONERS**
- E. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- G. NEW BUSINESS**
- H. CORRESPONDENCE**
- I. CLOSED SESSION**
- J. ADJOURNMENT**

ABOUT THE MEETING

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AIRPORT COMMISSION CALENDAR
Tuesday, September 7, 2010

ORDER OF BUSINESS

- A. **CALL TO ORDER:**
- B. **ROLL CALL:**
- C. **ADOPTION OF MINUTES:** Regular meeting of August 17, 2010.
- D. **ITEMS INITIATED BY COMMISSIONERS:**
- E. **ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:**
1. **Award of Contract No. 8782**
South McDonnell Road Reconstruction
Gallagher & Burk, Inc.
\$1,672,900

Resolution awarding Contract No. 8782, South McDonnell Road Reconstruction, to the lowest responsive, responsible bidder, Gallagher & Burk, Inc. in the amount of \$1,672,900.
 2. **Award of the International Terminal Museum/Gallery Store Lease**
San Francisco Museum of Modern Art
MAG: \$125,000

Resolution awarding the International Terminal Museum/Gallery Store Lease to San Francisco Museum of Modern Art, for a Minimum Annual Guarantee of \$125,000 for the first lease year and a ten-year term.

3. **Amendment No. 1 to Domestic Terminal Food and Beverage Lease No. 03-0178 with Lori's Diner International, Inc. No. 03-0179 with Andale Airports; No. 03-0181 with Meyers Holding, LLC; and No. 03-0188 with H. Young Enterprises, Inc. for Closure of its Terminal 1 Food Court Locations**

Resolutions approving Amendment No. 1 which (1) decreases the lease premises, (2) reduces the Minimum Annual Guarantees ("MAG") for the current lease year, (3) eliminates the Terminal 1 Infrastructure and Food Court Fees, (4) approves using an initial MAG reflecting the decreased space when calculating future annual MAG Adjustments, (5) decreases the Promotional Charge, and (6) approves using an initial Promotional Charge reflecting the decrease space when calculating future Promotional Charge Adjustments, to Domestic Terminal Food and Beverage Lease No. 03-0178 with Lori's Diner International, Inc.; No. 03-0179 with Andale Airports; No. 03-0181 with Meyers Holding, LLC; and No. 03-0188 with H. Young Enterprises, Inc. for the closure of its Terminal 1 Food Court locations

F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

4. **Modification No. 1 to Professional Services Contract No. 8987 with Jacobs Consultancy, Inc. to Increase the Total Not-to-Exceed Three-Year Contract Amount by \$205,000 from \$1,655,000 to \$1,860,000 and to Assign All Airport Contracts with Jacobs Consultancy, Inc. to LeighFisher, Inc.**

Resolution approving Modification No. 1 to Professional Services Contract No. 8987 with Jacobs Consultancy, Inc. to increase the not-to-exceed three-year contract amount by \$205,000 for strategic planning from a total amount for all services of \$1,655,000 to \$1,860,000, and assign all Airport contracts with Jacobs Consultancy, Inc. to LeighFisher, Inc.

5. **Authorization to Commence Competitive Selection Process Terminal 2 Specialty Store Lease**

Resolution approving the revised minimum qualification requirements and lease specifications, which includes a Minimum Acceptable Proposal Amount of \$135,000 and a seven-year term, and authorizing staff to commence the competitive selection process for the Terminal 2 Specialty Store Lease.

6. Exercise the Final of Five One-Year Options to the Smarte Carte, Inc.'s Luggage Cart Program Lease and Operating Agreement No. 01-0343

Resolution exercising the final of five one-year options to extend the term for Smarte Carte, Inc.'s Luggage Cart Program Lease and Operating Agreement No. 01-0343, for an extension term of April 1, 2011 through March 31, 2012, and directing the Commission Secretary to seek Board of Supervisor approval for the same.

7. Exercise the First of Two One-Year Options Under the Security Checkpoint Mail Service Lease No. 07-0249 with Airport Mailers, Inc.

Resolution exercising the first of two one-year options under Airport Mailers, Inc.'s Security Checkpoint Mail Service Lease No. 07-0249, for an option term of March 3, 2011 through March 2, 2012, under the existing terms and conditions.

8. Amendment No. 3 to Airport Advertising Lease No. 00-0408 with Clear Channel Outdoor, Inc.

Resolution approving the inclusion of additional rent for jet bridge advertising, scheduled at \$230 per month for each interior and \$1,050 per month for each exterior jet bridge advertising sold, in Amendment No. 3 of Airport Advertising Program Lease No. 00-0408 with Clear Channel Outdoor, Inc.

9. Reimbursement to Sprint Nextel in the amount of \$65,776.50 for Costs Incurred in Relocating its Equipment in Terminal 2

Resolution approving the reimbursement of \$65,776.50 to Sprint Nextel for costs incurred in relocating its equipment in Terminal 2, at the Airport's request, to be made in the form of a rent credit.

G. NEW BUSINESS:

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H. CORRESPONDENCE:

I. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

J. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

September 21, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

**COMMISSIONERS
LARRY MAZZOLA
President
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Vice President
CARYL ITO
ELEANOR JOHNS
RICHARD J. GUGGENHIME**

**JOHN L. MARTIN
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AIRPORT COMMISSION CALENDAR

Tuesday, September 21, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. ITEMS INITIATED BY COMMISSIONERS**
- E. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- F. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- G. NEW BUSINESS**
- H. CORRESPONDENCE**
- I. CLOSED SESSION**
- J. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR

Tuesday, September 21, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of September 7, 2010.

D. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

1. Award of Professional Services Agreement 9023 - NEPA Environmental Consultant Services for Relocation of the Airport Traffic Control Tower Ricondo & Associates, Inc. - \$300,000

Resolution awarding Professional Services Agreement 9023 to Ricondo & Assoc., Inc. for NEPA Environmental Consultant Services for Relocation of the Airport Traffic Control Tower in a total contract amount not-to-exceed \$300,000 for a one year term with one, one-year option to extend the term.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

2. Annual Renewal and Final Modification No. 5 to Contract No. 8757.9 Construction Management Services for Terminal 2 / Boarding Area D Renovations
T2 Partners, A Joint Venture of Parsons Transportation Group, EPC Consultants, Inc. and The Allen Group, LLC
\$1,650,000

Resolution approving Annual Renewal and Final Modification No. 5 to Contract No. 8757.9, Construction Management Services for Terminal 2 / Boarding Area D Renovations with T2 Partners, A Joint Venture of Parsons Transportation Group, EPC Consultants, Inc. and The Allen Group, LLC, in the amount of \$1,650,000 for services through June 20, 2011.

3. **Bid Call - Contract No. 8555 - Boarding Area "C" HVAC Improvement**

Resolution approving a bid call for Contract No. 8555, Boarding Area "C" Improvement and authorizing the Director to call for bids, when ready.

H. **NEW BUSINESS:**

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I. **CORRESPONDENCE:**

J. **CLOSED SESSION:**

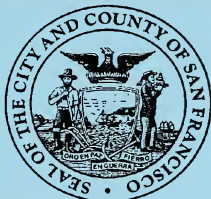
Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding government Claim #11-00646 (Maheen Ghani Taseer) and Government Claim No. 11-00647 (Shahbaz Ali Taseer), and to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. **ADJOURNMENT:**

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

October 5, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

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AIRPORT COMMISSION CALENDAR

Tuesday, October 5, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
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AIRPORT COMMISSION CALENDAR

Tuesday, October 5, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of September 21, 2010.

D. SPECIAL ITEM:

1. Election of Officers

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. Authorization for Sale of Up to \$900 Million of Series 2010/11 Refunding Bonds to Realize Debt Service Savings

Resolution authorizing sale of up to \$900 million of traditional fixed rate refunding bonds to realize debt service savings under current market conditions.

3. Reject All Proposals - Terminal 3 Bookstore Lease

Resolution rejecting all proposals submitted in response to the Request for Proposals ("RFP") for the Terminal 3 Bookstore Lease, and termination of the RFP process.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

4. Authorization to Issue a Request for Qualifications to Provide Bond Underwriting and Related Investment Banking Services

Resolution authorizing issuance of a Request for Qualifications to provide bond underwriting and related investment banking services in connection with the Airport's financing program, on an as-needed basis for a period of two years.

5. Bond Resolution Consolidating Prior Commission Resolutions Regarding the Airport's Bonds, Authorizing Additional Airport and SFO Fuel Company LLC Bonds, and Authorizing Certain Other Debt-Related Matters

Resolution consolidating prior Commission authorizations and approvals into a single bond resolution, authorizing additional Airport and SFO Fuel Company LLC bonds to realize debt service savings, and authorizing certain other debt-related matters.

6. Authorization to Issue a Request for Qualifications/Proposals for Contract No. 9007A Professional Services for the Federal Aviation Administration - Airports Geographic Information System Pilot Project

Resolution authorizing issuance of a Request for Qualifications/Proposals to select a professional team to provide consultation, survey and technical support services for the Federal Aviation Administration - Airport Geographic Information System pilot project.

**7. Award Terminal 3 Boarding Area F Gourmet Food and Gifts Store Lease Marilla Chocolate Company
Minimum Annual Guarantee: \$101,440**

Resolution awarding the Terminal 3, Boarding Area F Gourmet and Gift Store Lease to Marilla Chocolate Company for a term of seven years and a Minimum Annual Guarantee of \$101,440 for the first lease year.

H. NEW BUSINESS:

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I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(a) and S.F. Administrative Code Section 67.10(d)(1) entitled *Airis SFO, LLC, et al. v. City and County of San Francisco*, San Mateo County Superior Court No. 448274; California Court of Appeal, First Appellate District, Nos. A121855 and A122157; and Government Code Section 54956.9(b)(1) to confer with legal counsel regarding pending litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

San Francisco International Airport

P.O. Box 8097

San Francisco, CA 94128

Tel 650.821.5000

Fax 650.821.5005

www.flysfo.com

AIRPORT COMMISSION

CANCELLATION OF MEETING

The Airport Commission meeting regularly scheduled for Tuesday, October 19, 2010 is hereby cancelled.

A special meeting has been scheduled for Tuesday, October 26, 2010.

AIRPORT

COMMISSION

CITY AND COUNTY

OF SAN FRANCISCO

GAVIN NEWSOM

MAYOR

LARRY MAZZOLA

PRESIDENT

LINDA S. CRAYTON

VICE PRESIDENT


CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

AIRPORT DIRECTOR


Jean Caramatti
Commission SecretaryGOVERNMENT
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SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

October 26, 2010
Special Meeting

8:30 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

CARYL ITO

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

**Tuesday, October 26, 2010
Special Meeting**

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. DIRECTOR'S REPORT**
- F. ITEMS INITIATED BY COMMISSIONERS**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. CLOSED SESSION**
- L. ADJOURNMENT**

ABOUT THE MEETING

Copies of calendar items may be obtained by calling the Commission Secretary at 650-821-5042. The Commission Secretary also has a limited number of copies of each item available at the Commission meeting. If an item is no longer available at the meeting, the information will be mailed or faxed the same day.

If any materials related to an item on this agenda have been distributed to the Airport Commission after distribution of the agenda packet, those materials are available for public inspection at the Airport Commission Secretary's Office, San Francisco International Airport, International Terminal during normal office hours (650-821-5042).

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DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton, #21 Hayes, #42 Downtown Loop, #47 Van Ness and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724, FAX (415) 554-5163, or E-Mail Donna_Hall@ci.sf.ca.us. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us/bdsupvrs/sunshine.

LOBBYIST ORDINANCE

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AIRPORT COMMISSION CALENDAR

**Tuesday, October 26, 2010
Special Meeting**

This Commission meeting will begin at 8:30 AM.

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of October 5, 2010.

D. SPECIAL ITEM:

1. Declaring the Week of November 15-22, 2010, "China Clipper Week at San Francisco International Airport"

Resolution declaring the week of November 15-22, 2010 "China Clipper Week at San Francisco International Airport" in recognition of the 75th Anniversary of the first commercial trans Pacific flight.

E. DIRECTOR'S REPORT:

2. Airport Concessions Performance - Fiscal Year 2009/2010

Report on the performance of Airport Concessions during Fiscal Year 2009/2010.

F. ITEMS INITIATED BY COMMISSIONERS:

G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

- 3. Selection of Consultant for Contract No. 9015.1, Master Architect for Air Traffic Control Tower / Terminal 1 Complex Redevelopment Program Howard, Needles, Tammen & Bergendoff (HNTB)**

Resolution approving selection of Howard, Needles, Tammen & Bergendoff (HNTB) as the highest ranked proposer, and authorizing the Director to enter into negotiations and prepare a professional services agreement for Contract No. 9015.1, Master Architect for Air Traffic Control Tower / Terminal 1 Complex Redevelopment Program.

- 4. Reject All Proposals and Authorize a New Request for Proposal Process for Contract No. 9015.1 Master Architect for Replacement for Air Traffic Control Tower / Terminal 1 Complex Redevelopment**

Resolution rejecting all proposals and authorizing a new Request for Proposal process for Contract No. 9015.1, Master Architect for Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program.

- 5. Award of the Terminal 2 Specialty Store Lease Melshire DFW, L.P. dba Natalie's Candy Jar Minimum Annual Guarantee: \$141,000**

Resolution award of the Terminal 2 Specialty Store Lease to Melshire DFW, L.P. dba Natalie's Candy Jar for a term of seven (7) years and a Minimum Annual Guarantee of \$141,000 for the first lease year.

- 6. Authorization to Cease Negotiations Under Request for Proposal No. 8841 Ground Transportation Management System (GTMS) and to Seek Authorization to Issue a New Request for Proposal and to Conduct the Competitive Selection Process for a Combined Ground Transportation Management System/Taxi Management System**

Resolution terminating the Request for Proposal (RFP) process for Contract No. 8841 and to conduct a competitive selection process for a new combined Ground Transportation and Taxi Management System that will track commercial vehicle activity, upgrade the existing Taxi Revenue System and provide data for management and improved billing and oversight; and authorize staff to negotiate with the highest ranked proposer.

7. **Award of Sole Source Contract No. 9046
SAFE Identity Management System
Quantum Secure
\$225,000**

Resolution awarding sole source Contract No. 9046, SAFE Identity Management System, to Quantum Secure in an amount not-to-exceed \$225,000.

8. **Amendment to Supplemental Bond Resolution Governing Variable Rate Bonds to Permit Index Rate Bonds and Remove Auction Rate Bond Provisions**

Resolution approving an amendment to Eleventh Supplemental Bond Resolution No. 03-0220 allowing for the use of index rate bonds, which may become a cost-effective variable rate refunding structure under future market conditions, and to remove auction rate bonds which are no longer beneficial to the Airport.

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

9. **Authorization to Solicit Bids - Contract No. 9000
Solid Waste Management Services**

Resolution authorizing a bid call for Contract No. 9000, Solid Waste Management Services, to provide for Airport-wide waste collection, recycling and disposal services, upon the expiration of the current contract on April 1, 2011.

10. **Amendment No. 2 to North Terminal (Terminal 3) Bookstore Lease No. 00-0176 with Books, Inc.**

Resolution approving Amendment No. 2 to Books, Inc.'s North Terminal Bookstore Lease No. 00-0176, which (1) correctly reflects the lease premises, (2) adjusts the Minimum Annual Guarantee and amends the percentage rent structure; and (3) establishes a Facilities Improvement Requirement during the holdover period.

11. Commence the Competitive Selection Process for the Domestic Terminal Automated Retail Vending Lease

Resolution approving the proposed minimum qualifications and lease specifications, and authorizing staff to commence the Request for Proposal process and conduct an informational conference for the Domestic Terminal Automated Retail Vending Lease.

12. Commence Competitive Process for the Rapid Charging Stations Lease

Resolution approving the proposed minimum qualifications and lease specifications, and authorizing staff to commence the competitive selection process for the Rapid Charging Stations Lease through a Request for Proposal.

**13. Bid Call - Contract No. 9037
Lot DD Solar Power System**

Resolution approving the scope, budget and schedule for Contract No. 9037, Lot DD Solar Power System, and authorizing the Director to call for bids when ready.

**14. Modification No. 1 to Contract No. 8690, Jet Fuel Remediation Services in Plot 23 and Boarding Area B
\$93,104**

Resolution approving Modification No. 1 to Contract No. 8690, Jet Fuel Remediation Services in Plot 23 and Boarding Area B, in an amount not-to-exceed \$93,104 for additional work to abandon the monitoring wells at both sites, pending final approval by the Regional Water Quality Control Board.

**15. Bid Call - Contract No. 8595A
Storm Drainage System Improvement - Phase I**

Resolution approving the scope, budget, and schedule for Contract No. 8595A, Storm Drainage System Improvement - Phase 1, and authorizing the Director to call for bids when ready.

16. Authorization to Establish a Special Event Fund for Airport Promotion and Special Events

Resolution recommending that the Board of Supervisors adopt an ordinance establishing a special fund to receive donations to offset the cost of Airport special events related to the opening of Terminal 2 and authorizing the Airport Commission to make expenditures from the fund for that purpose.

17. Modification No. 1 of L09-0023 with Michael C. Mitchell for an Off-Airport Property Lease of 837 Malcolm Road, Burlingame, CA

Resolution approving Modification No. 1 of Lease L09-0023 for off-Airport property at 837 Malcolm Road, Burlingame to reduce the rent and extend the term of the lease.

18. Ratification of the Settlement of Unlitigated and Litigated Claims Not Exceeding \$10,000 During FY 2009-2010

Resolution ratifying the settlement of unlitigated and litigated claims for FY 2009/10 amounting to \$29,937.64.

I. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

J. CORRESPONDENCE:

K. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b)(1) to confer with legal counsel regarding pending litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

L. ADJOURNMENT:

San Francisco International Airport

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
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1
11/2/10
cancelled
AIRPORT COMMISSION**CANCELLATION OF MEETING**

The Airport Commission meeting regularly scheduled for Tuesday,
November 2, 2010 is hereby cancelled.

AIRPORT**COMMISSION****CITY AND COUNTY
OF SAN FRANCISCO****GAVIN NEWSOM
MAYOR****LARRY MAZZOLA
PRESIDENT****LINDA S. CRAYTON
VICE PRESIDENT****CARYL ITO****ELEANOR JOHNS****RICHARD J. GUGGENHIME****JOHN L. MARTIN
AIRPORT DIRECTOR**
Jean Caramatti
Commission Secretary

10-28-10P02:40 REVD

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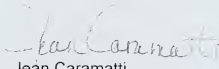
San Francisco International Airport

AIRPORT COMMISSION

CANCELLATION OF MEETING

The Airport Commission meeting regularly scheduled for Tuesday, November 16, 2010 is hereby cancelled.

A special meeting has been scheduled for Tuesday, November 23, 2010.


Jean Caramatti
Commission Secretary

11-10-10A10:45 REV01

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SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

**November 23, 2010
Special Meeting**

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

ELEANOR JOHNS

RICHARD J. GUGGENHIME

JOHN L. MARTIN

Airport Director

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AIRPORT COMMISSION CALENDAR

**Tuesday, November 23, 2010
Special meeting**

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. DIRECTOR'S REPORT**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

ABOUT THE MEETING

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AIRPORT COMMISSION CALENDAR
Tuesday, November 23, 2010
Special Meeting

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of October 26, 2010.

D. DIRECTOR'S REPORT:

1. **Annual Equal Employment Opportunity Labor Force & Activities Report for Fiscal Years 2009/10 and 2010/11**

Airport Commission's Equal Employment Opportunity Labor Force and Activities Report for Fiscal Years 2009/10 and 2010/11.

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. **Award of Professional Services Agreement for Contract No. 9015.1 Master Architect for Air Traffic Control Tower/Terminal 1 Complex Redevelopment Program Howard, Needles, Tammen & Bergendoff (HNTB) Not to Exceed \$11,704,955**

Resolution awarding Professional Services Agreement for Contract No. 9015.1, Master Architect for Air Traffic Control Tower / Terminal 1 Complex Redevelopment Program to Howard, Needles, Tammen & Bergendoff (HNTB) in an amount not to exceed \$11,704,955.

3. **Selection of Operator of Free Wi-Fi Service for the Traveling Public
Advanced Wireless Group**

Resolution approving the selection of the highest-ranked proposer, Advanced Wireless Group, for operation of the Public Wi-Fi System and authorizing staff to begin negotiations with the selected proposer and, if necessary, the next sequentially highest ranked proposer.

G. **CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:**

4. **Modification No. 3 (Close-out) to Contract No. 8873A
575 N. McDonnell Road Office Modernization
BCCI Construction Company
\$555,625**

Resolution authorizing Modification No. 3 to Contract No. 8873A, 575 N. McDonnell Road Office Modernization, with BCCI Construction Company, to reinstate the originally authorized contingency budget for Type 1 change orders in the amount of \$555,625 for a new contract amount not to exceed \$9,453,956.

5. **Novation of Terminal 2/Boarding Area D Baggage Handling System
Contract from Turner Construction to the Airport**

Resolution novating to the Airport the Terminal 2/Boarding Area D Operations & Maintenance contract for Baggage Handling System between Turner Construction Company (TCCo) and the O&M provider, in the combined amount of \$4,765,114. This will result in a reduction in the Guaranteed Maximum Price (GMP) for Contract No. 8757A, Terminal 2/Boarding Area D Renovations, with TCCo of \$5,291,178 (including return of certain fees/costs), for a new GMP of \$378,258,317.

6. **Authorization to Issue a Request for Proposal for Professional Services
for Contract No. 9073
Maintain and Repair Certain Airport-Owned Passenger Boarding Bridges
and Baggage Handling Systems in Domestic Terminals**

Resolution authorizing the Airport to issue a Request for Proposal for Professional Services for Contract No. 9073, Maintain and Repair Certain Airport-Owned Passenger Boarding Bridges and Baggage Handling Systems in Domestic Terminal.

7. **Bid Call - Contract No. 8580**
Terminal 3 and Boarding Area F Carpet Replacement

Resolution approving the scope, budget and schedule for Contract No. 8580, Terminal 3 and Boarding Area F Carpet Replacement and authorizing the Director to call for bids when ready.

8. **Authorization to Accept Bids for the Garage Taxi Staging Area Mobile Catering Truck Lease**

Resolution approving the revised minimum qualification requirements and lease specifications, and authorizing staff to accept bids for the Garage Taxi Staging Area Mobile Catering Truck Lease.

9. **Bid Call - Contract No. 8595B**
Storm Drainage System Improvement - Phase II

Resolution approving the scope, budget, and schedule for Contract No. 8595B, Storm Drainage System Improvement - Phase II, and authorizing the Director to call for bids when ready.

10. **Bid Call - Contract No. 8710**
Terminal 1 Roofing Improvements

Resolution approving the scope, budget and schedule for Contract No. 8710, Terminal 1 Roofing Improvements, and authorizing the Director to call for bids when ready.

11. **Amendment No. 2 to International Terminal Bookstore/Café Lease**
No. 99-0273
Advent International Corporation

Resolution approving Amendment N0. 2 to Advent International Corporation's International Terminal Bookstore/Café Lease No. 99-0273, which approves the holdover not to exceed 15 months, adjusts the Minimum Annual Guarantee, eliminates the Disadvantaged Business Enterprise requirement, and requires certain facility improvements during the holdover period.

12. Triptel, Inc.'s Cellular Phone Rental Service Lease No. 07-0086 - Exercise of the First of Two One-Year Options

Resolution approving the exercise of the first of two one-year options under Cellular Phone Rental Service Lease No. 07-0086 with Triptel, Inc., for an option term of May 2, 2011 through May 1, 2012, under the existing terms and conditions.

H. NEW BUSINESS:

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I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

December 7, 2010

9:00 A.M.

Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

ELEANOR JOHNS

RICHARD J. GUGGENHIME

PETER STERN

JOHN L. MARTIN

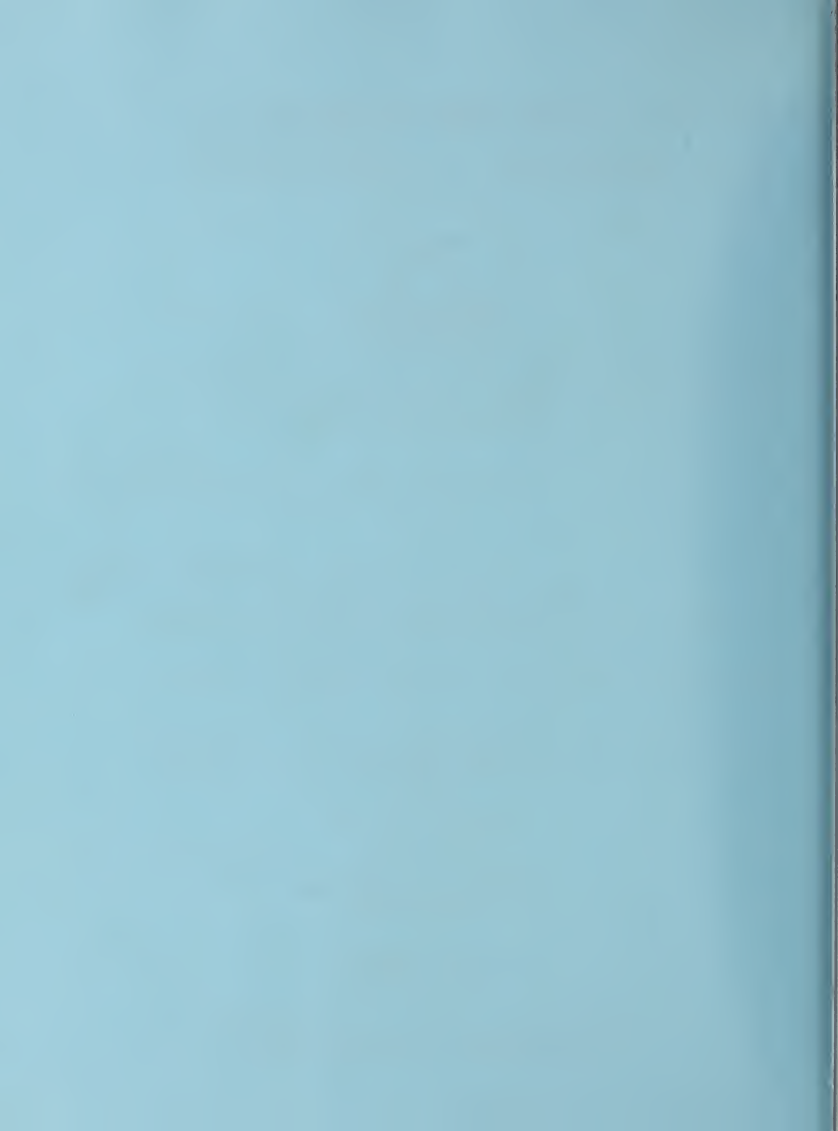
Airport Director

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AIRPORT COMMISSION CALENDAR

Tuesday, December 7, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. ITEMS INITIATED BY COMMISSIONERS**
- F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- H. NEW BUSINESS**
- I. CORRESPONDENCE**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR

Tuesday, December 7, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Special meeting of November 23, 2010.

D. SPECIAL ITEM:

1. Resolution of Appreciation for Former Airport Commissioner Caryl Ito
2. Resolution of Appreciation for San Mateo County Supervisor Mark Church

E. ITEMS INITIATED BY COMMISSIONERS:

F. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

3. Bid Call - Contract No. 9000
Solid Waste Management Services

Resolution approving the proposed minimum qualifications and authorizing staff to issue a bid call for Contract No. 9000, Solid Waste Management Services.

4. **Modify the Taxi Trip Fee in the Airport's Rates and Charges to Eliminate the Existing Short Trip Fee, Establish a Minimum Taxi Fare from SFO, and Increase the SFO Taxi Surcharge.**

Resolution modifying the current taxi trip fees in the Airport's rates and charges as of February 1, 2011, and urge the San Francisco Municipal Transportation Authority (SFMTA) to establish a minimum taxi fare for trips from the San Francisco International Airport of \$17.00 and increase the current SFO taxi surcharge on taxi rides from the Airport effective February 1, 2011.

G. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

5. **Novation of Terminal 2/Boarding Area D Escalator Maintenance Contract from Turner Construction to Airport and Renaming it Contract No. 9004, Terminal 2/Boarding Area D Escalator Maintenance**

Resolution novating Terminal 2/Boarding Area D Escalator Maintenance between Turner Construction and KONE, Inc. to the Airport, in the amount of \$1,970,000, thereby reducing the Guaranteed Maximum Price (GMP) of the Terminal 2/Boarding Area D project to \$378,258,317.

6. **Novation of Terminal 2/Boarding Area D Elevator Maintenance Contract from Turner Construction to Airport and Renaming it Contract No. 9003, Terminal 2/Boarding Area D Elevator Maintenance**

Resolution novating Terminal 2/Boarding Area D Elevator Maintenance between Turner Construction and KONE, Inc. to the Airport, in the amount of \$2,168,139, thereby reducing the Guaranteed Maximum Price (GMP) of the Terminal 2/Boarding Area D project to \$380,390,269.

7. **Request for Proposal for Design-Build Services, Contract No. 9036, Baggage Screening Safety and Optimization Project**

Resolution authorizing the Airport to issue a Request for Proposal for Design-Build Services for Contract No. 9036, Baggage Screening Safety and Optimization Project.

8. **Modification No. 22 to SFO Shuttle Bus Company Inc. Exercising the Fourth of Five, One-year Options to Extend the Contract for Employee and Long-Term Passenger Shuttle Bus Services Effective January 1, 2011 through December 31, 2011 in the amount of \$8,100,000**

Resolution approving Modification No. 22 to the SFO Shuttle Bus Company contract exercising the fourth of five one-year options to extend the contract for employee and long-term passenger shuttle bus services at San Francisco International Airport effective January 1, 2011 through December 31, 2011 in the amount of \$8,100,000.

9. **Authorization to Issue Request for Proposals (RFP) for a Contractor to Staff and Manage the Airport's Information Booth Program**

Resolution authorizing Airport staff to issue a request for proposals (RFP) for a contractor to staff and manage the Airport's Information Booth Program and to enter into negotiations with the highest-ranked proposer.

10. **Approval of a Lease with China Airlines, Ltd. for Rental of Warehouse and Office Space within West Field Cargo Building 648**

Resolution: 1) Approving a lease with China Airlines, Ltd. for cargo warehouse and office space at Building 648, West Field Cargo Building 1, on Plot 10, and 2) Directing the Commission Secretary to forward the lease to the Board of Supervisors for approval.

11. **Technology Products Stores Lease No. 07-0108 - Approval of ILJ San Francisco, LLC's Sublease Agreement with Soundbalance**

Resolution approving ILJ San Francisco, LLC's sublease agreement with Soundbalance under Technology Products Stores Lease No. 07-0108.

H. NEW BUSINESS:

This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to three (3) minutes. Please fill out a "Request to Speak" form located on the table next to the speaker's microphone, and submit it to the Commission Secretary.

I. CORRESPONDENCE:

J. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

K. ADJOURNMENT:

SAN FRANCISCO AIRPORT COMMISSION



CALENDAR

December 21, 2010

9:00 A.M.

**Room 400 - City Hall
#1 Dr. Carlton B. Goodlett Place
(400 Van Ness Avenue)
City and County of San Francisco**

GAVIN NEWSOM, MAYOR

COMMISSIONERS

LARRY MAZZOLA

President

LINDA S. CRAYTON

Vice President

ELEANOR JOHNS

RICHARD J. GUGGENHIME

PETER STERN

JOHN L. MARTIN

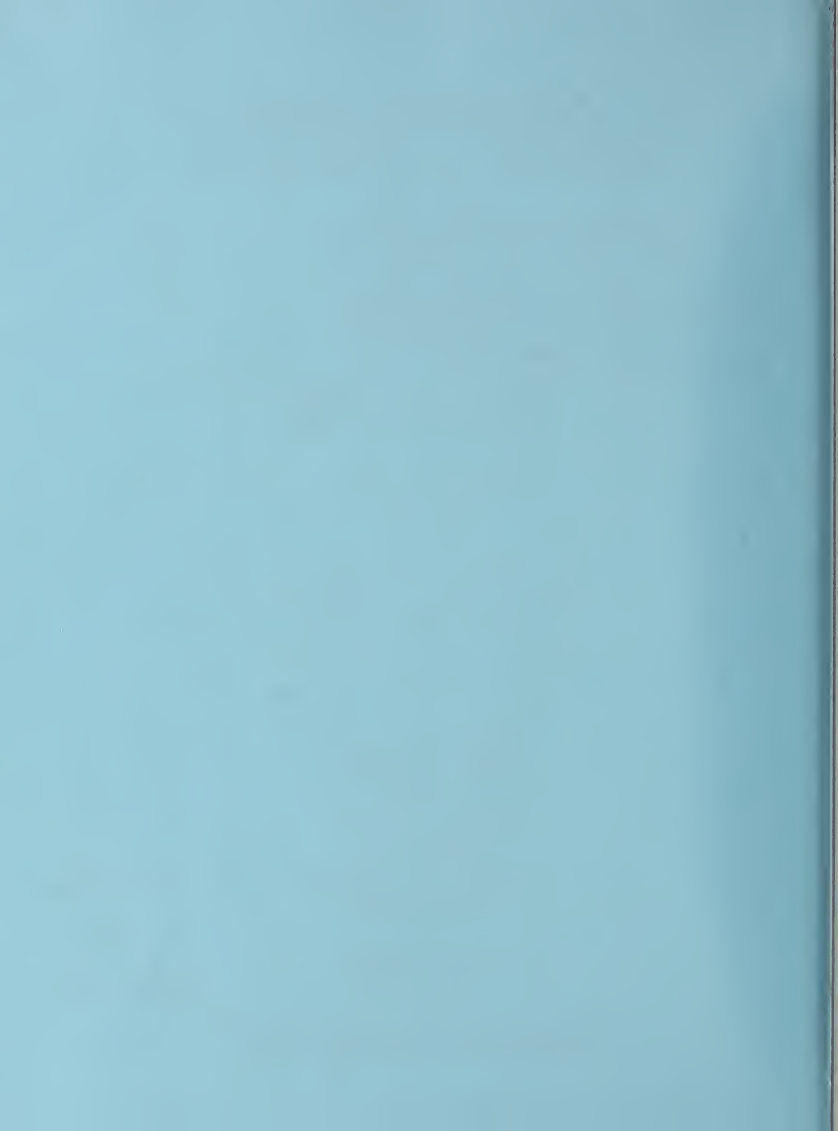
Airport Director

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AIRPORT COMMISSION CALENDAR

Tuesday, December 21, 2010

ORDER OF BUSINESS

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ADOPTION OF MINUTES**
- D. SPECIAL ITEM**
- E. DIRECTOR'S REPORTS**
- F. ITEMS INITIATED BY COMMISSIONERS**
- G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE**
- H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS**
- I. NEW BUSINESS**
- J. CORRESPONDENCE**
- K. CLOSED SESSION**
- L. ADJOURNMENT**

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AIRPORT COMMISSION CALENDAR
Tuesday, December 21, 2010

ORDER OF BUSINESS

A. CALL TO ORDER:

B. ROLL CALL:

C. ADOPTION OF MINUTES: Regular meeting of December 7, 2010.

D. SPECIAL ITEM:

1. Retirement Resolution for Mr. Michael G. Brown

Resolution thanking Mr. Michael G. Brown for 24 years and 6 months of dedicated service with the City and County of San Francisco, and to offer best wishes for a long and fruitful retirement.

2. Retirement Resolution for Vicente F. Bartolome

Resolution thanking Mr. Vicente Bartolome for more than 13 years of dedicated service to the City and County of San Francisco, and to offer best wishes for a long and fruitful retirement

E. DIRECTOR'S REPORTS:

3. Annual Report of Airport Contract Awards to Local and Disadvantaged Business Enterprises for Fiscal Year 2009-2010

Annual Report on the 2009-2010 Airport Contract Awards to LBEs and DBEs.

F. ITEMS INITIATED BY COMMISSIONERS:

G. ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

4. **Modification No.1 to Contract No. 8408R**
Public Information Displays Upgrade
Liberty Electric of San Mateo, Inc. - \$765,000

Resolution modifying Contract 8408R, Public Information Displays Upgrade with Liberty Electric of San Mateo, Inc. in an amount not to exceed \$765,000 for a new total contract amount not to exceed \$4,044,180 to increase the scope to include installation of Museum Kiosk Display Exhibits, Outbound Baggage Systems Displays, equipment upgrades and architectural finishes.

5. **Clear Channel Outdoor, Inc.'s Airport Advertising Lease No. 00-0408**
Exercise the First of Three, One-Year Options

Resolution approving the exercise of the first of three, one-year options under Airport Advertising Lease No. 00-0408 with Clear Channel Outdoor, Inc. for a term of April 1, 2011 through March 30, 2012, under the same terms and conditions.

H. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

6. **Exercise One-Year Option to Extend Contract No. 8861 - Airport**
Security Threat and Vulnerability Assessment
NASS - \$80,000

Resolution approving Modification No. 4 to Contract 8861, Airport Security Threat and Vulnerability Assessment with NASS, to exercise the one-year option to extend the contract duration from May 31, 2011 to May 30, 2012 and to increase amount by \$80,000 for a new total amount of \$800,000.

7. **Authorization to Accept Proposals for Rapid Charging Stations Lease**

Resolution authorizing staff to issue a Request for Proposals for the Rapid Charging Stations Lease.

8. **Authorization to Issue a Request For Proposals and Enter into**
Negotiations for a Marketing Services Contract

Resolution authorizing staff to issue a Request for Proposals and enter into negotiations for Marketing Services to retain and develop airline service, support internal revenue-generating SFO divisions and develop social and digital media networks.

**9. Modification No. 1 to the Noise Insulation Contract
C. Kell Smith & Associates - \$200,000**

Resolution approving Modification No. 1 to the Noise Insulation Consulting Contract with C. Kell Smith & Associates, Inc. exercising the one-year option to extend the term for one-year and to increase the contract amount by \$200,000 for a total not-to-exceed contract amount of \$950,000.

I. NEW BUSINESS:

J. CORRESPONDENCE:

K. CLOSED SESSION:

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.11 on whether to conduct a Closed Session.

The Airport Commission will go into closed session in accordance with Government Code Section 54956.9(b)(1) to consider recommending that the Board of Supervisors approve the settlement of an unlitigated claim: Municipal Executives Association / John Payne v. City and County of San Francisco on terms recommended by the City Attorney; and Government Code Section 54956.9(b) to confer with legal counsel regarding potential litigation.

Discussion and vote pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.12 on whether to disclose action taken or discussions held in Closed Session.

L. ADJOURNMENT:

